

**HACKETTSTOWN PUBLIC SCHOOLS**  
**Hackettstown, NJ 07840**  
**BOARD OF EDUCATION MEETING**

**August 15, 2018**

**7:00 pm**

**Media Center**

**MISSION STATEMENT**

*Building on tradition and success, the mission of the Hackettstown School District is to educate and inspire students through school, family and community partnerships so that all become positive, contributing members of a global society, with a life-long commitment to learning.*

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**A G E N D A**

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**Roll Call**

**Statement of Compliance with Open Public Meeting Act**

**Flag Salute**

**Correspondence/Recognition**

**Approval of Minutes** – Regular Meeting – July 18, 2018

Executive Session – July 18, 2018

**Committee Reports**

**Superintendent's Report**

- **September 8, 2018 – Season Opener Football Game**
- **Willow Grove/Hatchery Hill Schools Update – Ms. Woicekowski**

**Public Comment on Agenda Items Only – Shall be limited to 5 minutes (Policy 1120)**

**A. Business / Finance**

1. Approval of Revised Check Register – June 30, 2018
- 1a. Approval of Check Register – August 15, 2018
2. Approval of Finance Reports
3. Acceptance of Financial Report Certification
4. Approval of Transfers
5. Acceptance of Gifts
6. Disposal of Assets/Property
7. Approval of CST Consultant Services
8. Approval of Tuition Contract
9. Approval of Special Education Tuition Contract
10. Approval of Use of Facilities
11. Disposal of Assets

**B. Personnel**

1. Approval of Rescission of Hatchery Hill ASD Aide
2. Approval of Rescission of Athletic Appointments
3. Approval of Resignations
4. Approval of New Staff
5. Approval of REVISED New Staff Salaries
6. Approval of Advancement on the Salary Guide
7. Approval of 2018-2019 Voluntary Transfers
8. Approval of Revised Teaching Assistant Appointments
9. Approval of Hatchery Hill School 2018 Summer Enrichment Program
10. Approval of Hatchery Hill School 2018 Summer Enrichment Staff
11. Approval of Additional Title I Summer Academic Program Staff
12. Approval of Additional Twilight Program Staff
13. Appointment of 2018-2019 Middle School Team Leaders
14. Approval of 2018-2019 Title I Aides
15. Approval of Additional 2018-2019 Athletic Coaching Appointments
16. Approval of 2018-2019 Athletic Co-Curricular Appointments
17. Approval to of SAT Prep Appointments
18. Approval of Transition Coordinator/Liaison
19. Approval of Additional Co-Curricular Appointments
20. Approval of 2018-2019 Title I Programs
21. Approval of Homebound Instruction Providers
22. Approval of After School Tutoring Providers
23. Approval of Observation Hours
24. Approval of Additional Summer 2018 Child Study Team Staff
25. Acceptance of Foreign Exchange Student
26. Approval of Volunteers
27. Approval of 2018-2019 Substitute Rates
28. Approval of Substitutes

**C. Education/Policy**

1. Approval of 2018-2019 Workshop Attendance
2. Approval of New Curriculum
3. Approval of Revised Curriculum
4. Approval of 2018-2019 Fall Athletic Schedule
5. Approval of 1<sup>st</sup> Reading of District Policies and Regulations
6. Approval of Revisions to District Policies and Regulations
7. Approval to Abolish a District Regulation

**Other Business**

**Public Comment – Shall be limited to 5 minutes (Policy 1120)**

**Executive Session**

**Adjournment**

**HACKETTSTOWN BOARD OF EDUCATION  
REGULAR BOARD MEETING  
July 18, 2018  
MINUTES**

The regular action board meeting of July 18, 2018 of the Hackettstown Board of Education was called to order at 7:02 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this rescheduled meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 5, 2018 and advertised in the "*Express Times*" on January 8, 2018 and the "*Gazette*" on January 12, 2018. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 18, 2018. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

**ROLL CALL**

Members present: Mr. Shawn Burke (arrived at 7:04 p.m.)  
Mrs. Amy Cochran  
Dr. Giovanni Cusmano  
Mr. Michael Herbst  
Ms. Malainie Hibler  
Ms. Mary Beth Maciag (arrived at 7:26 p.m.)  
Mr. Robert Moore  
Ms. Lori Prymak  
Dr. Bo Soobryan  
Ms. Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools  
Ms. Gail Woicekowski, Board Secretary  
Mr. Mark Toscano, Board Attorney  
Mr. Douglas DeMatteo, Director of Buildings and Grounds  
Mrs. Debra Grigoletti, Director of Curriculum and Instruction  
Mr. John Morsillo, Technology Technician I  
Mr. Kyle Sosnovik, High School Principal  
Mrs. Marie Griffin, Hatchery Hill Principal  
Mr. Jonathan Beyer, Middle School Vice Principal

Members absent: Mr. Gus Bordi























Mtg. Date: 7/18/18

**EXECUTIVE SESSION**

Motion: Mr. Moore

Second: Ms. Prymak

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 9:45 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- Invoice Dispute

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board will return to open session to conduct business at the conclusion of the executive session.

Carried in a voice vote – unanimous.

**RECONVENE**

Motion: Dr. Soobryan

Second: Ms. Cochran

Be it resolved that the Board of Education reconvene into regular session at 9:52 p.m.

Carried in a voice vote – unanimous.

**NEW BUSINESS**

**APPROVAL OF HIB**

Motion: Mr. Moore

Second: Dr. Soobryan

Be it resolved, that the Board of Education adopt and approve the verbal HIB reports and finding as presented in Executive Session.

Carried in a roll call vote, Dr. Cusmano - abstain.

Mtg. Date: 7/18/18

**ADJOURNMENT**

Motion: Dr. Soobryan

Second: Ms. Cochran

Be it resolved that the Board adjourn at 9:53 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,

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Gail Woicekowski  
Business Administrator

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Michael Herbst  
Board President

**HACKETTSTOWN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
August 15, 2018**

<b>BUSINESS</b>
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- A-1 Approval of Revised Check Register(s) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the revised June 30, 2018 bill list in the amount of \$2,607,883.47 and further, that copies be attached to the minutes. **(ATTACHMENT)**
  
- A-1a Approval of Check Register(s) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the August 15, 2018 bill list in the amount of \$1,114,035.15 and further, that copies be attached to the minutes. **(ATTACHMENT)**
  
- A-2 Approval of Financial Reports -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports for the month ending June 30, 2018 for the 2017-2018 school year as attached by reference. **(ATTACHMENT)**
  
- A-3 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary.

_____	_____
Board Secretary	Date
<u>and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of June 30, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2017-2018 school years.</u>	

- A-4 Approval of Transfers -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers for June 2018 in the amount of \$639,621.65, as attached by reference. **(ATTACHMENT)**
  
- A-5 Acceptance of Gifts - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator accept gift(s) as attached by reference. **(ATTACHMENT)**
  
- A-6 Disposal of Assets/Property - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, in accordance with Board Policy #7300 (Regulations 7300.1-.4) authorizes the disposal of personal property/assets, as attached by reference. **(ATTACHMENT)**



- A-7 **Approval of CST Consultant Services - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve Child Study Team Consultant Services for 2018-2019 school year, as attached by reference. **(ATTACHMENT)**
- A-8 **Approval of Tuition Contract- BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve a regular education tuition contract with Warren County Technical School for the 2018-2019 school year as attached by reference.
- A-9 **Approval of Special Education Tuition Contract- BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve a special education tuition contract with Warren County Technical School for the 2018-2019 school year as attached by reference.
- A-10 **Approval of Use of Facilities for Extra & Co-curricular Activities - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve use of Facilities for Extra & Co-Curricular Activities for 2018-2019 school year, as attached by reference. **(ATTACHMENT)**
- A-11 **Disposal of Assets/Property - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, in accordance with Board Policy #7300 (Regulations 7300.1-.4) authorizes the disposal of personal property/assets, as attached by reference. **(ATTACHMENT)**

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:60147	9/8/17	JOSEPH HORNYAK Fall Game Officials -Football Scrim-V	Check voided on 6/15/2018 (91.00)	P201800748	11-402-100-300-000-001
A:60274	9/20/17	NJ-ACDA SUMMER CONFERENCE Summer Conf. 7/14-25/17	Check voided on 6/14/2018 (99.00)	P201800670	11-000-223-580-000-002
A:60907	12/13/17	DENIA IZAGUIRRE Travel WG to GM	Check voided on 6/14/2018 (23.31)	P201801434	11-190-100-580-000-004
A:60954	12/13/17	SCHWENK, LEIGH ANN Travel WG to GM	Check voided on 6/14/2018 (20.40)	P201801435	11-190-100-580-000-004
A:61082	1/17/18	MORRIS KNOLLS VOLLEYBALL Athletic Fees-Volleyball	Check voided on 6/18/2018 (245.00)	P201801492	11-402-100-800-000-001
A:61900	6/13/18	WASHINGTON TWP SD - TRANSPORTATI bus for FT	Check voided on 6/22/2018 (228.75)	P201801661	11-000-270-512-000-002
A:61908	6/14/18	RESERVE ACCOUNT	**VOIDED**		Check voided on 6/14/2018
A:61909	6/14/18	LOWES BUSINESS ACCT/GECRB Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies Window AC Units Window AC Unit Grounds Supplies	472.08 31.77 22.02 167.80 686.28 343.14 238.77	P201802512 P201802512 P201802512 P201802512 P201802271 P201802271 P201802512	11-000-261-610-000-001 11-000-261-610-000-002 11-000-261-610-000-003 11-000-261-610-000-004 11-000-261-610-000-004 11-000-261-610-000-006 11-000-263-610-000-006
Total Check Amount:			1,961.86		
A:61910	6/14/18	ELIZABETHTOWN GAS Maintenance of Plant: Energy	1,406.83	P201802507	11-000-262-621-000-001
A:61911	6/15/18	JOSTEN'S Class of 2018 Class of 2018	11.75 4,994.00	P201802388 P201802390	11-000-240-600-000-001 11-000-240-600-000-001
Total Check Amount:			5,005.75		
A:61912	6/15/18	STATE TREASURER Record of Cont Ed /Cert Renewal - GW	35.00	P201802522	11-000-251-890-000-006
A:61913	6/15/18	SCHWENK, LEIGH ANN Travel WG to GM	20.40	P201801435	11-190-100-580-000-004
A:61914	6/15/18	DENIA IZAGUIRRE Travel WG to GM	23.31	P201801434	11-190-100-580-000-004
A:61915	6/15/18	NJ-ACDA SUMMER CONFERENCE Summer Conf. 7/14-25/17	99.00	P201800670	11-000-223-580-000-002
A:61916	6/15/18	JOSEPH HORNYAK Track/Field 2018 - Game Officials	91.00	P201802230	11-402-100-300-000-001

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:N0615	6/15/18	ENCUMBERED SALARY RESERVE			
		STATE A/R	51,598.40	10 - 141	STATE A/R
		Kindergarten Teacher Salaries	14,150.05	P201800001	11-110-100-101-000-003
		Kindergarten Teacher Salaries	6,703.75	P201800001	11-110-100-101-000-004
		Kindergarten Aides Salaries	3,325.68	P201800001	11-110-100-106-000-003
		Kindergarten Aides Salaries	1,293.32	P201800001	11-110-100-106-000-004
		Grades 1-5 Teacher Salaries	12,155.75	P201800001	11-120-100-101-000-002
		Grades 1-5 Teacher Salaries	55,556.80	P201800001	11-120-100-101-000-003
		Grades 1-5 Teacher Salaries	53,678.95	P201800001	11-120-100-101-000-004
		Grades 6-8 Teachers Salaries	80,556.75	P201800001	11-130-100-101-000-002
		Grades 9-12 Teacher Salaries	210,301.77	P201800001	11-140-100-101-000-001
		LD Teacher Salaries	22,852.25	P201800001	11-204-100-101-000-005
		LD Other Salaries Instruction	4,510.98	P201800001	11-204-100-106-000-005
		RC Teacher Salaries	78,531.70	P201800001	11-213-100-101-000-005
		RC Other Salaries	11,736.75	P201800001	11-213-100-106-000-005
		Autism Teacher Salaries	9,004.33	P201800001	11-214-100-101-000-005
		Autism Aide Salaries	15,671.32	P201800001	11-214-100-106-000-005
		PSH Teacher Salary	3,074.25	P201800001	11-215-100-101-000-005
		PSH Other Salary	116.53	P201800001	11-215-100-106-000-005
		Basic Skills Teacher Salaries	7,760.50	P201800001	11-230-100-100-000-002
		Basic Skills Teacher Salaries	7,537.80	P201800001	11-230-100-100-000-003
		Basic Skills Teacher Salaries	8,169.00	P201800001	11-230-100-100-000-004
		Basic Skills Director Salary	900.00	P201800001	11-230-100-103-000-006
		ESL Salaries - HS	3,401.75	P201800001	11-240-100-101-000-001
		ESL Salaries MS	4,197.00	P201800001	11-240-100-101-000-002
		ESL Salaries HH	2,931.75	P201800001	11-240-100-101-000-003
		ESL Salaries WG	4,009.75	P201800001	11-240-100-101-000-004
		Co-Curricular Salaries	35,055.24	P201800001	11-401-100-100-000-001
		Co-Curricular Salaries	2,148.75	P201800001	11-401-100-100-000-003
		Co-Curricular Salaries	4,782.50	P201800001	11-401-100-100-000-004
		Athletic Salary	16,190.08	P201800001	11-402-100-100-000-001
		Salaries - Alternative Program	7,225.00	P201800001	11-601-100-101-000-001
		Attendance	2,361.67	P201800001	11-000-211-100-000-001
		Health Services Salaries	3,652.25	P201800001	11-000-213-100-000-001
		Health Services Salaries	3,069.50	P201800001	11-000-213-100-000-002
		Health Services Salaries	4,209.50	P201800001	11-000-213-100-000-003
		Health Services Salaries	4,197.00	P201800001	11-000-213-100-000-004
		Students - Related Services	8,031.50	P201800001	11-000-216-100-101-005
		Extraordinary Services Salarie	11,766.50	P201800001	11-000-217-106-000-005
		Guidance Salaries	28,369.71	P201800001	11-000-218-104-000-001
		Guidance Salaries	5,483.75	P201800001	11-000-218-104-000-002
		Guidance Salaries	5,172.00	P201800001	11-000-218-104-000-003
		Guidance Salaries	5,829.50	P201800001	11-000-218-104-000-004
		Guidance Secretaries Salaries	2,467.67	P201800001	11-000-218-105-000-001
		Special Services Salaries	24,466.20	P201800001	11-000-219-104-000-005
		Special Services Secretary Sal	1,062.50	P201800001	11-000-219-105-000-005
		Supervisor Salaries	2,100.00	P201800001	11-000-221-102-000-006
		Media/Library Salaries	13,098.46	P201800001	11-000-222-100-000-001
		Media/Library Salaries	4,215.53	P201800001	11-000-222-100-000-002
		Media/Library Salaries	5,302.34	P201800001	11-000-222-100-000-003
		Media/Library Salaries	5,184.84	P201800001	11-000-222-100-000-004
		General Administration Salarie	8,405.79	P201800001	11-000-230-100-000-006
		Principal Salaries	14,327.88	P201800001	11-000-240-103-000-001
		Principal Salaries	9,082.52	P201800001	11-000-240-103-000-002
		Principal Salaries	5,629.17	P201800001	11-000-240-103-000-003
		Principal Salaries	5,604.46	P201800001	11-000-240-103-000-004
		Secretarial Salary	4,852.29	P201800001	11-000-240-105-000-001

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
		Secretarial Salary	2,739.12	P201800001	11-000-240-105-000-002
		Secretarial Salary	2,169.79	P201800001	11-000-240-105-000-003
		Secretarial Salary	2,192.71	P201800001	11-000-240-105-000-004
		Central Services Salaries	12,554.34	P201800001	11-000-251-100-000-006
		Maintenance: Salaries	8,693.71	P201800001	11-000-261-101-000-001
		Maintenance OT	637.65	P201800001	11-000-261-102-000-001
		Maintenance of Plant: Salaries	3,724.31	P201800001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	4,643.04	P201800001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	2,571.50	P201800001	11-000-262-101-000-003
		Maintenance of Plant: Overtime	1,325.21	P201800001	11-000-262-102-000-001
		Maintenance of Plant: Overtime	229.32	P201800001	11-000-262-102-000-002
		Maintenance of Plant : Overtim	613.00	P201800001	11-000-262-102-000-004
		Maintenance of Plant: Substitu	1,033.00	P201800001	11-000-262-103-000-001
		Maintenance of Plant: Substitu	65.00	P201800001	11-000-262-103-000-002
		Maintenance of Plant: Substitu	208.00	P201800001	11-000-262-103-000-003
		Maintenance of Plant: Aides	820.00	P201800001	11-000-262-105-000-002
		Maintenance of Plant: Aides	400.00	P201800001	11-000-262-105-000-003
		Maintenance Salaries	1,767.42	P201800001	11-000-263-100-000-006
		Security Salaries	13,325.00	P201800001	11-000-266-100-000-001
		Social Security/PERS/Other	10,578.56	P201800001	11-000-291-220-000-006
		Social Security/PERS/Other	11,920.75	P201800001	11-000-291-220-000-006
		DCRP	223.91	P201800001	11-000-291-249-000-006
		Negotiated Benefits	58,200.00	P201800001	11-000-291-298-000-006
		NCLB Title I Salaries	10,200.84	P201800001	20-230-100-100-000-007
		NCLB Title III Salaries	1,957.50	P201800001	20-240-100-100-000-007
		IDEA PSD Instructional Staff	446.15	P201800001	20-251-100-100-000-007
		Title IV	720.00	P201800001	20-280-100-100-000-007
		CST Shared Services Salary	3,352.97	P201800001	70-000-219-104-000-005
		Curr & Inst Shared Serv Salary	2,000.00	P201800001	70-000-221-100-000-000
		Supt Shared Services Salary	4,595.35	P201800001	70-000-230-100-000-000
		Supt Shared Travel	75.00	P201800001	70-000-230-585-000-000
		Bldg & Grnds Shared Salary	2,616.66	P201800001	70-000-261-100-000-000

Total Check Amount: 1,093,670.79

A:61917	6/20/18	READYREFRESH BY NESTLE Drinking water	21.69	P201802510	11-000-230-890-000-006
A:61918	6/20/18	TOWN OF HACKETTSTOWN Job Date - 6/25/18 - HS Graduation	1,440.00	P201802530	11-000-266-102-000-005
A:61919	6/20/18	VERIZON WIRELESS May 07 - June 06- Comm/Tel	174.79	P201802531	11-000-230-530-000-006
A:61920	6/21/18	ELIZABETHTOWN GAS Maintenance of Plant: Energy	468.35	P201802551	11-000-262-621-000-002
		Maintenance of Plant: Energy	339.51	P201802551	11-000-262-621-000-003
		Maintenance of Plant: Energy	288.64	P201802551	11-000-262-621-000-004
		Maintenance of Plant: Energy	29.38	P201802551	11-000-262-621-000-006

Total Check Amount: 1,125.88

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:61921	6/21/18	UGI ENERGY SERVICES, LLC			
		Maintenance of Plant: Energy	311.77	P201802550	11-000-262-621-000-001
		Maintenance of Plant: Energy	32.26	P201802550	11-000-262-621-000-002
		Maintenance of Plant: Energy	55.83	P201802550	11-000-262-621-000-003
		Maintenance of Plant: Energy	36.62	P201802550	11-000-262-621-000-004
		Maintenance of Plant: Energy	7.61	P201802550	11-000-262-621-000-006
		Total Check Amount:	444.09		
A:N0621	6/21/18	May Lunch - Federal	33,273.50	10 - 402	INTERFUND A\P
A:61922	6/22/18	JCP&L			
		Maintenance of Plant: Energy	51.05	P201802557	11-000-262-622-000-001
A:61923	6/25/18	JCP&L			
		Maintenance of Plant: Energy	216.26	P201802583	11-000-262-622-000-001
A:61924	6/25/18	ADITI PILLAI			
		Salutatorian - Class of 2018	100.00	P201802585	11-000-230-590-000-006
A:61925	6/25/18	LYNN VONDER HAAR			
		Valedictorian - Class of 2018	100.00	P201802584	11-000-230-590-000-006
A:61926	6/25/18	XTEL COMMUNICATIONS, INC			
		6/15/18 HS - Comm/Tel	3,472.52	P201802539	11-000-230-530-000-001
		6/15/18 MS - Comm/Tel	112.22	P201802539	11-000-230-530-000-002
		6/15/18 HH Comm/Tel	311.35	P201802539	11-000-230-530-000-003
		6/15/18 - WG Comm/Tel	294.72	P201802539	11-000-230-530-000-004
		6/15/18 BO Comm /Tel	97.20	P201802539	11-000-230-530-000-006
		Total Check Amount:	4,288.01		
A:61927	6/25/18	COMCAST OF NORTHWEST			
		HS- 6/14-7/13 - Internet	129.85	P201802534	11-000-252-340-000-006

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:N0626	6/26/18	ENCUMBERED SALARY RESERVE			
		STATE A/R	51,492.12	10 - 141	STATE A/R
		Kindergarten Teacher Salaries	14,150.05	P201800001	11-110-100-101-000-003
		Kindergarten Teacher Salaries	6,703.75	P201800001	11-110-100-101-000-004
		Kindergarten Aides Salaries	3,437.28	P201800001	11-110-100-106-000-003
		Kindergarten Aides Salaries	1,336.72	P201800001	11-110-100-106-000-004
		Grades 1-5 Teacher Salaries	11,405.75	P201800001	11-120-100-101-000-002
		Grades 1-5 Teacher Salaries	55,781.80	P201800001	11-120-100-101-000-003
		Grades 1-5 Teacher Salaries	53,678.95	P201800001	11-120-100-101-000-004
		Grades 6-8 Teachers Salaries	77,756.75	P201800001	11-130-100-101-000-002
		Grades 9-12 Teacher Salaries	218,534.06	P201800001	11-140-100-101-000-001
		Bedside Instruction	940.00	P201800001	11-150-100-101-000-005
		LD Teacher Salaries	22,852.25	P201800001	11-204-100-101-000-005
		LD Other Salaries Instruction	4,662.35	P201800001	11-204-100-106-000-005
		RC Teacher Salaries	76,967.38	P201800001	11-213-100-101-000-005
		RC Other Salaries	11,549.65	P201800001	11-213-100-106-000-005
		Autism Teacher Salaries	5,981.00	P201800001	11-214-100-101-000-005
		Autism Aide Salaries	16,381.75	P201800001	11-214-100-106-000-005
		PSH Teacher Salary	3,074.25	P201800001	11-215-100-101-000-005
		PSH Other Salary	773.69	P201800001	11-215-100-106-000-005
		Basic Skills Teacher Salaries	7,760.50	P201800001	11-230-100-100-000-002
		Basic Skills Teacher Salaries	7,537.80	P201800001	11-230-100-100-000-003
		Basic Skills Teacher Salaries	8,169.00	P201800001	11-230-100-100-000-004
		Basic Skills Director Salary	900.00	P201800001	11-230-100-103-000-006
		ESL Salaries - HS	3,401.75	P201800001	11-240-100-101-000-001
		ESL Salaries MS	4,197.00	P201800001	11-240-100-101-000-002
		ESL Salaries HH	2,931.75	P201800001	11-240-100-101-000-003
		ESL Salaries WG	4,009.75	P201800001	11-240-100-101-000-004
		Co-Curricular Salaries	25,228.36	P201800001	11-401-100-100-000-001
		Co-Curricular Salaries	24,507.42	P201800001	11-401-100-100-000-002
		Co-Curricular Salaries	2,951.00	P201800001	11-401-100-100-000-003
		Co-Curricular Salaries	400.54	P201800001	11-401-100-100-000-004
		Athletic Salary	11,850.08	P201800001	11-402-100-100-000-001
		Salaries - Alternative Program	8,355.00	P201800001	11-601-100-101-000-001
		Attendance	2,361.67	P201800001	11-000-211-100-000-001
		Health Services Salaries	3,782.25	P201800001	11-000-213-100-000-001
		Health Services Salaries	3,849.50	P201800001	11-000-213-100-000-002
		Health Services Salaries	4,079.50	P201800001	11-000-213-100-000-003
		Health Services Salaries	4,587.00	P201800001	11-000-213-100-000-004
		Students - Related Services	8,031.50	P201800001	11-000-216-100-101-005
		Extraordinary Services Salarie	12,139.05	P201800001	11-000-217-106-000-005
		Guidance Salaries	21,369.71	P201800001	11-000-218-104-000-001
		Guidance Salaries	3,733.75	P201800001	11-000-218-104-000-002
		Guidance Salaries	3,422.00	P201800001	11-000-218-104-000-003
		Guidance Salaries	4,079.50	P201800001	11-000-218-104-000-004
		Guidance Secretaries Salaries	2,467.67	P201800001	11-000-218-105-000-001
		Special Services Salaries	24,466.20	P201800001	11-000-219-104-000-005
		Special Services Secretary Sal	1,062.50	P201800001	11-000-219-105-000-005
		Supervisor Salaries	2,100.00	P201800001	11-000-221-102-000-006
		Media/Library Salaries	12,658.46	P201800001	11-000-222-100-000-001
		Media/Library Salaries	4,130.66	P201800001	11-000-222-100-000-002
		Media/Library Salaries	5,322.43	P201800001	11-000-222-100-000-003
		Media/Library Salaries	5,204.93	P201800001	11-000-222-100-000-004
		General Administration Salarie	8,405.79	P201800001	11-000-230-100-000-006
		Principal Salaries	14,327.88	P201800001	11-000-240-103-000-001
		Principal Salaries	9,082.52	P201800001	11-000-240-103-000-002
		Principal Salaries	5,629.17	P201800001	11-000-240-103-000-003

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		Principal Salaries	5,604.46	P201800001	11-000-240-103-000-004
		Secretarial Salary	4,852.29	P201800001	11-000-240-105-000-001
		Secretarial Salary	2,739.12	P201800001	11-000-240-105-000-002
		Secretarial Salary	2,265.79	P201800001	11-000-240-105-000-003
		Secretarial Salary	2,288.71	P201800001	11-000-240-105-000-004
		Central Services Salaries	11,654.34	P201800001	11-000-251-100-000-006
		Maintenance: Salaries	7,007.54	P201800001	11-000-261-101-000-001
		Maintenance of Plant: Salaries	3,724.31	P201800001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	4,643.04	P201800001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	2,571.50	P201800001	11-000-262-101-000-003
		Maintenance of Plant: Salaries	1,686.17	P201800001	11-000-262-101-000-004
		Maintenance of Plant: Substitu	952.00	P201800001	11-000-262-103-000-001
		Maintenance of Plant: Substitu	104.00	P201800001	11-000-262-103-000-002
		Maintenance of Plant: Substitu	312.00	P201800001	11-000-262-103-000-003
		Maintenance of Plant: Aides	487.50	P201800001	11-000-262-105-000-003
		Maintenance Salaries	1,767.42	P201800001	11-000-263-100-000-006
		Security Salaries	16,012.50	P201800001	11-000-266-100-000-001
		Social Security/PERS/Other	6,537.87	P201800001	11-000-291-220-000-006
		Social Security/PERS/Other	11,180.11	P201800001	11-000-291-220-000-006
		DCRP	235.15	P201800001	11-000-291-249-000-006
		NCLB Title I Salaries	8,585.87	P201800001	20-230-100-100-000-007
		NCLB Title III Salaries	1,372.50	P201800001	20-240-100-100-000-007
		IDEA PSD Instructional Staff	0.00	P201800001	20-251-100-100-000-007
		NCLB Title II-A Salary	0.00	P201800001	20-270-100-100-000-007
		CST Shared Services Salary	3,352.97	P201800001	70-000-219-104-000-005
		Curr & Inst Shared Serv Salary	2,000.00	P201800001	70-000-221-100-000-000
		Supt Shared Services Salary	4,595.35	P201800001	70-000-230-100-000-000
		Supt Shared Travel	75.00	P201800001	70-000-230-585-000-000
		Bldg & Grnds Shared Salary	2,616.66	P201800001	70-000-261-100-000-000
		Total Check Amount:	1,025,177.31		

A:61928	6/27/18	WARREN COUNTY PUBLIC HEALTH NUR Medical Waste Containers - WG	35.00	P201802552	11-000-213-800-000-004
A:61929	6/27/18	WARREN COUNTY PUBLIC HEALTH NUR Medical Waste Container - HH	35.00	P201802553	11-000-213-800-000-003
A:61930	6/27/18	WARREN COUNTY PUBLIC HEALTH NUR Medical Waste Container - HS	35.00	P201802555	11-000-213-800-000-001
A:61931	6/27/18	WARREN COUNTY PUBLIC HEALTH NUR Medical Waste Container - MS	35.00	P201802554	11-000-213-800-000-002
A:N0622	6/27/18	HACKETTSTOWN BOARD OF EDUCATION DCRP- Ins Extra 6/15/18	78.36	P201802587	11-000-291-249-000-006
A:N0623	6/27/18	HACKETTSTOWN BOARD OF EDUCATION DCRP Ins Extra 6/26/18	82.29	P201802589	11-000-291-249-000-006

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A:N0628	6/28/18	GAIL WOICEKOWSKI			
		HS - Guidance - Petty Cash	23.44	P201802592	11-000-218-600-000-001
		HS - Guidance - Petty Cash	31.99	P201802592	11-000-218-600-000-001
		HS - Petty Cash	20.96	P201802592	11-000-240-600-000-001
		WG-Petty Cash	66.33	P201802592	11-000-240-600-000-004
		BO- Petty Cash	22.57	P201802592	11-000-251-600-000-006
		Total Check Amount:	<u>165.29</u>		
A:61932	6/29/18	RESERVE ACCOUNT			
		CST Postage	325.00	P201802521	11-000-219-600-000-005
		BOE Postage	1,675.00	P201802521	11-000-230-530-000-006
		Total Check Amount:	<u>2,000.00</u>		
A:61933	6/29/18	JCP&L			
		Maintenance of Plant: Energy	10,086.33	P201802586	11-000-262-622-000-001
		Maintenance of Plant: Energy	3,393.12	P201802586	11-000-262-622-000-002
		Maintenance of Plant: Energy	2,298.53	P201802586	11-000-262-622-000-003
		Maintenance of Plant: Energy	2,568.42	P201802586	11-000-262-622-000-004
		Maintenance of Plant: Energy	250.74	P201802586	11-000-262-622-000-006
		Total Check Amount:	<u>18,597.14</u>		
A:61934	6/29/18	STAPLES CREDIT PLAN			
		SAC Office	28.94	P201802368	11-000-218-600-000-001
		Curr/Superintendent Office Supplies	349.88	P201802497	11-000-221-600-000-006
		Hon Pillow- Soft Leather Managers Office Chair	491.39	P201802402	11-000-230-600-000-006
		Various Office Supplies	213.48	P201802402	11-000-251-600-000-006
		Mesh Mobile File Double File	76.69	P201802402	11-000-251-600-000-006
		Total Check Amount:	<u>1,160.38</u>		
A:N0629	6/29/18	HACKETTSTOWN BOARD OF EDUCATION			
		DCRP Ins Extra 6/29/18	39.73	P201802594	11-000-291-249-000-006



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A:N0630	6/29/18	ENCUMBERED SALARY RESERVE			
		STATE A/R	0.00	10 - 141	STATE A/R
		Kindergarten Aides Salaries	1,540.08	P201800001	11-110-100-106-000-003
		Kindergarten Aides Salaries	598.92	P201800001	11-110-100-106-000-004
		Grades 9-12 Teacher Salaries	11,454.08	P201800001	11-140-100-101-000-001
		Bedside Instruction	2,000.00	P201800001	11-150-100-101-000-005
		LD Other Salaries Instruction	2,001.45	P201800001	11-204-100-106-000-005
		RC Other Salaries	5,667.19	P201800001	11-213-100-106-000-005
		Autism Aide Salaries	7,339.88	P201800001	11-214-100-106-000-005
		FY 17-18 Salary - J Macaulay	422.01	P201802672	11-215-100-106-000-005
		Co-Curricular Salaries	7,762.92	P201800001	11-401-100-100-000-001
		Co-Curricular Salaries	2,222.20	P201800001	11-401-100-100-000-002
		Co-Curricular Salaries	2,288.50	P201800001	11-401-100-100-000-003
		Co-Curricular Salaries	3,725.69	P201800001	11-401-100-100-000-004
		Athletic Salary	900.00	P201800001	11-402-100-100-000-001
		Salaries - Alternative Program	1,360.01	P201800001	11-601-100-101-000-001
		Extraordinary Services Salarie	4,973.81	P201800001	11-000-217-106-000-005
		Media/Library Salaries	553.58	P201800001	11-000-222-100-000-003
		Media/Library Salaries	553.58	P201800001	11-000-222-100-000-004
		Maintenance of Plant: Aides	540.00	P201800001	11-000-262-105-000-002
		Maintenance of Plant: Aides	125.00	P201800001	11-000-262-105-000-003
		Social Security/PERS/Other	1,875.90	P201800001	11-000-291-220-000-006
		Social Security/PERS/Other	2,531.02	P201800001	11-000-291-220-000-006
		DCRP	112.91	P201800001	11-000-291-249-000-006
		NCLB Title I Salaries	1,920.98	P201800001	20-230-100-100-000-007
		NCLB Title III Salaries	517.50	P201800001	20-240-100-100-000-007
		IDEA PSD Instructional Staff	0.00	P201800001	20-251-100-100-000-007
		Total Check Amount:	62,987.21		
A:61937	6/30/18	ELIZABETHTOWN GAS			
		Maintenance of Plant: Energy	1,362.88	P201802696	11-000-262-621-000-001
A:61938	6/30/18	HOME DEPOT CREDIT SERVICES			
		Maintenance: Supplies	370.67	P201802673	11-000-261-610-000-001
		Maintenance: Supplies	27.32	P201802673	11-000-261-610-000-002
		Maintenance: Supplies	3.89	P201802673	11-000-261-610-000-003
		Maintenance: Supplies	467.61	P201802673	11-000-261-610-000-004
		Grounds Supplies	231.72	P201802673	11-000-263-610-000-006
		Total Check Amount:	1,101.21		
A:61939	6/30/18	COMCAST OF NORTHWEST			
		7/4-8/4 HD Technology Service to additional TV	30.54	P201802670	11-000-252-340-000-006
A:61940	6/30/18	COMCAST OF NORTHWEST			
		6/26-7/25 Internet HH	129.85	P201802666	11-000-230-331-000-006
A:61941	6/30/18	COMCAST OF NORTHWEST			
		6/26-7/25 - Internet WG	129.85	P201802665	11-000-230-331-000-006

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A:61942	6/30/18	AMAZON			
		Classroom Supplies for Business classes	209.94	P201802469	11-190-100-610-611-001
		Amazon wish list sent for music dept. c/o C. Zwa	51.96	P201802475	11-190-100-610-611-001
		Teaching Supplies	12.95	P201802458	11-190-100-610-611-004
		Teaching Supplies	510.69	P201802391	11-190-100-610-611-004
		Curr/Super Office Supplies	35.29	P201802498	11-000-221-600-000-006
		Ink-Student I.D.'s	215.82	P201802389	11-000-240-600-000-001
		Smart Board UF70 bulbs and flash drives	454.39	P201802396	11-000-252-610-000-006
		Laptop Hard Drives	449.90	P201802386	11-000-252-610-000-006
		Total Check Amount:	1,940.94		
A:61943	6/30/18	ACCUSCAN			
		Scanning of student files - Guidance	2,349.55	P201802184	11-000-218-340-000-001
A:61944	6/30/18	AEGIS SCIENCES CORPORATION			
		April Invoice # 449928- Drug Test	30.00	P201802533	11-000-213-300-000-001
A:61945	6/30/18	ARELYS ALERS			
		Tuition Reimbursement - CPS 623 070	1,981.99	P201802650	11-000-291-280-000-006
		Tuition Reimbursement - CPS 637 070	1,981.99	P201802650	11-000-291-280-000-006
		Total Check Amount:	3,963.98		
A:61946	6/30/18	ALLSTATE SEPTIC SYSTEMS, LLP			
		6/15-7/15 - 4 Portable Toilets Inv302039	400.00	P201802663	11-000-263-420-000-006
A:61947	6/30/18	ANDYMARK INC			
		Blanket PO - Robotic Supplies	373.32	P201801462	11-190-100-610-612-001
A:61948	6/30/18	APPLIED BEHAVIORAL CONSULTING, LLC			
		Invoice # 2275 (May, 2018)	1,187.50	P201802614	11-214-100-320-000-005
A:61949	6/30/18	ASSET CONTROL SOLUTIONS, INC			
		Annual Service ACS Inventory Services	1,690.50	P201801916	11-000-251-330-000-006
		Annual Service ACS Inventory Services	1,759.50	P201801916	11-000-251-330-000-006
		Total Check Amount:	3,450.00		
A:61950	6/30/18	ATLANTIC MEDICAL GROUP			
		May Drug Screening	70.00	P201802561	11-000-213-300-000-001
A:61951	6/30/18	ATRA JANITORIAL SUPPLY CO., INC			
		Maintenance of Plant: Supplies	261.66	P201802675	11-000-262-610-000-001
		Maintenance: Supplies	54.40	P201802239	11-000-262-610-000-001
		Total Check Amount:	316.06		
A:61952	6/30/18	BAYADA			
		Sub Nurse for FT June 11th- E Sankey	390.00	P201802640	11-000-213-300-000-004
A:61953	6/30/18	RUBY BEST			
		Mileage Reimburs. Banking- July 2017- June 2	48.36	P201802602	11-000-291-298-000-006

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A:61954	6/30/18	BLUE RIDGE LUMBER CO. Grounds Supplies	3.89	P201802687	11-000-263-610-000-006
A:61955	6/30/18	RONALD BROKING Tuition Reimbursement GED 606 Tuition Reimbursement - GED 615	1,278.98 1,278.98	P201802651 P201802651	11-000-291-280-000-006 11-000-291-280-000-006
Total Check Amount:			2,557.96		
A:61956	6/30/18	CAROLINA BIOLOGICAL SUPPLY Teaching Supplies-HS	56.80	P201800489	11-190-100-610-611-001
A:61957	6/30/18	CSSI, INC. Classroom chairs	322.05	P201802399	11-190-100-610-611-003
A:61958	6/30/18	CENTRAL JERSEY EQUIPMENT Repair John Deere 2211TC01 Repair John Deere 1925TC	622.63 968.15	P201802693 P201802693	11-000-263-610-000-006 11-000-263-610-000-006
Total Check Amount:			1,590.78		
A:61959	6/30/18	CINTAS CORPORATION #101 Mats 6/29/18 Mats 6/22/18 Mats 6/15/18 Mats 6/8/18 Mats 6/1/18 Mats 05/25/18 Mats 05/18/18 Custodial Uniforms 6/15/18 Custodial Uniforms 5/25/18 Custodial Uniforms 5/18/18 Custodial Uniforms 6/29/18 Custodial Uniforms 6/22/18 Custodial Uniforms 6/15/18 Custodial Uniforms 6/8/18 Custodial Uniforms 6/1/18	105.36 105.36 105.36 105.36 105.36 130.16 130.16 35.54 104.47 107.09 104.47 104.47 104.47 104.47 104.47 104.47	P201802642 P201802642 P201802642 P201802642 P201802642 P201802519 P201802519 P201802695 P201802517 P201802517 P201802604 P201802604 P201802604 P201802604 P201802604 P201802604	11-000-261-610-000-001 11-000-261-610-000-001 11-000-261-610-000-001 11-000-261-610-000-001 11-000-261-610-000-001 11-000-261-610-000-001 11-000-261-610-000-001 11-000-263-610-000-006 11-000-263-610-000-006 11-000-263-610-000-006 11-000-263-610-000-006 11-000-263-610-000-006 11-000-263-610-000-006 11-000-263-610-000-006 11-000-263-610-000-006 11-000-263-610-000-006
Total Check Amount:			1,556.57		
A:61960	6/30/18	CITY FIRE EQUIPMENT Fire Alarm Monitoring Fire Alarm Monitoring Fire Alarm Monitoring Fire Alarm Monitoring	130.00 65.00 65.00 65.00	P201800232 P201800232 P201800232 P201800232	11-000-261-420-000-001 11-000-261-420-000-002 11-000-261-420-000-004 11-000-261-420-000-004
Total Check Amount:			325.00		
A:61961	6/30/18	COMEGNO LAW GROUP, PC Preparation for June 2018 meeting Legal Services for June 2018 May 2018 - Legal Services May 2018 - MGT - Preparations	850.00 7,132.86 5,489.69 1,700.00	P201802664 P201802664 P201802596 P201802596	11-000-230-331-000-006 11-000-230-331-000-006 11-000-230-331-000-006 11-000-230-331-000-006
Total Check Amount:			15,172.55		

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A:61962	6/30/18	CROMPCO, LLC Testing Oil Tank	550.00	P201802692	11-000-261-420-000-001
A:61963	6/30/18	DIBIASI, JENNIFER Tuition Reimbursement - GED 620	1,247.92	P201802652	11-000-291-280-000-006
A:61964	6/30/18	PAULINA DOBROWOLSKA Aid in Lieu 2nd Payment	500.00	P201802541	11-000-270-505-000-006
A:61965	6/30/18	DONALDSON TORIT Maintenance: Supplies	519.02	P201802240	11-000-261-610-000-001
A:61966	6/30/18	Dryburgh Piano Services Piano tuning for Pops Concert	130.00	P201802577	11-190-100-320-000-001
A:61967	6/30/18	DYNTEK SERVICES, INC Azure Cloud Storage Subscription	657.09	P201800139	11-190-100-340-000-006
A:61968	6/30/18	ELLIOTT-LEWIS CORPORATION ReplaceCircuit Board/Contactor	2,777.72	P201802385	11-000-261-420-000-001
A:61969	6/30/18	RACHAEL GORSKI Tuition Reimbursement - HIST 685 Tuition Reimbursement - HIST 313	1,623.42 1,623.42	P201802653 P201802653	11-000-291-280-000-006 11-000-291-280-000-006
		Total Check Amount:	3,246.84		
A:61970	6/30/18	DEBBIE GRANT Negotiated Benefits - reimburse eye glasses	134.08	P201802591	11-000-291-298-000-006
A:61971	6/30/18	GREEN WITH ENVY Weed/Fertilizer 6/9/18	1,400.00	P201802500	11-000-263-420-000-006
A:61972	6/30/18	ETHAN HASHAGEN Reimbursement Safety Glasses	203.00	P201802499	11-000-261-800-000-001
A:61973	6/30/18	HERFF JONES diplomas	1,057.80	P201802070	11-000-240-600-000-002
A:61974	6/30/18	HOMETOWNE HARDWARE, LLC Maintenance: Supplies Grounds Supplies	67.47 173.53	P201802637 P201802637	11-000-261-610-000-004 11-000-263-610-000-006
		Total Check Amount:	241.00		
A:61975	6/30/18	HONTZ, JOSHUA Tuition Reimbursement-GED624 Tuition Reimbursement -GED621	1,653.35 1,653.35	P201802654 P201802654	11-000-291-280-000-006 11-000-291-280-000-006
		Total Check Amount:	3,306.70		
A:61976	6/30/18	Howard Technology Solutions Printer Ink	400.00	P201802433	11-000-222-603-000-004

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<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:61977	6/30/18	REBECCA HURYK Aid in Lieu 2nd Payment	500.00	P201802540	11-000-270-505-000-006
A:61978	6/30/18	THE INSTRUMENTALIST AWARDS LLC Chorus Award	59.00	P201802429	11-190-100-610-613-002
A:61979	6/30/18	J AND B THERAPY OCCUPATIONAL, LLC Invoice # 11928 (June 1 - 15, 2018)	85.00	P201802628	11-000-216-320-000-005
		Invoice # 11927 (June 1 - 15, 2018)	1,700.00	P201802627	11-000-216-320-000-005
		Invoice # 11926 (June 1 - 15, 2018)	14,365.00	P201802626	11-000-216-320-000-005
		Invoice # 11925 (June 1 - 15, 2018)	340.00	P201802625	11-000-216-320-000-005
		Invoice # 11799 (May 16 - 31, 2018)	170.00	P201802624	11-000-216-320-000-005
		Invoice # 11798 (May 16 - 31, 2018)	1,215.00	P201802623	11-000-216-320-000-005
		Invoice # 11797 (May 16 - 31, 2018)	1,572.50	P201802622	11-000-216-320-000-005
		Invoice # 11796 (May 16 - 31, 2018)	12,941.25	P201802621	11-000-216-320-000-005
		Total Check Amount:	32,388.75		
A:61980	6/30/18	JOSTEN'S Class of 2018	599.64	P201802647	11-000-240-600-000-001
A:61981	6/30/18	FIRST STUDENT, INC Sports Trans 6/2/18	975.00	P201802632	11-000-270-512-000-001
		Trip to Davinci Ctr 6/1/18	975.00	P201802631	11-000-270-512-000-003
		Transportation	650.00	P201801705	11-000-270-512-000-004
		Total Check Amount:	2,600.00		
A:61982	6/30/18	FIRST STUDENT, INC Transportation	300.00	P201801649	11-000-270-512-000-004
		Transportation	300.00	P201802130	11-000-270-512-000-004
		Transportation	460.00	P201802194	11-000-270-512-000-004
		Transportation	487.50	P201802278	11-000-270-512-000-004
		Transportation	750.00	P201802279	11-000-270-512-000-004
		Total Check Amount:	2,297.50		
A:61983	6/30/18	FIRST STUDENT, INC Athletics Trans 5/9-5/15/18	5,250.00	P201802490	11-000-270-512-000-001
A:61984	6/30/18	FIRST STUDENT, INC Transportation	225.00	P201802313	11-000-270-512-000-004
A:61985	6/30/18	FIRST STUDENT, INC Trip Shop Rite 6/6/18	487.50	P201802630	11-000-270-512-000-003
A:61986	6/30/18	FIRST STUDENT, INC Trip to Rutgers 6/11/18	375.00	P201802629	11-401-100-580-000-001
A:61987	6/30/18	FIRST STUDENT, INC Athletics Trans 5/17-5/25/18	4,181.25	P201802633	11-000-270-512-000-001
A:61988	6/30/18	FRIEND OF HACKETTSTOWN GOLF for a novice JV tournament.	110.00	P201802611	11-402-100-600-000-001

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A:61989	6/30/18	FRIEND OF HACKETTSTOWN GOLF all team practice that was the fee to use their gr	160.00	P201802610	11-402-100-600-000-001
A:61990	6/30/18	KATARINAS FLORAL Senior Awards	300.00	P201802527	11-000-218-600-000-001
A:61991	6/30/18	STEVIE KLIE Tuition Reimbursement -GED623	1,202.75	P201802655	11-000-291-280-000-006
A:61992	6/30/18	CASEY KUCINISKI Tuition Reimbursement - GED 656-N Tuition Reimbursement-GED 620	1,278.98 1,278.98	P201802656 P201802656	11-000-291-280-000-006 11-000-291-280-000-006
Total Check Amount:			<u>2,557.96</u>		
A:61993	6/30/18	KURT'S LOCKSMITH SERVICE Lockers Keys	512.50 86.58	P201802370 P201802634	11-190-100-610-611-001 11-000-261-610-000-001
Total Check Amount:			<u>599.08</u>		
A:61994	6/30/18	LAMB PRINTING Class of 2018 Commencement Ceremony	1,560.00	P201802367	11-000-240-600-000-001
A:61995	6/30/18	LDI/COLOR TOOLBOX Overage B/W for 2/17/18-5/16/18	1,566.92	P201802559	11-190-100-500-000-006
A:61996	6/30/18	LICON LIGHTING & SUPPLY COMPANY Maintenance: Supplies	57.50	P201802643	11-000-261-610-000-001
A:61997	6/30/18	LOWES BUSINESS ACCT/GEGRB Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies Grounds Supplies	328.97 67.15 148.73 311.85 816.68	P201802682 P201802682 P201802682 P201802682 P201802682	11-000-261-610-000-001 11-000-261-610-000-002 11-000-261-610-000-003 11-000-261-610-000-004 11-000-263-610-000-006
Total Check Amount:			<u>1,673.38</u>		
A:61998	6/30/18	MASCHIO'S FOOD SERVICE, INC. Special Functions - 6/13/18 Board Meeting 5/16/18 Special Functions - Brd. Mtg. 5/2/18 Special Functions Brd Mtg.	51.35 51.35 51.35	P201802686 P201802501 P201802501	11-000-230-890-000-006 11-000-230-890-000-006 11-000-230-890-000-006
Total Check Amount:			<u>154.05</u>		
A:61999	6/30/18	MATHENY SCHOOL AND HOSPITAL Invoice # 05-18AP (May, 2018) Invoice # 05-18AA (May, 2018) Invoice # 05-18AP (May, 2018) Invoice # 05-18AA (May, 2018)	2,550.00 1,530.00 2,280.00 570.00	P201802616 P201802615 P201802616 P201802615	11-150-100-320-000-005 11-150-100-320-000-005 11-000-216-320-000-005 11-000-216-320-000-005
Total Check Amount:			<u>6,930.00</u>		

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A:62000	6/30/18	CHELSEA MCCARTHY			
		Tuition Reimbursement EDSE 623	1,981.99	P201802657	11-000-291-280-000-006
		Tuition Reimbursement -EDSE - 624	1,981.99	P201802657	11-000-291-280-000-006
		Total Check Amount:	3,963.98		
A:62001	6/30/18	MEDICAL CARE ASSOCIATES			
		Psych Report 5/2 - TJG	800.00	P201802598	11-000-213-300-000-001
		Psych Report - 4/17-BS	800.00	P201802598	11-000-213-300-000-001
		Total Check Amount:	1,600.00		
A:62002	6/30/18	MILLENNIUM COMMUNICATIONS GROUP			
		Managed Service Block Contract 17-18 school y	8,160.00	P201802447	11-000-262-340-000-006
A:62003	6/30/18	MGL PRINTING SOLUTIONS, LLC	**VOIDED**	Check voided on 6/30/2018	
A:62004	6/30/18	LEE MONDAY, PHD			
		4/2/18 - Risk Assesment JG	250.00	P201802667	11-000-213-300-000-002
		5/23 - 504 eval SP	450.00	P201802667	11-000-213-300-000-002
		Total Check Amount:	700.00		
A:62005	6/30/18	JEAN MORAN			
		Aid in Lieu 2nd Payment	500.00	P201802538	11-000-270-505-000-006
A:62006	6/30/18	MORRIS COUNTY ELEVATOR			
		Elevator Maintenance	222.00	P201800022	11-000-261-420-000-002
A:62007	6/30/18	NORTH EAST PARTS GROUP			
		Maintenance: Supplies	28.05	P201802505	11-000-261-610-000-001
		Maintenance: Supplies	27.37	P201802683	11-000-261-610-000-001
		Grounds Supplies	22.50	P201802505	11-000-263-610-000-006
		Grounds Supplies	184.33	P201802683	11-000-263-610-000-006
		Total Check Amount:	262.25		
A:62008	6/30/18	FEA			
		Guy Jorstad Training	149.00	P201802518	11-000-218-800-000-001
A:62009	6/30/18	NJSAB, LLC			
		Athletic Professional Services	510.00	P201802514	11-402-100-300-000-001
A:62010	6/30/18	NJSIAA			
		Athletic Fees- Entry fees BB, BLAX, GLAX, Go	405.00	P201802609	11-402-100-800-000-001
A:62011	6/30/18	NJ Superintendent's Study Council			
		General Admin Misc Fees	600.00	P201802607	11-000-230-890-000-006
A:62012	6/30/18	BLUE TARP FINANCIAL, INC			
		Grounds Supplies	15.98	P201802556	11-000-263-610-000-006

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A:62013	6/30/18	NJSIAA			
		Athletic Fees - Track/Field B/G Entries	618.00	P201802516	11-402-100-800-000-001
		Athletic Fees - Scholar Athletic awards Program	200.00	P201802259	11-402-100-800-000-001
		Total Check Amount:	818.00		
A:62014	6/30/18	NICOLE PANTILIANO			
		Tuition Reimbursement-GED606	1,278.98	P201802662	11-000-291-280-000-006
A:62015	6/30/18	PITNEY BOWES			
		Lease 5/23/18-8/22/18	171.00	P201802668	11-000-240-600-000-002
A:62016	6/30/18	PITNEY BOWES			
		Lease Period 3/30/18-6/29/18	716.04	P201802536	11-000-252-340-000-001
A:62017	6/30/18	PITNEY BOWES			
		PostageMachineRental 3/30/18-6/29/18	157.17	P201802503	11-000-230-530-000-003
		PostalMachineRental 9/30/17-12/29/17	157.17	P201802503	11-000-230-530-000-003
		PostageMachineRental 3/30/17-6/29/17	157.17	P201802503	11-000-230-530-000-003
		Total Check Amount:	471.51		
A:62018	6/30/18	PICRIGHTS LTD			
		Copy Right - Unauthorized - AFP	710.00	P201802532	11-000-230-890-000-006
A:62019	6/30/18	PRITCHARD INDUSTRIES			
		Custodial Svs May 2018	10,625.00	P201802528	11-000-262-420-000-001
		Custodial Svcs May 2018	7,225.00	P201802528	11-000-262-420-000-002
		Custodial Svcs May 2018	5,908.42	P201802528	11-000-262-420-000-003
		Custodial Svcs May 2018	5,908.41	P201802528	11-000-262-420-000-004
		Grounds Svcs May 2018	8,111.25	P201802528	11-000-263-420-000-006
		Total Check Amount:	37,778.08		
A:62020	6/30/18	PURCELL,MULCAHY,&FLANAGAN, LLC.			
		JG o/b/oKC vs HPSD claim# QN-1618	4,116.94	P201802159	11-000-230-331-000-006
		FT vs HBOE Claim# QN-1510	4,593.25	P201802160	11-000-230-331-000-006
		Total Check Amount:	8,710.19		
A:62021	6/30/18	R & L DATACENTERS, INC			
		Payroll Svcs June 2018	2,056.94	P201802644	11-000-251-330-000-006
A:62022	6/30/18	READYREFRESH BY NESTLE			
		Drinking Water - inv 08F8450001899	15.75	P201802669	11-000-230-890-000-006
A:62023	6/30/18	CLARA RAPUZZI			
		Tuition Reimbursement - BLED 40512	1,905.76	P201802658	11-000-291-280-000-006
A:62024	6/30/18	REDDY, CELESTE			
		Tuition Reimbursement - ENG - 6880-80	1,976.34	P201802659	11-000-291-280-000-006
		Tuition Reimbursement -ENG 5500	1,976.34	P201802659	11-000-291-280-000-006
		Total Check Amount:	3,952.68		



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A:62025	6/30/18	RONETCO SUPERMARKETS			
		supplies for multiple lab activities	88.93	P201802463	11-190-100-610-611-002
		Kindergarten Snacks	42.40	P201802461	11-190-100-610-611-003
		Teaching Supplies	96.38	P201802459	11-190-100-610-611-004
		Hills House Supplies	36.94	P201802520	11-213-100-610-000-005
		Hills House Supplies	27.72	P201802698	11-213-100-610-000-005
		Hills House	79.14	P201802350	11-213-100-610-000-005
Total Check Amount:			<u>371.51</u>		

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A:62026	6/30/18	S4TEACHERS LLC			
		Inv076090- 6/9/18 - Para	178.50	P201802580	11-190-100-320-000-001
		Inv075269 - 5/31/18 - Teacher	297.50	P201802578	11-190-100-320-000-001
		Inv077455 - 6/16/18 - Teacher	476.00	P201802676	11-190-100-320-000-001
		INV 072476 5/12- Teacher	297.50	P201802599	11-190-100-320-000-001
		Inv076089- 6/9/18 - Teacher	1,011.50	P201802581	11-190-100-320-000-001
		INV078590 6/30 - Teacher	119.00	P201802680	11-190-100-320-000-001
		Inv078104 - 6/23/18 - Teacher	1,190.00	P201802678	11-190-100-320-000-001
		Inv075269 - 5/31/18 - Teacher	1,694.00	P201802578	11-190-100-320-000-002
		Inv077455 - 6/16/18 - Teacher	833.00	P201802676	11-190-100-320-000-002
		INV 072476 5/12- Teacher	1,673.00	P201802599	11-190-100-320-000-002
		Inv076089- 6/9/18 - Teacher	2,380.00	P201802581	11-190-100-320-000-002
		INV078590 6/30 - Teacher	238.00	P201802680	11-190-100-320-000-002
		Inv078104 - 6/23/18 - Teacher	1,190.00	P201802678	11-190-100-320-000-002
		Inv075269 - 5/31/18 - Teacher	980.00	P201802578	11-190-100-320-000-003
		Inv077456 - 6/16/18 - Para	119.00	P201802677	11-190-100-320-000-003
		Inv077455 - 6/16/18 - Teacher	1,316.00	P201802676	11-190-100-320-000-003
		INV 072477 5/12- Para	59.50	P201802600	11-190-100-320-000-003
		INV 072476 5/12- Teacher	2,030.00	P201802599	11-190-100-320-000-003
		Inv076089- 6/9/18 - Teacher	1,662.50	P201802581	11-190-100-320-000-003
		INV078590 6/30 - Teacher	336.00	P201802680	11-190-100-320-000-003
		Inv078104 - 6/23/18 - Teacher	1,316.00	P201802678	11-190-100-320-000-003
		Inv078591 - 6/30 - Para	238.00	P201802681	11-190-100-320-000-004
		Inv076090- 6/9/18 - Para	833.00	P201802580	11-190-100-320-000-004
		Inv075270- 5/31/18 - Para	357.00	P201802579	11-190-100-320-000-004
		Inv075269 - 5/31/18 - Teacher	357.00	P201802578	11-190-100-320-000-004
		Inv077456 - 6/16/18 - Para	595.00	P201802677	11-190-100-320-000-004
		Inv077455 - 6/16/18 - Teacher	833.00	P201802676	11-190-100-320-000-004
		INV 072477 5/12- Para	595.00	P201802600	11-190-100-320-000-004
		INV 072476 5/12- Teacher	714.00	P201802599	11-190-100-320-000-004
		Inv076089- 6/9/18 - Teacher	590.00	P201802581	11-190-100-320-000-004
		INV078105 6/23 - Para	595.00	P201802679	11-190-100-320-000-004
		Inv078104 - 6/23/18 - Teacher	952.00	P201802678	11-190-100-320-000-004
		Inv078591 - 6/30 - Para	119.00	P201802681	11-204-100-320-000-005
		Inv077456 - 6/16/18 - Para	416.50	P201802677	11-204-100-320-000-005
		Inv077455 - 6/16/18 - Teacher	178.50	P201802676	11-204-100-320-000-005
		INV 072477 5/12- Para	119.00	P201802600	11-204-100-320-000-005
		INV 072476 5/12- Teacher	476.00	P201802599	11-204-100-320-000-005
		Inv076089- 6/9/18 - Teacher	119.00	P201802581	11-204-100-320-000-005
		INV078105 6/23 - Para	119.00	P201802679	11-204-100-320-000-005
		Inv076090- 6/9/18 - Para	892.50	P201802580	11-213-100-320-000-005
		Inv075270- 5/31/18 - Para	714.00	P201802579	11-213-100-320-000-005
		Inv075269 - 5/31/18 - Teacher	920.50	P201802578	11-213-100-320-000-005
		Inv077456 - 6/16/18 - Para	238.00	P201802677	11-213-100-320-000-005
		Inv077455 - 6/16/18 - Teacher	1,505.00	P201802676	11-213-100-320-000-005
		INV 072477 5/12- Para	714.00	P201802600	11-213-100-320-000-005
		INV 072476 5/12- Teacher	2,051.00	P201802599	11-213-100-320-000-005
		Inv076089- 6/9/18 - Teacher	1,429.50	P201802581	11-213-100-320-000-005
		INV078590 6/30 - Teacher	336.00	P201802680	11-213-100-320-000-005
		INV078105 6/23 - Para	1,190.00	P201802679	11-213-100-320-000-005
		Inv078104 - 6/23/18 - Teacher	1,256.50	P201802678	11-213-100-320-000-005
		Inv078591 - 6/30 - Para	238.00	P201802681	11-214-100-320-000-005
		Inv077456 - 6/16/18 - Para	238.00	P201802677	11-214-100-320-000-005
		INV 072477 5/12- Para	178.50	P201802600	11-214-100-320-000-005
		INV078105 6/23 - Para	595.00	P201802679	11-214-100-320-000-005
		Inv075269 - 5/31/18 - Teacher	714.00	P201802578	11-230-100-320-000-005
		INV 072476 5/12- Teacher	595.00	P201802599	11-230-100-320-000-005

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		Inv076089- 6/9/18 - Teacher	476.00	P201802581	11-230-100-320-000-005
		Inv078104 - 6/23/18 - Teacher	297.50	P201802678	11-230-100-320-000-005
		Total Check Amount:	42,182.00		
A:62027	6/30/18	SCHOOL PUBLICATIONS COMPANY Tiger Times	458.00	P201802398	11-401-100-600-000-001
A:62028	6/30/18	SCHOOL SPECIALTY Ball chair	83.57	P201802317	11-190-100-610-611-002
A:62029	6/30/18	SCIARRILLO, CORNELL, MERLINO, MCKEE May Capital Improv & Constr Proj	346.50	P201802562	11-000-230-331-000-006
		May Labor Legal Services	1,122.00	P201802562	11-000-230-331-000-006
		May General Legal Services	231.00	P201802562	11-000-230-331-000-006
		Total Check Amount:	1,699.50		
A:62030	6/30/18	SETTEMBRINO ARCHITECTS Reimbursable Expenses	20.74	P201802697	11-000-230-334-000-006
A:62031	6/30/18	STEPHANIE SHAEFFER Invoice # 201805 (May, 2018)	1,140.00	P201802613	11-213-100-320-000-005
A:62032	6/30/18	SHERWIN WILLIAMS CO. Maintenance: Supplies	27.36	P201802506	11-000-261-610-000-001
		Grounds Supplies/Paint	463.06	P201802639	11-000-263-610-000-006
		Total Check Amount:	490.42		
A:62033	6/30/18	SHI INTERNATIONAL CORPORATION QUOTE # 15413864	3,940.35	P201802468	20-242-100-600-000-007
A:62034	6/30/18	KYLE SOSNOVICK Tuition Reimb work shop 2/6 - NJSIG	55.89	P201802601	11-000-240-580-000-001
A:62035	6/30/18	JENNIFER SPUCKES Mileage Reimb. for Workshop - 5/23/18 Strauss I	55.80	P201802597	11-000-223-580-000-002
A:62036	6/30/18	DANIELLE STANLEY May, 2018 Mileage Reimbursement	182.66	P201802612	11-000-219-580-000-005
A:62037	6/30/18	STATE OF NEW JERSEY Boiler State Inspection Fee	970.00	P201802603	11-000-262-800-000-001
A:62038	6/30/18	STATE OF NEW JERSEY - DEPARTMENT O Catastrophic illnes fund ssmt 0-226-001-846-000.	558.00	P201802674	11-000-291-250-000-006
A:62039	6/30/18	Joel Stein Athletic Professional Services	145.00	P201802513	11-402-100-300-000-001

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62040	6/30/18	STEPPING STONE SCHOOL			
		Under Pmt for 5/14/17-6/19/18 DL	41.50	P201802563	11-000-100-566-000-005
		Under Pmt for 7/5/16-12/16/16 Tuition KA	162.68	P201802563	11-000-100-566-000-005
		Total Check Amount:	204.18		
A:62041	6/30/18	STRATEGIC ENVIRONMENTAL CONSULTI			
		Right to Know	1,375.00	P201802508	11-000-262-800-000-001
		Right to Know	1,375.00	P201802508	11-000-262-800-000-002
		Right to Know	1,375.00	P201802508	11-000-262-800-000-003
		Right to Know	1,375.00	P201802508	11-000-262-800-000-004
		Total Check Amount:	5,500.00		
A:62042	6/30/18	STRAUSS ESMAY ASSOCIATES, LLP			
		Staff Workshop/Conferences	725.00	P201802128	11-000-223-580-000-006
A:62043	6/30/18	KARISSA STOUT			
		Tuition Reimbursement - GED 607	1,247.92	P201802660	11-000-291-280-000-006
A:62044	6/30/18	SUCCESS ADVERTISING INC			
		Principal - Ledger- 5/22	2,598.64	P201802440	11-000-230-590-000-006
		Easton 6/15 - 7/11 BOE meeting	203.24	P201802502	11-000-230-590-000-006
		6/24/18 Star Ledger Inv 302686	1,796.93	P201802689	11-000-230-590-000-006
		6/22/18 - Warren Star Gazett - Inv 302705	87.55	P201802690	11-000-230-590-000-006
		Warren Star Gazette - 6/8 Invoice 302498	82.84	P201802691	11-000-230-590-000-006
		Total Check Amount:	4,769.20		
A:62045	6/30/18	SUSSEX COUNTY REGIONAL COOPERATIV **VOIDED**			Check voided on 6/30/2018
A:62046	6/30/18	THE CRAIG SCHOOL			
		Invoice # 11239 (May, 2018)	772.50	P201802617	11-000-216-320-000-005
		Invoice # 11276 (June, 2018)	282.50	P201802618	11-000-216-320-000-005
		Total Check Amount:	1,055.00		
A:62047	6/30/18	TICKNERS INCORPORATED			
		Grounds Supplies	49.96	P201802688	11-000-263-610-000-006
A:62048	6/30/18	TM BRENNAN SERVICE, INC.			
		HVAC Services	380.00	P201802635	11-000-261-420-000-003
A:62049	6/30/18	TOWN OF HACKETTSTOWN			
		May 2018 Gasoline	763.59	P201802560	11-000-262-626-000-006

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62050	6/30/18	ULTRAPRO PEST PROTECTION, LLC			
		Pest Control	53.75	P201800191	11-000-261-420-000-001
		Setup Fee	0.00	P201800191	11-000-261-420-000-001
		Pest Control	53.75	P201800191	11-000-261-420-000-002
		Setup Fee	0.00	P201800191	11-000-261-420-000-002
		Pest Control	53.75	P201800191	11-000-261-420-000-003
		Setup Fee	0.00	P201800191	11-000-261-420-000-003
		Pest Control	53.75	P201800191	11-000-261-420-000-004
		Setup Fee	0.00	P201800191	11-000-261-420-000-004
		Total Check Amount:	215.00		
A:62051	6/30/18	WARCO PLUMBING & HEATING			
		Maintenance: Supplies	10.14	P201802638	11-000-261-610-000-003
		Grounds Supplies	447.66	P201802448	11-000-263-610-000-006
		Total Check Amount:	457.80		
A:62052	6/30/18	WARREN COUNTY SPECIAL SERVICES			
		Sub Coverage 6/21/18	100.00	P201802685	11-215-100-320-000-005
		Teaching Services for June 1-15 2018. J. Karta	3,066.05	P201802685	11-215-100-320-000-005
		Invoice #201800364 (May, 2018)	6,885.00	P201802619	11-000-216-320-000-005
		Invoice # 201800363 (May, 2018)	2,316.25	P201802620	11-000-216-320-000-005
		Total Check Amount:	12,367.30		
A:62053	6/30/18	WARREN COUNTY SPECIAL SERVICES			
		May 2018 Teaching Services	9,232.60	P201802582	11-213-100-320-000-005
		Adjusted June 2018 Invoice	3,744.00	P201802645	11-000-270-514-000-005
		Total Check Amount:	12,976.60		
A:62054	6/30/18	WASHINGTON TWP SD - TRANSPORTATI			
		Field Trip to RVCC	551.25	P201801399	11-000-270-512-000-002
A:62055	6/30/18	WASHINGTON TWP SD - TRANSPORTATI			
		bus trip to NYC	546.75	P201801662	11-000-270-512-000-002
A:62056	6/30/18	WILSON LANGUAGE TRAINING			
		Title II Training - A Arbolino/ J Lobby 7/25/18 V	578.00	P201802575	20-270-200-500-000-007
		Title II W/S - 725-27/18 DKaiser/EClimes	1,734.00	P201802545	20-270-200-500-000-007
		Total Check Amount:	2,312.00		
A:62057	6/30/18	WILSON LANGUAGE TRAINING			
		Title II Training W/S - 8/14-16/18 - C Hufford /	1,298.00	P201802576	20-270-200-500-000-007
		Title II fund W/S 8/14-16/18 P Ortiz	649.00	P201802542	20-270-200-500-000-007
		Title II W/S 8/27-29/18 JBorcherding/T Kurilla	1,734.00	P201802544	20-270-200-500-000-007
		Title II W/S 8/9-10/18 C Giaimo/P Ortiz	898.00	P201802543	20-270-200-500-000-007
		Total Check Amount:	4,579.00		
A:62058	6/30/18	GAIL WOICEKOWSKI			
		Mileage Reimb. NJASBO Conf. 6/6-6/8	103.08	P201802558	11-000-251-592-000-006
A:62059	6/30/18	CHRIS ZWARYCH			
		Tuition Reimbursement -MUAP 501-JC	1,849.29	P201802661	11-000-291-280-000-006

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62060	6/30/18	E-RATE PARTNERS Annual Fee for Funding Year 2018 Category 2	300.00	P201801090	11-000-252-340-000-006
A:62099	6/30/18	WILLOGLEN ACADEMY-NEW JERSEY, INC June 1:1 Aide	1,520.00	P201802684	11-000-100-566-000-005
		May 1:1Aide	1,140.00	P201802684	11-000-100-566-000-005
		5/14/18 - 6/20/18 Tuition - BJ	9,926.54	P201802684	11-000-100-566-000-005
		Total Check Amount:	12,586.54		
A:62102	6/30/18	SUSSEX COUNTY REGIONAL COOPERATIV June 2018 Special Ed Trans	5,770.03	P201802694	11-000-270-514-000-005
A:62103	6/30/18	MGL PRINTING SOLUTIONS, LLC S/H	43.00	P201802511	11-000-251-600-000-006
		3000 General Check Starting with # 6300	507.00	P201802511	11-000-251-600-000-006
		Total Check Amount:	550.00		
A:N0631	6/30/18	HACKETTSTOWN BOARD OF EDUCATION Jan-Jun 2018 Adm Fees Reimb - FSA	180.00	P201802649	11-000-291-270-000-006
A:N0632	6/30/18	State of New Jersey 17-18 Assessment for SDA	35,352.00	P201802709	12-000-400-896-000-006
The Grand Total of all Checks from Fund 10 is:			136,364.02		
The Grand Total of all Checks from Fund 11 is:			2,374,334.80		
The Grand Total of all Checks from Fund 12 is:			35,352.00		
The Grand Total of all Checks from Fund 20 is:			36,552.69		
The Grand Total of all Checks from Fund 70 is:			25,279.96		
The Grand total of all checks for this period is:			2,607,883.47		

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

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All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62104	7/19/18	COMCAST OF NORTHWEST 7/14/18-8/13/18 - Internet - HS	129.85	P201900213	11-000-252-340-000-006
A:62105	7/19/18	VERIZON 7/7-8/6 Comm/Tel	174.58	P201900214	11-000-230-530-000-003
A:62106	7/19/18	HORIZON BLUE CROSS BLUE SHIELD August Medical Benefits	366,985.08	P201900211	11-000-291-270-000-006
		August Cobra	5,580.62	P201900211	11-000-291-270-000-006
		August Shared Benefits	3,923.40	P201900211	70-000-291-290-000-000
		Total Check Amount:	376,489.10		
A:62107	7/19/18	XTEL COMMUNICATIONS, INC 7/15/18 - HS Comm/Tel	3,263.97	P201900212	11-000-230-530-000-001
		7/15/18 - MS Comm/Tel	98.61	P201900212	11-000-230-530-000-002
		7/15/18 - HH Comm/Tel	286.31	P201900212	11-000-230-530-000-003
		7/15/18 - WG Comm/Tel	273.75	P201900212	11-000-230-530-000-004
		7/15/18 - BO Comm/Tel	93.55	P201900212	11-000-230-530-000-006
		Total Check Amount:	4,016.19		
A:N0704	7/20/18	DELTA DENTAL PLAN OF NJ, INC. August Cobra Dental	795.38	P201900210	11-000-291-270-000-006
		August Dental Benefits	21,490.27	P201900210	11-000-291-270-000-006
		August Shared Dental Benefits	260.61	P201900210	70-000-291-290-000-000
		Total Check Amount:	22,546.26		
A:62108	7/26/18	JCP&L Maintenance of Plant: Energy	26.71	P201802714	10-421: A/P
A:62109	7/26/18	JCP&L Maintenance of Plant: Energy	216.32	P201802716	10-421: A/P
A:62110	7/26/18	ELIZABETHTOWN GAS Maintenance of Plant: Energy	26.98	P201802700	10-421: A/P
A:62111	7/26/18	UGI ENERGY SERVICES, LLC Maintenance of Plant: Energy	23.93	P201802715	10-421: A/P
		Maintenance of Plant: Energy	31.54	P201802715	10-421: A/P
		Maintenance of Plant: Energy	28.28	P201802715	10-421: A/P
		Maintenance of Plant: Energy	5.08	P201802715	10-421: A/P
		Total Check Amount:	88.83		
A:62112	7/26/18	UGI ENERGY SERVICES, LLC Maintenance of Plant: Energy	239.27	P201802717	10-421: A/P
A:62113	7/30/18	RESERVE ACCOUNT Postage- HS	2,000.00	P201900229	11-000-230-530-000-001
A:N0729	7/30/18	June 2018 Lunch Fed and State	20,422.66	10 - 402	INTERFUND A/P

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:N0730	7/30/18	ENCUMBERED SALARY RESERVE			
		STATE A/R	4,261.92	10 - 141	STATE A/R
		OTHER A/R	5,757.00	10 - 143	OTHER A/R
		LD Teachers Salaries_MS	2,906.75	P201900001	11-204-100-101-000-002
		PSH Teacher Salary	1,080.00	P201900001	11-215-100-101-000-004
		Basic Skills Director Salary	918.00	P201900001	11-230-100-103-000-006
		Athletic Salary	5,818.38	P201900001	11-402-100-100-000-001
		Attendance	2,361.67	P201900001	11-000-211-100-000-001
		Guidance Salaries	5,421.61	P201900001	11-000-218-104-000-001
		Guidance Secretaries Salaries	2,467.67	P201900001	11-000-218-105-000-001
		Special Services Salaries	4,532.06	P201900001	11-000-219-104-000-005
		Special Services Salaries	24,284.76	P201900001	11-000-219-104-000-005
		Special Services Secretary Sal	1,083.75	P201900001	11-000-219-105-000-005
		Supervisor Salaries	2,142.00	P201900001	11-000-221-102-000-006
		Curriculum Development Salarie	1,000.00	P201900001	11-000-221-104-000-006
		Media/Library Salaries	8,756.57	P201900001	11-000-222-100-000-001
		General Administration Salarie	8,544.98	P201900001	11-000-230-100-000-006
		Principal Salaries	10,391.69	P201900001	11-000-240-103-000-001
		Principal Salaries	3,937.50	P201900001	11-000-240-103-000-004
		Secretarial Salary	4,852.29	P201900001	11-000-240-105-000-001
		Secretarial Salary	2,739.12	P201900001	11-000-240-105-000-002
		Secretarial Salary	2,757.79	P201900001	11-000-240-105-000-003
		Secretarial Salary	1,973.44	P201900001	11-000-240-105-000-004
		Central Services Salaries	12,549.09	P201900001	11-000-251-100-000-006
		Maintenance: Salaries	7,053.54	P201900001	11-000-261-101-000-001
		Maintenance of Plant: Salaries	3,724.31	P201900001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	5,243.04	P201900001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	3,171.50	P201900001	11-000-262-101-000-003
		Maintenance of Plant: Salaries	1,686.17	P201900001	11-000-262-101-000-004
		Maintenance of Plant: Substitu	1,058.00	P201900001	11-000-262-103-000-001
		Maintenance Salaries	1,767.42	P201900001	11-000-263-100-000-006
		Security Salaries	2,532.50	P201900001	11-000-266-100-000-001
		Social Security/PERS/Other	1,454.39	P201900001	11-000-291-220-000-006
		Social Security/PERS/Other	5,589.17	P201900001	11-000-291-220-000-006
		Negotiated Benefits	50.00	P201900001	11-000-291-298-000-006
		CST Shared Services Salary	3,416.97	P201900001	70-000-219-104-000-005
		Curr & Inst Shared Serv Salary	2,040.00	P201900001	70-000-221-100-000-000
		Supt Shared Services Salary	4,659.83	P201900001	70-000-230-100-000-000
		Supt Shared Travel	75.00	P201900001	70-000-230-585-000-000
		Bldg & Grnds Shared Salary	2,669.00	P201900001	70-000-261-100-000-000
		Total Check Amount:	166,728.88		
A:62114	7/31/18	JCP&L			
		Maintenance of Plant: Energy	8,926.58	P201802729	10-421: A/P
		Maintenance of Plant: Energy	2,736.61	P201802729	10-421: A/P
		Maintenance of Plant: Energy	1,951.44	P201802729	10-421: A/P
		Maintenance of Plant: Energy	2,413.00	P201802729	10-421: A/P
		Maintenance of Plant: Energy	275.53	P201802729	10-421: A/P
		Total Check Amount:	16,303.16		
A:62115	7/31/18	VISION SERVICE PLAN			
		August Vision Benefits	800.60	P201900254	11-000-291-270-000-006



All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62116	7/31/18	JAMES KELSEY Settlement Agreement Last Pmt 2017-2018	16,500.00	P201802732	10-421: A/P
A:62117	8/7/18	ELIZABETHTOWN GAS Maintenance of Plant: Energy	358.77	P201900719	11-000-262-621-000-001
A:62118	8/7/18	HOME DEPOT CREDIT SERVICES Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies BOE Maint of Plant Supplies Grounds Supplies	276.63 101.07 146.94 478.95 249.00 164.15	P201900718 P201900718 P201900718 P201900718 P201900718 P201900718	11-000-261-610-000-001 11-000-261-610-000-002 11-000-261-610-000-003 11-000-261-610-000-004 11-000-262-610-000-006 11-000-263-610-000-006
Total Check Amount:			1,416.74		
A:62119	8/7/18	STAPLES CREDIT PLAN Central Services Supplies	555.25	P201802535	10-421: A/P
A:62120	8/7/18	AMAZON Teaching Supplies Curr/Super Office Supplies BOE Supplies BOE Supplies Title I Acad. Summer Ms. Armstrong Title I - Summer Acad. Lauren&Shanna Title I Summer Academic MS Flynn Title I Summer (Maternick) Title I Summer Academic Ms Rosanio Title I (Summer Academic)Ms Alers Title I Summer ( Durkin) Title I ( Summer Academic)	305.81 117.81 37.87 34.39 94.30 127.28 107.39 150.91 59.73 157.67 311.64 599.84	P201802458 P201802498 P201802588 P201802549 P201802572 P201802571 P201802570 P201802573 P201802569 P201802568 P201802574 P201802567	10-421: A/P 10-421: A/P 10-421: A/P 10-421: A/P 20-421: A/P 20-421: A/P 20-421: A/P 20-421: A/P 20-421: A/P 20-421: A/P 20-421: A/P 20-421: A/P
Total Check Amount:			2,104.64		
A:62121	8/8/18	COMCAST OF NORTHWEST 7/26-8/25 HH Internet	129.85	P201900721	11-000-252-340-000-006
A:62122	8/8/18	COMCAST OF NORTHWEST 7/26-8/25 - WG Internet	129.85	P201900723	11-000-252-340-000-006
A:62269	8/9/18	TREASURER, STATE OF NEW JERSEY Medical Waste Generator # 0132897 Medical Waste Generator # 0166746 Medical Waste Generator# 0166737 Medical Waste Generator # 0166755	85.00 85.00 85.00 85.00	P201900145 P201900145 P201900145 P201900145	11-000-213-800-000-001 11-000-213-800-000-002 11-000-213-800-000-003 11-000-213-800-000-004
Total Check Amount:			340.00		
A:62270	8/9/18	POSTMASTER, HACKETTSTOWN 2018-2019 Permit Fee #30	225.00	P201900733	11-000-230-590-000-006



All Bank Accounts Included

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A:62131	8/15/18	BLICK ART MATERIALS Guidance Supplies The following invoices were paid with this check: 9644232	110.70	P201900460	11-000-218-600-000-004
A:62132	8/15/18	BLACKBOARD INC Blackboard Website Renewal The following invoices were paid with this check: 1293137	8,543.95	P201900028	11-190-100-340-000-006
A:62133	8/15/18	BMI EDUCATIONAL SERVICES Classroom supplies The following invoices were paid with this check: 653782	427.61	P201900122	11-190-100-610-611-003
A:62134	8/15/18	JOHN BOWKER Reimbursement Work Shoes	100.00	P201900715	11-000-261-800-000-001
A:62135	8/15/18	CAMCOR, INC Teaching Supplies-HS The following invoices were paid with this check: 2451318, 2451477	4,474.01	P201900414	11-190-100-610-611-001
A:62136	8/15/18	CAMCOR, INC Teaching Supplies-HS The following invoices were paid with this check: 2451691	266.70	P201900417	11-190-100-610-611-001
A:62137	8/15/18	CANON FINANCIAL SERVICES, INC District Copier 2018-2019- August pmt	8,400.00	P201900181	11-190-100-500-000-006
A:62138	8/15/18	CARLEX, INC. Teaching Supplies The following invoices were paid with this check: 269472A	203.01	P201900084	11-190-100-610-611-004
A:62139	8/15/18	CAROLINA BIOLOGICAL SUPPLY Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Biology Supplies	725.26 256.74 1,105.21 190.20 15.00 185.03	P201900532 P201900535 P201900547 P201900555 P201900564 P201802547	11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 10-421: A/P
Total Check Amount:			2,477.44		
The following invoices were paid with this check:					
50317849		50328836	50330169	5033119	
50332182,36398,34016		50333913,27457			

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62140	8/15/18	CEREBELLUM CORPORATION			
		Guidance Supplies	106.95	P201900044	11-000-218-600-000-004
		DVD Order	125.87	P201900167	11-000-222-500-000-001
Total Check Amount:			232.82		

The following invoices were paid with this check:  
202845

A:62141	8/15/18	CHILDSWORK/CHILDSPLAY			
		Guidance Supplies	82.90	P201900043	11-000-218-600-000-004
A:62142	8/15/18	CINTAS CORPORATION #101			
		Mats 7/13/18	100.01	P201900190	11-000-261-610-000-001
		Mats 07/20/18	100.01	P201900230	11-000-261-610-000-001
		Mats 07/27/18	100.01	P201900689	11-000-261-610-000-001
		Mats 08/03/18	100.01	P201900722	11-000-261-610-000-001
		Custodial Uniforms 7/13/18	104.38	P201900189	11-000-263-610-000-006
		Custodial Uniforms 07/20/18	104.51	P201900231	11-000-263-610-000-006
		Custodial Uniforms 07/27/18	104.51	P201900690	11-000-263-610-000-006
		Custodial Uniforms 08/03/18	137.08	P201900724	11-000-263-610-000-006
Total Check Amount:			850.52		

The following invoices were paid with this check:

101494812	10149811	101498668	101498669
101502500	101502501	101506364	101506365

A:62143	8/15/18	SCHOOL SPECIALTY/CLASSROOM DIRECT			
		classroom supplies	141.06	P201900123	11-190-100-610-611-003
The following invoices were paid with this check: 208120804068					

A:62144	8/15/18	ON TRACK ENTERPRISES, INC.			
		Maintenance of Plant: Supplies	1,156.00	P201900247	11-000-262-610-000-001
The following invoices were paid with this check: 11998					

A:62145	8/15/18	CONSTRUCTIVE PLAYTHINGS			
		Teaching Supplies	369.54	P201900064	11-190-100-610-611-004
The following invoices were paid with this check: 51602905					

A:62146	8/15/18	CURRICULUM ASSOCIATES INC.			
		Teaching Supplies	108.39	P201900074	11-190-100-610-611-004
		Teaching Supplies	133.56	P201900079	11-190-100-610-611-004
		ESL Supplies	477.79	P201900055	11-240-100-610-000-004
Total Check Amount:			719.74		

The following invoices were paid with this check:

90530409	90531745	90531974
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All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62147	8/15/18	DEMCO			
		AV Supplies	799.26	P201900483	11-000-222-603-000-002
		AV Supplies	537.56	P201900485	11-000-222-603-000-003
		Total Check Amount:	1,336.82		
		The following invoices were paid with this check:			
		6048692			
		6408677			
A:62148	8/15/18	Delta T Group			
		INV200769165 - 9 hrs 6/7-8/18	570.00	P201802734	11-000-219-320-000-005
		Invoice # 200768199 (May & June, 2018)	1,950.00	P201802722	10-421: A/P
		Inv#200768482 - 6/18-20/18 - 22 hrs	1,320.00	P201802735	11-000-219-320-000-005
		Total Check Amount:	3,840.00		
A:62149	8/15/18	DYNTEK SERVICES, INC			
		Cisco SmartNet Renewal	7,531.67	P201900003	11-000-262-340-000-006
		The following invoices were paid with this check:			
		D131386			
A:62150	8/15/18	DYNTEK SERVICES, INC			
		Dell EqualLogic Pro Support Coverage	12,106.54	P201900004	11-000-262-340-000-006
		The following invoices were paid with this check:			
		D131811			
		D131939			
A:62151	8/15/18	DYNTEK SERVICES, INC			
		Azure Cloud Storage Subscription	295.00	P201800139	10-421: A/P
		The following invoices were paid with this check:			
		D131811			
A:62152	8/15/18	ERIC ARMIN, INC.			
		Gifted and Talented supplies	1,454.75	P201900127	11-190-100-610-611-003
		Teaching Supplies HH	59.37	P201900629	11-190-100-610-611-003
		Total Check Amount:	1,514.12		
		The following invoices were paid with this check:			
		0884638			
		0884909			
A:62153	8/15/18	ECCOTROL, LLC			
		HS Automation System Maint	400.00	P201900029	11-000-261-420-000-001
		The following invoices were paid with this check:			
		13066			
A:62154	8/15/18	ELECTRONIX EXPRESS			
		Teaching Supplies-HS	15.28	P201900641	11-190-100-610-611-001
		The following invoices were paid with this check:			
		622116			
A:62155	8/15/18	ELLIOTT-LEWIS CORPORATION			
		Repair Compressor Media Ctr	519.00	P201900255	11-000-261-420-000-001
		The following invoices were paid with this check:			
		000085035			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62156	8/15/18	FINELLI CONSULTING ENGINEERS Repair Morrison Field The following invoices were paid with this check: 29993	532.70	P201802393	10-421: A/P
A:62157	8/15/18	FIRST HOPE BANK Semi Annual Fee	500.00	P201900716	11-000-261-800-000-001
A:62158	8/15/18	FISHER SCIENTIFIC Teaching Supplies-HS Teaching Supplies-HS	77.97 395.67	P201900536 P201900550	11-190-100-610-611-001 11-190-100-610-611-001
Total Check Amount:			473.64		
The following invoices were paid with this check:					
		338668,3499610	3905307		
A:62159	8/15/18	FLINN SCIENTIFIC, INC Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS	1,434.40 22.95 169.41 457.95 824.55 294.40	P201900542 P201900562 P201900557 P201900548 P201900520 P201900533	11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001
Total Check Amount:			3,203.66		
The following invoices were paid with this check:					
		2231539	2231611	2231614	2231770
		2232308,1822,2977	2232417		
A:62160	8/15/18	FOUNDATION FOR EDUCATIONALADMINI Legal One - Thomas The following invoices were paid with this check: 42587	150.00	P201802719	10-421: A/P
A:62161	8/15/18	FREY SCIENTIFIC Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies - MS	142.02 112.69 74.09 49.16	P201900516 P201900528 P201900565 P201900567	11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-002
Total Check Amount:			377.96		
The following invoices were paid with this check:					
		202501570994	202501571000	202501571447	302500170290
A:62162	8/15/18	G & R GRAPHICS, INC. Stamp The following invoices were paid with this check: 2235532	41.00	P201900221	11-000-221-600-000-006

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62163	8/15/18	GRAINGER			
		Teaching Supplies-HS	47.90	P201900428	11-190-100-610-611-001
		Grounds Supplies	64.38	P201900242	11-000-263-610-000-006
		Total Check Amount:	112.28		
		The following invoices were paid with this check:			
		9835638462			9857858170
A:62164	8/15/18	GREEN WITH ENVY			
		Fertilizer/Weed 7/5/18	1,400.00	P201900208	11-000-263-420-000-006
A:62165	8/15/18	GLOBAL WASTE INDUSTRIES, INC			
		Maintenance of Plant	1,220.00	P201900038	11-000-262-420-000-001
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-002
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-003
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-004
		Total Check Amount:	2,465.00		
A:62166	8/15/18	ETHAN HASHAGEN			
		Reimbursement Workboots	100.00	P201900215	11-000-261-800-000-001
A:62167	8/15/18	HENRY SCHEIN INC			
		Teaching Supplies-HS	318.54	P201900470	11-190-100-610-611-001
		Health Services Supplies	241.22	P201900473	11-000-213-600-000-002
		Health Services Supplies	70.24	P201900476	11-000-213-600-000-004
		Total Check Amount:	630.00		
		The following invoices were paid with this check:			
		55199924			55356460 5556575,199616
A:62168	8/15/18	HOMETOWNE HARDWARE, LLC			
		Maintenance: Supplies	25.15	P201900695	11-000-261-610-000-001
		Maintenance: Supplies	77.91	P201900695	11-000-261-610-000-002
		Total Check Amount:	103.06		
A:62169	8/15/18	Howard Technology Solutions			
		Projector	424.00	P201802460	10-421: A/P
		The following invoices were paid with this check:			
		1800823473			
A:62170	8/15/18	INSECT LORE PRODUCTS			
		Voucher for School Kit	67.94	P201900098	11-190-100-610-611-003
		Teaching Supplies	67.94	P201900066	11-190-100-610-611-004
		Total Check Amount:	135.88		
		The following invoices were paid with this check:			
		236527			236534
A:62171	8/15/18	JAMF Software, LLC			
		JAMF Apple Management Software	1,650.00	P201900024	11-000-252-340-000-001
		The following invoices were paid with this check:			
		65543			





All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62178	8/15/18	KURTZ BROS			
		Teaching Supplies-HS	57.94	P201900573	11-190-100-610-611-001
		Teaching Supplies - MS	144.57	P201900583	11-190-100-610-611-002
		classroom supplies	62.37	P201900101	11-190-100-610-611-003
		Teaching Supplies HH	18.29	P201900624	11-190-100-610-611-003
		RC General Supplies	15.87	P201900594	11-213-100-610-000-005
		RC General Supplies	16.44	P201900600	11-213-100-610-000-005
		RC General Supplies	17.00	P201900615	11-213-100-610-000-005
		Guidance Supplies	9.45	P201900581	11-000-218-600-000-002
Total Check Amount:			341.93		

The following invoices were paid with this check:

46521	46522	46523	46524
46525	46526	46527	4969600

A:62179	8/15/18	LAKESHORE LEARNING MATERIALS			
		Teaching Supplies - MS	17.95	P201900584	11-190-100-610-611-002
		Kindergarten supplies	97.95	P201900095	11-190-100-610-611-003
		Classroom supplies	143.53	P201900096	11-190-100-610-611-003
		Classroom Supplies	739.34	P201900100	11-190-100-610-611-003
		New Classroom Supplies	403.57	P201900203	11-190-100-610-611-003
		Teaching Supplies HH	341.88	P201900575	11-190-100-610-611-003
		Teaching Supplies HH	206.10	P201900591	11-190-100-610-611-003
		Teaching Supplies HH	53.97	P201900592	11-190-100-610-611-003
		Teaching Supplies HH	25.18	P201900596	11-190-100-610-611-003
		Teaching Supplies HH	16.14	P201900613	11-190-100-610-611-003
		Teaching Supplies HH	85.50	P201900623	11-190-100-610-611-003
		Teaching Supplies	304.64	P201900058	11-190-100-610-611-004
		Teaching Supplies	552.98	P201900063	11-190-100-610-611-004
		Teaching Supplies - WG	26.08	P201900632	11-190-100-610-611-004
		Autism Supplies	15.29	P201900604	11-214-100-610-000-005
Total Check Amount:			3,030.10		

The following invoices were paid with this check:

1970430718	1970480718	1970480718	2011890718
2011930718	2013930718	2116890718	2116950718
2117000718	2117050718	2117090718	2117140718
2117210718	2117310718	2117420718	2364490718

A:62180	8/15/18	LAMB PRINTING			
		envelopes	145.77	P201802548	10-421: A/P
		Envelopes	303.95	P201900218	11-000-240-600-000-001
		Business Envelopes	145.77	P201900154	11-000-240-600-000-003
Total Check Amount:			595.49		

The following invoices were paid with this check:

14879,14880	24099	24166	24166
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A:62181	8/15/18	LEARNING LINKS, INC			
		Learning Links books	517.45	P201900156	11-190-100-610-611-003
The following invoices were paid with this check:					
653996					

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62182	8/15/18	Learning Tree Educational Consultants L.L.C			
		Invoice date 7/2/18(June 2018 Serv). 1 Bilingual	750.00	P201802738	11-000-219-320-000-005
		Invoice Date 6/30/18 2hrs Bilingual CST	1,500.00	P201802737	11-000-219-320-000-005
		Total Check Amount:	2,250.00		
		The following invoices were paid with this check:			
		07218			
		63018			
A:62183	8/15/18	Learning Tree Eval and Consulting			
		Invoice Dated 7/6/18 (July, 2018)	750.00	P201900702	11-000-219-320-000-005
		The following invoices were paid with this check:			
		7618			
A:62184	8/15/18	LEARNING RESOURCES			
		Gifted Talented supplies	179.97	P201900131	11-190-100-610-611-003
		Teaching Supplies	179.97	P201900082	11-190-100-610-611-004
		Total Check Amount:	359.94		
		The following invoices were paid with this check:			
		3460847			
		3462049			
A:62185	8/15/18	LEAVING THE VILLAGE			
		Admin Workshop	150.00	P201900219	11-000-240-500-000-001
		The following invoices were paid with this check:			
		129			
A:62186	8/15/18	LIBRARY STORE, INC			
		Teaching Supplies-HS	33.03	P201900481	11-190-100-610-611-001
		The following invoices were paid with this check:			
		338470			
A:62187	8/15/18	MACIE PUBLISHING CO			
		Music Supplies	476.60	P201900050	11-190-100-610-613-004
		The following invoices were paid with this check:			
		12387			
A:62188	8/15/18	MAMA'S PIZZA & CAFE BACI			
		Safety Pizza Party	63.00	P201802705	10-421: A/P
A:62189	8/15/18	MAYBERRY SALES AND SERVICE			
		Tractor Repair	998.00	P201802671	11-000-263-610-000-006
		The following invoices were paid with this check:			
		8522800			
A:62190	8/15/18	MATHENY SCHOOL AND HOSPITAL			
		Invoice # 06-18AA (June, 2018)	1,530.00	P201802725	10-421: A/P
		Invoice # 06-18AA (June, 2018)	570.00	P201802725	10-421: A/P
		Total Check Amount:	2,100.00		
		The following invoices were paid with this check:			
		0618AA			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62191	8/15/18	MGL PRINTING SOLUTIONS, LLC Purchase Order Paper The following invoices were paid with this check: 156758	449.00	P201802701	11-000-251-600-000-006
A:62192	8/15/18	MONTGOMERY ACADEMY ESY 2018 - WJ 7/1-31/18 ESY 2018- RC 7/1-31/18	6,771.40 6,771.40	P201900238 P201900237	20-250-100-500-000-005 20-250-100-500-000-005
Total Check Amount:			13,542.80		
A:62193	8/15/18	MORRIS COUNTY ELEVATOR Elevator Service The following invoices were paid with this check: 10394	222.00	P201900183	11-000-261-420-000-002
A:62194	8/15/18	MOTIVATING CHANGE, LLC Invoice Dated (July, 2018) The following invoices were paid with this check: 72018	6,000.00	P201900700	11-214-100-320-000-005
A:62195	8/15/18	MUSIC IN MOTION Music Supplies The following invoices were paid with this check: 00716114	206.64	P201900046	11-190-100-610-613-004
A:62196	8/15/18	MUSIC IN MOTION Music Supplies The following invoices were paid with this check: 00715577	391.09	P201900133	11-190-100-610-611-003
A:62197	8/15/18	TX MONARCH MANAGEMENT Catastrophic Accident Ins. The following invoices were paid with this check: 2018-101	31,805.00	P201900250	11-000-230-590-000-006
A:62198	8/15/18	NORTH EAST PARTS GROUP Grounds Supplies	363.73	P201900697	11-000-263-610-000-006

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62199	8/15/18	NASCO			
		Item # TB21904 1@16.96	16.96	P201900486	11-190-100-610-611-001
		Item# NSTB18758 TB18758 T 1@ \$14.41	14.41	P201900486	11-190-100-610-611-001
		Teaching Supplies-HS	865.76	P201900508	11-190-100-610-611-001
		Teaching Supplies-HS	976.11	P201900513	11-190-100-610-611-001
		Teaching Supplies-HS	135.44	P201900540	11-190-100-610-611-001
		Teaching Supplies-HS	60.30	P201900563	11-190-100-610-611-001
		Teaching Supplies-HS	79.86	P201900578	11-190-100-610-611-001
		Teaching Supplies - MS	31.10	P201900487	11-190-100-610-611-002
		Teaching Supplies - MS	56.89	P201900489	11-190-100-610-611-002
		Teaching Supplies - MS	32.46	P201900566	11-190-100-610-611-002
		Teaching Supplies HH	17.42	P201900568	11-190-100-610-611-003
		Art Supplies - HH	114.94	P201900453	11-190-100-610-614-003
		Art Supplies - WG	111.34	P201900463	11-190-100-610-614-004

Total Check Amount: 2,512.99

The following invoices were paid with this check:

51453	53602	53603,55292	53604
55214	55290	57469	57470,63534
61473,65471	65472,57472	70990	72897,57473

A:62200	8/15/18	NATURAL GREEN LAWN CARE			
		Tiger Field	3,390.00	P201802509	11-000-263-610-000-006
		The following invoices were paid with this check:			
		30776			

A:62201	8/15/18	ROCHESTER 100 INC			
		Teaching Supplies	68.40	P201900060	11-190-100-610-611-004
		The following invoices were paid with this check:			
		P97214			

A:62202	8/15/18	NAVIANCE, INC			
		Guidance Tracker	6,367.84	P201900694	11-000-218-340-000-001
		The following invoices were paid with this check:			
		INV0058090			

A:62203	8/15/18	ROCHESTER 100 INC			
		Classroom supplies	135.00	P201900103	11-190-100-610-611-003
		Classroom supplies	135.00	P201900111	11-190-100-610-611-003
		Teaching Supplies	125.00	P201900078	11-190-100-610-611-004
		Total Check Amount:	395.00		

The following invoices were paid with this check:

P97320	p98437	p98724
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A:62204	8/15/18	NJASBO			
		Subscription Plan	100.00	P201900251	11-000-251-890-000-006
		The following invoices were paid with this check:			
		200000916			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62205	8/15/18	NJ ASSOCIATION OF DESIGNATED PERSON 2018-2019 Dues The following invoices were paid with this check: 1819144	125.00	P201900187	11-000-261-800-000-001
A:62206	8/15/18	NJSBGA - HUNTERDON/WARREN CHAPTE 18-19 Membership Dues	250.00	P201900246	11-000-261-800-000-001
A:62207	8/15/18	ORIENTAL TRADING COMPANY Teaching Supplies Teaching Supplies	72.94 307.45	P201900076 P201900087	11-190-100-610-611-004 11-190-100-610-611-004
Total Check Amount:			<u>380.39</u>		
The following invoices were paid with this check: 6095282501                      6909528801					
A:62208	8/15/18	PAINTPOURRI Maintenance: Supplies Maintenance: Supplies	57.94 266.90	P201900696 P201900696	11-000-261-610-000-003 11-000-261-610-000-004
Total Check Amount:			<u>324.84</u>		
A:62209	8/15/18	PAXTON/PATTERSON LLC Teaching Supplies-HS The following invoices were paid with this check: 357171	34.69	P201900642	11-190-100-610-611-001
A:62210	8/15/18	PERIPOLE INC Music Supplies - MS The following invoices were paid with this check: 169267	283.96	P201900491	11-190-100-610-613-002
A:62211	8/15/18	J W PEPPER & SON INC Music Supplies The following invoices were paid with this check: 01T76131	150.21	P201900048	11-190-100-610-613-004
A:62212	8/15/18	PITNEY BOWES PostMachineRental06/30/18-09/29/18 BOEPostMachineLease6/19/18-9/18/18	157.17 450.00	P201900730 P201900269	11-000-230-530-000-002 11-000-230-530-000-006
Total Check Amount:			<u>607.17</u>		
The following invoices were paid with this check: 3306704382                      3306770598					
A:62213	8/15/18	PITNEY BOWES , INC 2- Tape Strips Item# 625-0 2 Red Ink Item# 765-9	111.98 203.98	P201900217 P201900217	11-000-251-600-000-006 11-000-251-600-000-006
Total Check Amount:			<u>315.96</u>		
The following invoices were paid with this check: 1008493341					

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62214	8/15/18	PITSCO, INC Teaching Supplies - MS The following invoices were paid with this check: 713385-1,2	180.80	P201900644	11-190-100-610-611-002
A:62215	8/15/18	PLANK ROAD PUBLISHING, INC Music supplies Music Supplies	84.15 187.08	P201900134 P201900051	11-190-100-610-611-003 11-190-100-610-613-004
Total Check Amount:			271.23		
The following invoices were paid with this check: 19-000584                      19002092					
A:62216	8/15/18	PRITCHARD INDUSTRIES Custodial Svcs June 2018 Custodial Svcs June 2018 Custodial Svcs June 2018 Custodial Svcs June 2018 Grounds Svcs June 2018	10,625.00 7,225.00 5,908.42 5,458.41 2,382.65	P201802529 P201802529 P201802529 P201802529 P201802529	10-421: A/P 10-421: A/P 10-421: A/P 10-421: A/P 10-421: A/P
Total Check Amount:			31,599.48		
A:62217	8/15/18	R.B. MYERS, LLC Refinish HS Aux Gym Floor The following invoices were paid with this check: 10044	2,137.00	P201900128	11-000-261-420-000-001
A:62218	8/15/18	R & L DATACENTERS, INC July 2018 Payroll Services The following invoices were paid with this check: 94347	632.10	P201900717	11-000-251-330-000-006

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62219	8/15/18	REALLY GOOD STUFF, INC			
		Classroom supplies	36.65	P201900099	11-190-100-610-611-003
		Classroom supplies	493.62	P201900106	11-190-100-610-611-003
		classroom supplies	152.94	P201900118	11-190-100-610-611-003
		classroom supplies	189.62	P201900124	11-190-100-610-611-003
		Teaching Supplies HH	172.38	P201900603	11-190-100-610-611-003
		Teaching Supplies HH	157.61	P201900609	11-190-100-610-611-003
		Teaching Supplies HH	55.05	P201900611	11-190-100-610-611-003
		Teaching Supplies HH	89.92	P201900612	11-190-100-610-611-003
		Teaching Supplies HH	14.52	P201900620	11-190-100-610-611-003
		Teaching Supplies HH	18.42	P201900621	11-190-100-610-611-003
		Teaching Supplies HH	22.29	P201900625	11-190-100-610-611-003
		Teaching Supplies HH	67.85	P201900627	11-190-100-610-611-003
		Teaching Supplies	288.83	P201900056	11-190-100-610-611-004
		Teaching Supplies	74.85	P201900062	11-190-100-610-611-004
		Teaching Supplies	224.75	P201900073	11-190-100-610-611-004
		Teaching Supplies - WG	97.19	P201900633	11-190-100-610-611-004
		RC General Supplies	44.60	P201900579	11-213-100-610-000-005
		RC General Supplies	53.85	P201900616	11-213-100-610-000-005
		RC General Supplies	35.88	P201900635	11-213-100-610-000-005
		Basic Skills Textbooks	48.22	P201900607	11-230-100-640-000-003
		ESL Supplies HH	168.81	P201900618	11-240-100-610-000-003

Total Check Amount: 2,507.85

The following invoices were paid with this check:

6467523	6467649	6469727	6471257
6471258	6471260	6471261	6471281
6471291	6471416	6471715	6471718
6471719	6471963	6472713	6472714
6473855	6475472,6516303	6475994	6476357
6488088			

A:62220	8/15/18	RESOURCES FOR READING			
		Additional S&H	39.90	P201900104	11-190-100-610-611-003
		Classroom supplies writing journals	618.45	P201900104	11-190-100-610-611-003
		classroom supplies - book bags	89.75	P201900105	11-190-100-610-611-003

Total Check Amount: 748.10

The following invoices were paid with this check:

K487439	K487586
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A:62221	8/15/18	JENNIFER RUSS			
		Tuition Reimb - SELN 10585	1,905.76	P201802713	10-421: A/P
		Tuition Reimb - SPED 08555	1,905.76	P201802713	10-421: A/P
		Tuition Reimb- READ 30530	1,905.76	P201802713	10-421: A/P

Total Check Amount: 5,717.28

A:62222	8/15/18	RUSSELL REID, INC.			
		Grease Trap Service	143.91	P201900206	11-000-261-420-000-001
		Grease Trap Service	143.91	P201900206	11-000-261-420-000-002
		Grease Trap Service	143.91	P201900206	11-000-261-420-000-003
		Grease Trap Service	143.91	P201900206	11-000-261-420-000-004

Total Check Amount: 575.64

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62223	8/15/18	READYREFRESH BY NESTLE Invoice # 8450001899- BOE Drinking Water The following invoices were paid with this check: 08G840001899	24.88	P201900720	11-000-230-890-000-006
A:62224	8/15/18	ST CLARES' HOSPITAL Hospital Inst. AA 3/27/18 - 5/7/18 The following invoices were paid with this check: 3393	1,210.00	P201802728	10-421: A/P
A:62225	8/15/18	SARGENT WELCH/VWR Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS Teaching Supplies-HS	2,790.55 1,290.18 34.53 45.68 390.42 29.84 1,462.48	P201900517 P201900522 P201900530 P201900539 P201900544 P201900549 P201900551	11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001
Total Check Amount:			6,043.68		
The following invoices were paid with this check:					
		8082930677,49904	8082930678,49906	8082949907	8083023487
		8083073829,34586	8083073830,2949902		
A:62226	8/15/18	SCHOOL HEALTH CORPORATION Health Services Supplies Health Service Supplies	1,396.25 33.56	P201900474 P201900041	11-000-213-600-000-002 11-000-213-600-000-004
Total Check Amount:			1,429.81		
The following invoices were paid with this check:					
3463006-0,1,2					
A:62227	8/15/18	SCHOOL MATE Classroom supplies Classroom supplies Teaching Supplies	326.75 355.00 356.50	P201900116 P201900119 P201900081	11-190-100-610-611-003 11-190-100-610-611-003 11-190-100-610-611-004
Total Check Amount:			1,038.25		
The following invoices were paid with this check:					
		000495305	N000495304	N000495309	
A:62228	8/15/18	SCHOLASTIC, INC. Teaching Supplies The following invoices were paid with this check: 6505863	379.50	P201900068	11-190-100-610-611-004
A:62229	8/15/18	SCIARRILLO, CORNELL, MERLINO, MCKEE June Capital Improv const Project Inv# 7197 June General Legal Serv. Inv#7195 June Labor Legal Serv. INV# 7196	49.50 90.75 99.00	P201802731 P201802731 P201802731	10-421: A/P 10-421: A/P 10-421: A/P
Total Check Amount:			239.25		



All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62230	8/15/18	SERVPRO OF TOMS RIVER Dehumidifier Rental The following invoices were paid with this check: 4537329	16,860.00	P201802711	10-421: A/P
A:62231	8/15/18	LISA SEARLS Inv date 6/29/18 28hr hh, 6hr WG, 2hr MS	3,600.00	P201802741	11-214-100-320-000-005
A:62232	8/15/18	STEPHANIE SHAEFFER Inv# 201806 6/11-14/18 2hrs The following invoices were paid with this check: 201806	380.00	P201802736	11-213-100-320-000-005
A:62233	8/15/18	SHEFFIELD POTTERY, INC Teaching Supplies-HS The following invoices were paid with this check: 395902	20.00	P201900435	11-190-100-610-611-001
A:62234	8/15/18	SHEPARD PREPARATORY HIGH SCHOOL I ESY Tuition 2018 - XP	8,645.40	P201900233	11-000-100-566-000-005
A:62235	8/15/18	SHI INTERNATIONAL CORPORATION Adobe Creative Cloud Renewal The following invoices were paid with this check: B08617206	2,406.00	P201900223	11-000-252-340-000-006
A:62236	8/15/18	SHOP SPECIALTIES Annual Shop Machinery Maintenance Agreement The following invoices were paid with this check: b5700	1,700.00	P201802244	11-190-100-340-000-001
A:62237	8/15/18	SOOBRYAN, BHOJEEWATTIES Reimbursement for Sept 2017 Atlatic City	83.00	P201802710	10-421: A/P
A:62238	8/15/18	SOSNOVICK, KYLE 2 - Summer courses GED 760-N, GED765-N - R	4,083.42	P201802730	10-421: A/P
A:62239	8/15/18	DANIELLE STANLEY June, 2018 Mileage Reimbursement	190.45	P201802721	10-421: A/P
A:62240	8/15/18	SUSSEX COUNTY ESC NAMI: Presentation ETE: Sussex Ctny. ESC and Walkkill Valley Reg. HS - Registration	100.00 50.00 100.00	P201802467 P201802464 P201802423	10-421: A/P 10-421: A/P 10-421: A/P
Total Check Amount:			250.00		
		The following invoices were paid with this check: 201800597			
A:62241	8/15/18	SUSSEX COUNTY REGIONAL COOPERATIV 18-19 Sp.Ed. Trans 1st Install	32,048.80	P201900248	11-000-270-514-000-005

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62242	8/15/18	SUCCESS ADVERTISING INC			
		7/15/18 - Star Ledger - Ed Opening	891.68	P201900728	11-000-230-590-000-006
		6/29/18 - Warren Gazett - Coaches	451.78	P201900728	11-000-230-590-000-006
		7/22 - Star Ledger Blind sort Ed	1,796.93	P201900727	11-000-230-590-000-006
		7/29 Star Ledger - Ed Opening	891.68	P201900726	11-000-230-590-000-006
		Total Check Amount:	4,032.07		
		The following invoices were paid with this check:			
		302927	303004	303067	
A:62243	8/15/18	TEACHER CREATED MATERIALS			
		Basic Skills Supplies	44.48	P201900053	11-230-100-610-000-004
		The following invoices were paid with this check:			
		2267788			
A:62244	8/15/18	TEACHER'S DISCOVERY			
		classroom supplies	140.75	P201900126	11-190-100-610-611-003
		The following invoices were paid with this check:			
		243052			
A:62245	8/15/18	THE VIRTUAL HIGH SCHOOL			
		VHS Renewal	13,500.00	P201900197	11-190-100-320-000-001
		The following invoices were paid with this check:			
		10156			
A:62246	8/15/18	TM BRENNAN SERVICE, INC.			
		HS Vestibule Leak Repair	149.23	P201900188	11-000-261-420-000-001
		The following invoices were paid with this check:			
		7210			
A:62247	8/15/18	TOTAL LAWN CARE AND LANDSCAPE SE			
		Landscape Services June 2018	3,850.00	P201802733	10-421: A/P
		The following invoices were paid with this check:			
		4102			
A:62248	8/15/18	TOWN OF HACKETTSTOWN			
		June 2018 Gasoline	772.39	P201802707	10-421: A/P
		The following invoices were paid with this check:			
		BE-June18			
A:62249	8/15/18	TRIARCO			
		Art Supplies - WG	21.60	P201900465	11-190-100-610-614-004
		The following invoices were paid with this check:			
		24-5126-0			
A:62250	8/15/18	TROXELL COMMUNICATIONS INC			
		AV Supplies	864.52	P201900418	11-000-222-603-000-003
		The following invoices were paid with this check:			
		131818			

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62251	8/15/18	TELE-MEASUREMENTS, INC. Media Center Renovation - Tele-Measurement I The following invoices were paid with this check: 16780.14	16,780.14	P201800144	10-421: A/P
A:62252	8/15/18	UCLA EXTENSION - CASHIER'S OFFICE AP Training The following invoices were paid with this check: 1171553-1	855.00	P201802387	11-000-223-580-000-001
A:62253	8/15/18	US POSTAL SERVICE PO Box Fee- 7/2018-7/2019 PO Box 465	296.00	P201900693	11-000-230-530-000-006
A:62254	8/15/18	VALIANT NATIONAL AV SUPPLY Teaching Supplies-HS AV Supplies Total Check Amount:	42.70 196.59 239.29	P201900416 P201900419	11-190-100-610-611-001 11-000-222-603-000-003
		The following invoices were paid with this check: 1663570 1668787			
A:62255	8/15/18	VALLEY LITHO SUPPLY CO Teaching Supplies - MS The following invoices were paid with this check: 404244-000	47.90	P201900646	11-190-100-610-611-002
A:62256	8/15/18	DIANE VANDONGEN ACCOMPANIST 6/5/18 6/22/28	100.00	P201802744	11-401-100-500-000-002
A:62257	8/15/18	VOCABULARY SPELLING CITY, INC classroom supplies The following invoices were paid with this check: 1149307	202.50	P201900121	11-190-100-610-611-003
A:62258	8/15/18	WB MASON CO, INC Teaching Supplies-HS Teaching Supplies - WG School Office Supplies Total Check Amount:	5,492.50 2,596.73 878.80 8,968.03	P201900425 P201900426 P201900427	11-190-100-610-611-001 11-190-100-610-611-004 11-000-240-600-000-004
		The following invoices were paid with this check: 156981142 156767593 156980864			
A:62259	8/15/18	ALISON WALEK 4/2018 - 6/2018 Mileage Reimbursement	100.13	P201802720	10-421: A/P
A:62260	8/15/18	WARCO PLUMBING & HEATING Maintenance: Supplies The following invoices were paid with this check: S1470813.001	28.24	P201900692	11-000-261-610-000-002

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:62261	8/15/18	WARREN COUNTY SPECIAL SERVICES Invoice # 201900011 (July 1-15, 2018) The following invoices were paid with this check: 201900011	1,761.75	P201900703	11-000-216-320-000-005
A:62262	8/15/18	WARD'S NATURAL SCIENCE Teaching Supplies-HS Teaching Supplies-HS  Total Check Amount:	67.96 255.04 <u>323.00</u>	P201900552 P201900560	11-190-100-610-611-001 11-190-100-610-611-001
		The following invoices were paid with this check: 8082979780,76204      8083026776			
A:62263	8/15/18	WILSON LANGUAGE TRAINING Wilson Language Training supplies The following invoices were paid with this check: 1719803	1,290.60	P201802703	11-190-100-610-611-003
A:62264	8/15/18	WINDY CITY NOVELTIES, INC Teaching Supplies The following invoices were paid with this check: 1954178	393.65	P201900085	11-190-100-610-611-004
A:62265	8/15/18	SCHOOL SPECIALTY classroom supplies Teaching Supplies HH Teaching Supplies HH Teaching Supplies HH Teaching Supplies HH Teaching Supplies HH Teaching Supplies Teaching Supplies Teaching Supplies - WG RC General Supplies RC General Supplies RC General Supplies ESL Supplies HH School Office Supplies  Total Check Amount:	425.28 11.70 26.54 35.55 29.45 18.34 539.10 164.94 90.16 16.59 24.34 52.96 17.79 40.92 <u>1,493.66</u>	P201900108 P201900569 P201900586 P201900587 P201900598 P201900610 P201900069 P201900071 P201900420 P201900590 P201900595 P201900637 P201900619 P201900422	11-190-100-610-611-003 11-190-100-610-611-003 11-190-100-610-611-003 11-190-100-610-611-003 11-190-100-610-611-003 11-190-100-610-611-003 11-190-100-610-611-004 11-190-100-610-611-004 11-190-100-610-611-004 11-213-100-610-000-005 11-213-100-610-000-005 11-213-100-610-000-005 11-240-100-610-000-003 11-000-240-600-000-004
		The following invoices were paid with this check: 208120784376      208120906232      208120906808      208120947218 208120947224      208120950157      208120950213      208120950215 208120950420      208120950448      208120950449      308103040248 308103048647      30810361438			
A:62266	8/15/18	CMG OF EASTON, INC Media Center Renovation - HS	122,363.45	P201702785	10-421: A/P

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62267	8/15/18	LOWES BUSINESS ACCT/GECRB			
		LD Supplies MS	357.98	P201900732	11-204-100-610-000-002
		LD General Supplies-MS	1,465.55	P201900209	11-204-100-610-000-002
		Maintenance: Supplies	245.49	P201900732	11-000-261-610-000-001
		Maintenance: Supplies	32.13	P201900732	11-000-261-610-000-002
		Maintenance: Supplies	396.05	P201900732	11-000-261-610-000-004
		Grounds Supplies	136.94	P201900732	11-000-263-610-000-006
Total Check Amount:			<u>2,634.14</u>		

A:62268 8/15/18 REALTIME INFORMATION TECHNOLOGY,  
 Additional Time on NHS Programming 600.00 P201802745 11-000-218-340-000-001  
 The following invoices were paid with this check:  
 5148

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The Grand Total of all Checks from Fund 10 is:	277,248.75
The Grand Total of all Checks from Fund 11 is:	804,240.03
The Grand Total of all Checks from Fund 20 is:	15,501.56
The Grand Total of all Checks from Fund 70 is:	17,044.81

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**The Grand total of all checks for this period is: 1,114,035.15**

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

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 \_\_\_\_\_  
 \_\_\_\_\_

**REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION**

**HACKETTSTOWN SCHOOL DISTRICT**

**ALL FUNDS**

**FOR THE MONTH ENDING: JUNE 2018**

		CASH REPORT			
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)	
1 GOVERNMENTAL FUNDS					
General Fund - Fund 10	\$3,689,776.16	\$1,769,421.79	\$2,816,386.47	\$2,642,811.48 *	
1a Capital Reserve	\$75,822.46			\$75,822.46	
1b Emergency Reserve	\$200,000.00			\$200,000.00	
1c Maintenance Reserve	\$0.00			\$0.00	
1d Tuition Reserve	\$0.00			\$0.00	
2 Special Revenue Fund - Fund 20	-\$134,270.91	\$133,712.59	\$75,696.83	-\$76,255.15	
3. Capital Projects Fund - Fund 30	\$602,612.70		\$61,994.81	\$540,617.89	
4. Debt Service Fund - Fund 40	-\$6,833.92	\$14,088.88		\$7,254.96	
5. Internal Services Fund - Fund 70	-\$54,303.05	\$32,767.10	\$25,279.96	-\$46,815.91	
6. Total Governmental Funds (Lines 1-4)	\$4,372,803.44	\$1,949,990.36	\$2,979,358.07	\$3,343,435.73	
7 a Cafeteria Account	\$217,023.58	\$55,114.59	\$150,777.02	\$121,361.15	
6 b Scholarship Account	\$56,098.56	\$49.48		\$56,148.04	
6 c Flexible Spending Account	\$4,494.16	\$930.00	\$529.54	\$4,894.62	
6e Student Activities	\$262,894.78	\$20,028.83	\$46,488.81	\$236,434.80	
7. SUI Trust Account	\$23,855.68	\$1,235.86		\$25,091.54	
8. Payroll Agency	\$35,308.02	\$929,460.55	\$777,652.97	\$187,115.60	
9. Salary Account	\$0.00	\$1,252,628.22	\$1,252,628.22	\$0.00	
				\$0.00	
10. Total Trust & Agency Funds (Lines 6 thru 9)	\$599,674.78	\$2,259,447.53	\$2,228,076.56	\$631,045.75	
11. Total All Funds (Lines 5 and 10)	\$4,972,478.22	\$4,209,437.89	\$5,207,434.63	\$3,974,481.48	

Prepared by:

*Debra L. Grant 7/23/18*  
Treasurer of School Monies

Submitted by:

*Gail Woickowski 7/23/18*  
Business Administrator/Board Secretary

\* \$500,000.00 Tuition Reserve included in this figure

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101	Cash in checking account	\$	2,642,811.48
102-106	Other cash equivalents	\$	0.00
	Total cash		\$ 2,642,811.48
111	Investments	\$	0.00
114	Investment interest receivable	\$	0.00
116	Capital reserve account	\$	75,822.46
117	Maintenance reserve account	\$	0.00
118	Current expense emergency reserve account	\$	200,000.00
121	Tax levy receivable	\$	0.00
Accounts receivable			
132	Interfund	\$	0.00
141	Intergovernmental - state	\$	629,321.11
142	Intergovernmental - federal	\$	0.00
143	Intergovernmental - other	\$	0.00
153	Other Accounts Receivable	\$	133,339.28
			\$ 762,660.39
Loans receivable			
131	Interfund	\$	3,646.80
151	Other Loans Receivable	\$	0.00
			\$ 3,646.80
199	Other current assets	\$	0.00
RESOURCES			
301	Estimated revenues (from adjusted budget)	\$	29,084,198.12
302	Less: revenues collected or accrued	\$	(29,170,510.35)
			\$ (86,312.23)
TOTAL ASSETS AND RESOURCES			\$ 3,598,628.90

LIABILITIES AND FUND EQUITY

LIABILITIES			
401	Interfund loans payable	\$	0.00
402	Interfund accounts payable	\$	0.00
411	Intergovernmental accounts payable - state	\$	0.00
412	Intergovernmental accounts payable - federal	\$	0.00
413	Intergovernmental accounts payable - other	\$	0.00
421	Accounts payable	\$	324,191.96
422	Judgments payable	\$	0.00
430	Compensated absences payable	\$	0.00
431	Contracts payable	\$	0.00
451	Loans payable	\$	0.00
481	Deferred revenues	\$	0.00
499	Other current liabilities	\$	0.00
	Total liabilities	\$	324,191.96

FUNDEQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	256,946.33		
754 Reserve for encumbrances - prior year			\$	0.00		
761 Reserved fund balance Capital Reserve - July 1, 2017		\$	1,084,842.12			
604 Add: Increase in capital reserve		\$	500.00			
307 Less: Budgeted withdrawal from capital reserve - eligible costs		\$	(1,009,019.66)			
309 Less: Budgeted withdrawal from capital reserve - excess costs		\$	0.00			
317 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc		\$	0.00			
Subtotal - capital reserve				\$	76,322.46	
764 Reserved fund balance Maintenance Reserve - July 1, 2017		\$	333,000.00			
606 Add: Increase in maintenance reserve		\$	0.00			
310 Less: Budgeted withdrawal from maintenance reserve		\$	(333,000.00)			
Subtotal - maintenance reserve				\$	0.00	
765 Reserved fund balance Tuition Reserve - July 1, 2017		\$	800,000.00			
311 Less: Budgeted withdrawal from tuition reserve		\$	(500,000.00)			
Subtotal - tuition reserve				\$	300,000.00	
766 Reserved fund balance emergency rsv - July 1, 2017		\$	200,000.00			
607 Add: Increase in emergency reserve		\$	0.00			
312 Less: Budgeted withdrawal from emergency reserve		\$	0.00			
Subtotal - Emergency Reserve				\$	200,000.00	
760 Other reserves				\$	0.00	
771 Designated Fund Balance				\$	0.00	
772 Designated Fund Balance - ARRA/SEMI				\$	0.00	
601 Appropriations		\$	32,742,182.87			
602 Less: expenditures	\$	30,641,807.09				
603 Less: encumbrances	\$	256,946.33	\$	(30,898,753.42)	\$	1,843,429.45
Appropriations less expenditures					\$	2,676,698.24
Unappropriated:						
770 Fund Balance, July 1, 2017				\$	1,277,738.70	
303 Less: budgeted fund balance				\$	(680,000.00)	
Unappropriated fund balance					\$	597,738.70
Total fund equity					\$	3,274,436.94
TOTAL LIABILITIES AND FUNDEQUITY					\$	3,598,628.90

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 32,742,182.87	\$ 30,898,753.42	\$ 1,843,429.45
Less: Revenues	\$ (29,084,198.12)	\$ (29,170,510.35)	\$ 86,312.23
Subtotal	\$ 3,657,984.75	\$ 1,728,243.07	\$ 1,929,741.68
Change in capital reserve			
Plus - Increase in reserve	\$ 500.00	\$ 150.90	\$ 349.10
Less - Withdrawal from reserve	\$ (1,009,019.66)	\$ (1,009,019.66)	\$ 0.00
Change in maintenance reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ (333,000.00)	\$ (333,000.00)	\$ 0.00
Change in tuition reserve			
Less - Withdrawal from reserve	\$ (500,000.00)	\$ (500,000.00)	\$ 0.00
Change in emergency reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00



Less: adjustment to appropriations for Prior Year Encumbrances	<u>\$ (1,136,465.09)</u>	<u>\$ (1,136,465.09)</u>	<u>\$ 0.00</u>
Total current year budgeted fund balance	\$ 680,000.00	\$ (1,250,090.78)	\$ 1,930,090.78
Add: Unappropriated fund balance			<u>\$ 597,738.70</u>
Total of budgeted and unappropriated fund balance			<u>\$ 2,527,829.48</u>

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	680,000.00	1,136,465.09	1,816,465.09	(113,625.69)	1,930,090.78
307/309/317	Bgtd wdrwl from cap rsv	0.00	1,009,019.66	1,009,019.66	1,009,019.66	0.00
310	Bgtd wdrwl from maint rsv	200,000.00	133,000.00	333,000.00	333,000.00	0.00
311	Bgtd wdrwl from tuition rsv	500,000.00	0.00	500,000.00	500,000.00	\$0.00
312	Bgtd wdrwl from emergency rsv	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	23,595,165.12	0.00	23,595,165.12	23,699,670.55	(104,505.43)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	5,187,137.00	261,639.00	5,448,776.00	5,448,776.00	0.00
4xxx	From Federal Sources	40,257.00	0.00	40,257.00	22,063.80	18,193.20
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals</b>		<b>30,202,559.12</b>	<b>2,540,123.75</b>	<b>32,742,682.87</b>	<b>30,898,904.32</b>	<b>1,843,778.55</b>

Fund 10 (General Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Ungrouped Accounts		9,788.00	9,788.00	19,576.00	19,576.00	0.00	0.00	0.00
Grand Totals for fund 10:		9,788.00	9,788.00	19,576.00	19,576.00	0.00	0.00	0.00

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Regular programs-Instruction		8,459,607.00	97,139.81	8,556,746.81	8,556,736.81	0.00	10.00	3,096.00
Regular programs-Home Instruction		107,000.00	(13,593.08)	93,406.92	65,718.75	0.00	27,688.17	0.00
Regular programs-Undistrib Instruction		777,070.00	(79,776.17)	697,293.83	622,579.94	8,255.28	66,458.61	3,109.97
Special education-Learning Disabled		209,655.00	288,325.54	497,980.54	497,980.54	0.00	0.00	0.00
Special education-Auditorial hdcp		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Multiply hdcp		176,294.00	(176,294.00)	0.00	0.00	0.00	0.00	0.00
Special education-Resource room		2,239,052.00	29,940.13	2,268,992.13	2,018,183.20	0.00	250,808.93	1,198.03
Special education-Autistic		448,288.00	66,886.77	515,174.77	497,906.13	0.00	17,268.64	0.00
Special education-Prsc hdcp/part time		78,777.00	750.00	79,527.00	65,018.60	0.00	14,508.40	0.00
Basic skills/remedial-instruction		504,543.00	22,775.00	527,318.00	504,637.50	0.00	22,680.50	0.00
Bilingual education-instruction		303,152.00	1,902.62	305,054.62	303,357.61	0.00	1,697.01	0.00
Curricular activities-instruction		201,377.00	37,441.61	238,818.61	238,818.61	0.00	0.00	2,500.00
Athletic programs-instruction		836,388.00	(49,575.61)	786,812.39	786,721.12	0.00	91.27	7,770.91
Community service programs		123,125.00	0.00	123,125.00	86,933.76	0.00	36,191.24	0.00
Undistributed expense-instruction		995,023.00	(67,898.00)	927,125.00	681,865.11	0.00	245,259.89	142,284.09
Attendance and social work svcs		56,680.00	0.08	56,680.08	56,680.08	0.00	0.00	0.00
Health services		391,181.00	(35,777.32)	355,403.68	352,243.40	0.00	3,160.28	0.00
Other support svc-Related svcs		463,068.00	77,062.62	540,130.62	536,962.24	0.00	3,168.38	3,697.75
Other support svc-Extra. svcs		158,276.12	36,178.00	194,454.12	194,454.12	0.00	0.00	0.00
Other support svc-students-reg		847,637.00	(39,256.00)	808,381.00	803,863.08	0.00	4,517.92	0.00
Other support svc-students-spec		679,337.00	(28,127.70)	651,209.30	647,322.16	0.00	3,887.14	0.00
Impr of inst-other sup-instruc		106,673.00	(5,200.00)	101,473.00	66,605.68	0.00	34,867.32	0.00
Library and educ media		713,945.00	(74,222.40)	639,722.60	634,854.31	312.48	4,555.81	0.00
Inst. staff training svcs		27,200.00	411.80	27,611.80	8,963.46	1,064.00	17,584.34	0.00
Support svc-general admin		652,871.00	(54,500.00)	598,371.00	523,549.19	0.00	74,821.81	26,025.78
Support svc-school admin		1,215,407.00	(19,262.06)	1,196,144.94	1,164,472.26	39.07	31,633.61	4,397.00
Central Services		440,272.00	1,759.50	442,031.50	388,426.25	449.00	53,156.25	225.00
Information Technology		60,540.00	28,982.63	89,522.63	54,578.99	0.00	34,943.64	0.00
Required Maintenance of School Facil		530,378.00	318,651.86	849,029.86	662,038.15	1,974.44	185,017.27	112,443.00
Operation & Maintenance of Plant		1,617,518.00	(1,000.00)	1,616,518.00	1,420,148.89	5,000.00	191,369.11	30,390.30
Grounds Maintenance		313,220.00	(14,708.00)	298,512.00	217,705.17	7,778.00	73,028.83	0.00
Security		193,496.00	60,746.80	254,242.80	249,366.43	0.00	4,876.37	14,005.23
Student Transportation Services		798,850.00	30,890.60	829,740.60	789,482.49	0.00	40,258.11	19,541.91
Employee Benefits		5,001,349.00	(150.00)	5,001,199.00	4,610,836.81	0.00	390,362.19	171,738.37
Food services		0.00	0.00	0.00	0.00	0.00	0.00	0.00
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
607	Increase in Emergency Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		29,727,249.12	440,505.03	30,167,754.15	28,309,010.84	24,872.27	1,833,871.04	542,423.34

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	500.00	0.00	500.00	150.90	0.00	349.10	0.00
Capital Equipment		0.00	20,688.78	20,688.78	20,688.78	0.00	0.00	0.00
Administration		0.00	76,902.10	76,902.10	76,902.10	0.00	0.00	0.00
Equipment		0.00	0.00	0.00	(2,645.12)	0.00	2,645.12	45,500.00
Facilities Construction/Acquisition		465,022.00	1,992,239.84	2,457,261.84	2,218,274.49	232,074.06	6,913.29	0.00
Grand Totals for fund 12:		465,522.00	2,089,830.72	2,555,352.72	2,313,371.15	232,074.06	9,907.51	45,500.00
Grand Totals for all Subfunds of Fund 10:		30,202,559.12	2,540,123.75	32,742,682.87	30,641,957.99	256,946.33	1,843,778.55	,587,923.34

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	680,000.00	1,136,465.09	1,816,465.09	(113,625.69)	1,930,090.78
307/309/317	Bgtd wdrwl from cap rsv	0.00	1,009,019.66	1,009,019.66	1,009,019.66	0.00
310	Bgtd wdrwl from maint rsv	200,000.00	133,000.00	333,000.00	333,000.00	0.00
311	Bgtd wdrwl from tuition rsv	500,000.00	0.00	500,000.00	500,000.00	\$0.00
312	Bgtd wdrwl from emergency rsv	0.00	0.00	0.00	0.00	0.00
10-5200-000-000	Interfund Transfers	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	Tax Levy	16,657,833.12	0.00	16,657,833.12	16,657,833.12	0.00
10-1270-000-000	Other Local Government	0.00	0.00	0.00	0.00	0.00
10-1310-000-000	Tuition/Out of District	0.00	0.00	0.00	18,143.12	(18,143.12)
10-1320-000-000	Tuition	6,841,832.00	0.00	6,841,832.00	6,849,383.00	(7,551.00)
10-1500-000-000	Miscellaneous Revenue	75,000.00	0.00	75,000.00	86,924.80	(11,924.80)
10-1510-000-000	Interest	20,000.00	0.00	20,000.00	75,342.32	(55,342.32)
10-1511-000-000	Interest/Capital Reserve	500.00	0.00	500.00	500.00	0.00
10-1910-000-000	Rents	0.00	0.00	0.00	0.00	0.00
10-1980-000-000	Refund/Prior Year Expenditures	0.00	0.00	0.00	10,734.89	(10,734.89)
10-1990-000-000	Misc Revenue	0.00	0.00	0.00	809.30	(809.30)
10-3111-000-000	Core Curriculum Aid	0.00	0.00	0.00	0.00	0.00
10-3116-000-000	School Choice Aid	29,415.00	0.00	29,415.00	29,415.00	0.00
10-3120-000-000	Transportation Aid	0.00	0.00	0.00	0.00	0.00
10-3121-000-000	Categorical Transportation Aid	19,534.00	0.00	19,534.00	19,534.00	0.00
10-3130-000-000	Special Education Aid	0.00	0.00	0.00	0.00	0.00
10-3131-000-000	Extraordinary Aid	25,000.00	0.00	25,000.00	25,000.00	0.00
10-3132-000-000	Categorical Sp Education Aid	755,124.00	0.00	755,124.00	755,124.00	0.00
10-3140-000-000	Bilingual Education	0.00	0.00	0.00	0.00	0.00
10-3171-000-000	Consolidated Aid	0.00	0.00	0.00	0.00	0.00
10-3176-000-000	Equalization Aid	4,257,538.00	261,639.00	4,519,177.00	4,519,177.00	0.00
10-3177-000-000	Categorical Security Aid	38,497.00	0.00	38,497.00	38,497.00	0.00
10-3178-000-000	Adjustment Aid	19,610.00	0.00	19,610.00	19,610.00	0.00
10-3181-000-000	PARCC Readiness Aid	13,860.00	0.00	13,860.00	13,860.00	0.00
10-3182-000-000	Per Pupil Growth Aid	13,860.00	0.00	13,860.00	13,860.00	0.00
10-3183-000-000	Professional Learning Communit	14,220.00	0.00	14,220.00	14,220.00	0.00
10-3184-000-000	Host District Support Aid	479.00	0.00	479.00	479.00	0.00
10-3190-000-000	Additional Formula Aid	0.00	0.00	0.00	0.00	0.00
10-3193-000-000	Other State Aids	0.00	0.00	0.00	0.00	0.00
10-3194-000-000	Quality Teacher Mentor Payment	0.00	0.00	0.00	0.00	0.00
10-3195-000-000	Consolidated Aid	0.00	0.00	0.00	0.00	0.00
10-3196-000-000	Additional Formula Aid	0.00	0.00	0.00	0.00	0.00
10-3197-000-000	Full Day Kindergarten Suppleme	0.00	0.00	0.00	0.00	0.00
11-3300-000-000	Revenues - Water Testing	0.00	0.00	0.00	0.00	0.00
10-4200-000-000	Medicaid Reimbursement	40,257.00	0.00	40,257.00	22,063.80	18,193.20
10-4210-000-000	ARRA - Extension	0.00	0.00	0.00	0.00	0.00
10-4411-235-000	NCLB Title I	0.00	0.00	0.00	0.00	0.00
16-4520-000-000	ARRA - ESF	0.00	0.00	0.00	0.00	0.00
17-4521-000-000	ARRA - GSF	0.00	0.00	0.00	0.00	0.00
18-4522-000-000	Ed Jobs Fund	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals</b>		<b>30,202,559.12</b>	<b>2,540,123.75</b>	<b>32,742,682.87</b>	<b>30,898,904.32</b>	<b>1,843,778.55</b>

**Minimum Expense General Ledger Report**

Fund 10 (General Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
10-000-100-560	Charter School	9,788.00	9,788.00	19,576.00	19,576.00	0.00	0.00	0.00
Ungrouped Accounts		9,788.00	9,788.00	19,576.00	19,576.00	0.00	0.00	0.00
Grand Totals for fund 10:		9,788.00	9,788.00	19,576.00	19,576.00	0.00	0.00	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-110-100-101	Kindergarten Teacher Salaries	431,486.00	(14,400.00)	417,086.00	417,076.00	0.00	10.00	0.00
11-110-100-106	Kindergarten Aides Salaries	0.00	74,697.18	74,697.18	74,697.18	0.00	0.00	0.00
11-110-100-299	Unused Sick Pay-Term/Ret Staff	0.00	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00
11-120-100-101	Grades 1-5 Teacher Salaries	2,433,431.00	(16,090.49)	2,417,340.51	2,417,340.51	0.00	0.00	0.00
11-120-100-299	Unused Sick Pay-Term/Ret Staff	0.00	1,920.00	1,920.00	1,920.00	0.00	0.00	0.00
11-130-100-101	Grades 6-8 Teachers Salaries	1,508,050.00	(13,579.74)	1,494,470.26	1,494,470.26	0.00	0.00	0.00
11-140-100-101	Grades 9-12 Teacher Salaries	4,086,640.00	61,592.86	4,148,232.86	4,148,232.86	0.00	0.00	3,096.00
11-140-100-106	Grades 9-12 Aides Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Regular programs-Instruction		8,459,607.00	97,139.81	8,556,746.81	8,556,736.81	0.00	10.00	3,096.00
11-150-100-101	Bedside Instruction	42,000.00	(13,593.08)	28,406.92	11,630.00	0.00	16,776.92	0.00
11-150-100-320	Contracted Home Instruction	65,000.00	0.00	65,000.00	54,088.75	0.00	10,911.25	0.00
Regular programs-Home Instruction		107,000.00	(13,593.08)	93,406.92	65,718.75	0.00	27,688.17	0.00
11-190-100-106	Regular Classroom Aides	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-190-100-299	Unused Sick Time payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-190-100-320	Purchased Educational Services	252,783.00	(82,409.12)	170,373.88	158,897.76	0.00	11,476.12	0.00
11-190-100-340	Purchased Technical Services	154,224.00	(30,034.10)	124,189.90	108,729.42	2,335.01	13,125.47	0.00
11-190-100-500	Other Purchased Services (400-500 Series)	105,200.00	4,521.65	109,721.65	109,695.17	0.00	26.48	0.00
11-190-100-610	Instructional Supplies	258,435.00	28,145.40	286,580.40	242,774.24	5,920.27	37,885.89	109.32
11-190-100-640	Textbooks	0.00	0.00	0.00	(3,000.65)	0.00	3,000.65	3,000.65
11-190-100-800	Miscellaneous Fees	6,428.00	0.00	6,428.00	5,484.00	0.00	944.00	0.00
Regular programs-Undistrib Instruction		777,070.00	(79,776.17)	697,293.83	622,579.94	8,255.28	66,458.61	3,109.97
11-204-100-101	LD Teacher Salaries	158,380.00	257,668.00	416,048.00	416,048.00	0.00	0.00	0.00
11-204-100-106	LD Other Salaries Instruction	47,025.00	28,099.11	75,124.11	75,124.11	0.00	0.00	0.00
11-204-100-320	LD Professional Services	3,000.00	3,039.25	6,039.25	6,039.25	0.00	0.00	0.00
11-204-100-610	LD General Supplies	1,250.00	(480.82)	769.18	769.18	0.00	0.00	0.00
11-204-100-640	LD Textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-204-100-800	LD Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Learning Disabled		209,655.00	288,325.54	497,980.54	497,980.54	0.00	0.00	0.00
11-207-100-101	AI Teacher Salary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-207-100-320	AI Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-207-100-610	AI Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Auditorial hdcp		0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-101	MH Teacher Salaries	143,500.00	(143,500.00)	0.00	0.00	0.00	0.00	0.00
11-212-100-106	MH Other Salaries Instruction	29,994.00	(29,994.00)	0.00	0.00	0.00	0.00	0.00
11-212-100-320	MH Professional Svcs	2,800.00	(2,800.00)	0.00	0.00	0.00	0.00	0.00
11-212-100-610	MH General Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-640	MH Textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-800	MH Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Multiply hdcp		176,294.00	(176,294.00)	0.00	0.00	0.00	0.00	0.00
11-213-100-101	RC Teacher Salaries	1,816,830.00	34,463.75	1,851,293.75	1,634,212.08	0.00	217,081.67	0.00
11-213-100-106	RC Other Salaries	261,047.00	(13,057.22)	247,989.78	214,845.50	0.00	33,144.28	1,198.03
11-213-100-320	Resource Center Prof Services	147,525.00	4,494.09	152,019.09	152,019.09	0.00	0.00	0.00
11-213-100-610	RC General Supplies	7,150.00	8,667.97	15,817.97	15,817.97	0.00	0.00	0.00
11-213-100-640	RC Textbooks	0.00	1,860.78	1,860.78	1,277.80	0.00	582.98	0.00
11-213-100-800	RC Other Objects	6,500.00	(6,489.24)	10.76	10.76	0.00	0.00	0.00
Special education-Resource room		2,239,052.00	29,940.13	2,268,992.13	2,018,183.20	0.00	250,808.93	1,198.03
11-214-100-101	Autism Teacher Salaries	184,455.00	1,736.00	186,191.00	182,230.29	0.00	3,960.71	0.00
11-214-100-106	Autism Aide Salaries	213,833.00	52,082.77	265,915.77	254,936.17	0.00	10,979.60	0.00
11-214-100-320	Autism Purch. Prof. Ed. Services	49,500.00	13,068.00	62,568.00	60,255.00	0.00	2,313.00	0.00
11-214-100-610	Autism Supplies	500.00	0.00	500.00	484.67	0.00	15.33	0.00
11-214-100-800	Autism other objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Autistic		448,288.00	66,886.77	515,174.77	497,906.13	0.00	17,268.64	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-215-100-101	PSH Teacher Salary	59,135.00	2,350.00	61,485.00	55,336.50	0.00	6,148.50	0.00
11-215-100-106	PSH Other Salary	14,442.00	(4,814.05)	9,627.95	1,312.23	0.00	8,315.72	0.00
11-215-100-320	PSH Substitutes	2,000.00	6,164.05	8,164.05	8,164.05	0.00	0.00	0.00
11-215-100-610	PSH Supplies	3,200.00	(2,950.00)	250.00	205.82	0.00	44.18	0.00
11-215-100-800	PSH Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Special education-Prsc hndcp/part time</b>		<b>78,777.00</b>	<b>750.00</b>	<b>79,527.00</b>	<b>65,018.60</b>	<b>0.00</b>	<b>14,508.40</b>	<b>0.00</b>
11-230-100-100	Basic Skills Teacher Salaries	469,446.00	24,348.50	493,794.50	471,884.65	0.00	21,909.85	0.00
11-230-100-103	Basic Skills Director Salary	24,825.00	(3,225.00)	21,600.00	21,600.00	0.00	0.00	0.00
11-230-100-106	Basic Skills Other Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-230-100-320	Basic Skills Prof Services	6,500.00	1,949.00	8,449.00	8,449.00	0.00	0.00	0.00
11-230-100-610	Basic Skills Supplies	3,772.00	(297.50)	3,474.50	2,703.85	0.00	770.65	0.00
11-230-100-640	Basic Skills Textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Basic skills/remedial-instruction</b>		<b>504,543.00</b>	<b>22,775.00</b>	<b>527,318.00</b>	<b>504,637.50</b>	<b>0.00</b>	<b>22,680.50</b>	<b>0.00</b>
11-240-100-101	ESL Salaries	290,705.00	100.00	290,805.00	290,805.00	0.00	0.00	0.00
11-240-100-299	Unused Sick Time Payout	0.00	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00
11-240-100-320	ESL Prof Services	1,500.00	761.00	2,261.00	2,261.00	0.00	0.00	0.00
11-240-100-610	ESL Supplies	10,947.00	(1,958.38)	8,988.62	7,291.61	0.00	1,697.01	0.00
<b>Bilingual education-instruction</b>		<b>303,152.00</b>	<b>1,902.62</b>	<b>305,054.62</b>	<b>303,357.61</b>	<b>0.00</b>	<b>1,697.01</b>	<b>0.00</b>
11-401-100-100	Salaries	164,953.00	54,530.74	219,483.74	219,483.74	0.00	0.00	2,500.00
11-401-100-500	Purchased Services (300-500 Series)	14,900.00	(7,993.24)	6,906.76	6,906.76	0.00	0.00	0.00
11-401-100-600	Co-Curricular Supplies	14,700.00	(5,085.89)	9,614.11	9,614.11	0.00	0.00	0.00
11-401-100-800	Co-Curricular Fees	6,824.00	(4,010.00)	2,814.00	2,814.00	0.00	0.00	0.00
<b>Curricular activities-instruction</b>		<b>201,377.00</b>	<b>37,441.61</b>	<b>238,818.61</b>	<b>238,818.61</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>
11-402-100-100	Salaries	683,929.00	(22,966.83)	660,962.17	660,961.98	0.00	0.19	7,208.91
11-402-100-500	Purchased Services (300-500 Series)	97,350.00	(19,558.78)	77,791.22	77,780.74	0.00	10.48	562.00
11-402-100-600	Athletic Supplies & Materials	39,109.00	(8,050.00)	31,059.00	31,058.40	0.00	0.60	0.00
11-402-100-800	Athletic Fees	16,000.00	1,000.00	17,000.00	16,920.00	0.00	80.00	0.00
<b>Athletic programs-instruction</b>		<b>836,388.00</b>	<b>(49,575.61)</b>	<b>786,812.39</b>	<b>786,721.12</b>	<b>0.00</b>	<b>91.27</b>	<b>7,770.91</b>
11-601-100-101	Salaries - Alternative Program	118,125.00	0.00	118,125.00	86,933.76	0.00	31,191.24	0.00
11-601-100-600	Supplies - Alternative Program	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Community service programs</b>		<b>123,125.00</b>	<b>0.00</b>	<b>123,125.00</b>	<b>86,933.76</b>	<b>0.00</b>	<b>36,191.24</b>	<b>0.00</b>
11-000-100-561	Tuition: Regular, Other Leas	0.00	15,405.00	15,405.00	15,405.00	0.00	0.00	0.00
11-000-100-562	Tuition: Special, Other Leas	271,612.00	(55,491.00)	216,121.00	188,579.48	0.00	27,541.52	18,846.40
11-000-100-563	Tuition: County Vocational-Reg	172,600.00	0.00	172,600.00	172,600.00	0.00	0.00	0.00
11-000-100-564	Tuition: County Vocational-Special	22,400.00	0.00	22,400.00	22,400.00	0.00	0.00	0.00
11-000-100-565	Tuition: Special Services	25,597.00	45,703.00	71,300.00	71,300.00	0.00	0.00	0.00
11-000-100-566	Tuition: Private Schools	502,814.00	(73,515.00)	429,299.00	211,580.63	0.00	217,718.37	123,437.69
11-000-100-568	Tuition: State Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-100-569	Tuition: Charter Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Undistributed expense-instruction</b>		<b>995,023.00</b>	<b>(67,898.00)</b>	<b>927,125.00</b>	<b>681,865.11</b>	<b>0.00</b>	<b>245,259.89</b>	<b>142,284.09</b>
11-000-211-100	Salaries	56,680.00	0.08	56,680.08	56,680.08	0.00	0.00	0.00
<b>Attendance and social work svcs</b>		<b>56,680.00</b>	<b>0.08</b>	<b>56,680.08</b>	<b>56,680.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
11-000-213-100	Salaries	308,065.00	0.00	308,065.00	305,427.50	0.00	2,637.50	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	64,280.00	(27,927.00)	36,353.00	36,352.70	0.00	0.30	0.00
11-000-213-600	Health Services Supplies	17,436.00	(7,850.32)	9,585.68	9,543.20	0.00	42.48	0.00
11-000-213-800	Health Services Fees	1,400.00	0.00	1,400.00	920.00	0.00	480.00	0.00
<b>Health services</b>		<b>391,181.00</b>	<b>(35,777.32)</b>	<b>355,403.68</b>	<b>352,243.40</b>	<b>0.00</b>	<b>3,160.28</b>	<b>0.00</b>
11-000-216-100	Salaries	160,630.00	0.00	160,630.00	160,630.00	0.00	0.00	0.00
11-000-216-299	Unused Sick Pay-Term/Ret Staff	0.00	1,695.00	1,695.00	1,695.00	0.00	0.00	0.00
11-000-216-320	Speech Prof Educational Serv	300,000.00	75,367.62	375,367.62	372,959.75	0.00	2,407.87	3,697.75
11-000-216-600	Other Supp Serv - Speech Suppl	2,438.00	0.00	2,438.00	1,677.49	0.00	760.51	0.00
11-000-216-800	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Other support svc-Related svcs</b>		<b>463,068.00</b>	<b>77,062.62</b>	<b>540,130.62</b>	<b>536,962.24</b>	<b>0.00</b>	<b>3,168.38</b>	<b>3,697.75</b>
11-000-217-106	Extraordinary Services Salarie	158,276.12	36,178.00	194,454.12	194,454.12	0.00	0.00	0.00
<b>Other support svc-Extra. svcs</b>		<b>158,276.12</b>	<b>36,178.00</b>	<b>194,454.12</b>	<b>194,454.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-218-104	Guidance Salaries	731,457.00	(34,120.04)	697,336.96	696,937.14	0.00	399.82	0.00
11-000-218-105	Guidance Secretaries Salaries	56,680.00	4,664.04	61,344.04	61,344.04	0.00	0.00	0.00
11-000-218-199	Unused Vacation Payout	0.00	1,057.60	1,057.60	1,057.60	0.00	0.00	0.00
11-000-218-320	Guidance Purchased Prof-Ed Ser	10,750.00	(1,057.60)	9,692.40	7,935.50	0.00	1,756.90	0.00
11-000-218-340	Guidance Purchased Services	10,000.00	(6,400.00)	3,600.00	3,549.55	0.00	50.45	0.00
11-000-218-390	Professional/Technical Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-218-500	Other Purchased Services (400-500 Series)	24,963.00	0.00	24,963.00	23,621.50	0.00	1,341.50	0.00
11-000-218-600	Guidance Supplies	11,432.00	(2,400.00)	9,032.00	8,973.75	0.00	58.25	0.00
11-000-218-800	Guidance Fees	2,355.00	(1,000.00)	1,355.00	444.00	0.00	911.00	0.00
<b>Other support svc-students-reg</b>		<b>847,637.00</b>	<b>(39,256.00)</b>	<b>808,381.00</b>	<b>803,863.08</b>	<b>0.00</b>	<b>4,517.92</b>	<b>0.00</b>
11-000-219-104	Special Services Salaries	592,210.00	(69,705.50)	522,504.50	522,489.88	0.00	14.62	0.00
11-000-219-105	Special Services Secretary Sal	25,750.00	0.00	25,750.00	25,500.00	0.00	250.00	0.00
11-000-219-199	Unused Vacation Payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-219-299	Unused sick time payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-219-320	Professional Educational Servi	35,000.00	49,959.76	84,959.76	82,439.16	0.00	2,520.60	0.00
11-000-219-390	Consultations	10,095.00	0.00	10,095.00	10,095.00	0.00	0.00	0.00
11-000-219-500	Other Purchased Services (400-500 Series)	3,000.00	(558.00)	2,442.00	1,635.46	0.00	806.54	0.00
11-000-219-592	Misc Purch Svc (400-500 Series O/than Res	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-219-600	Special Services Supplies Carr	11,807.00	(7,823.96)	3,983.04	3,982.18	0.00	0.86	0.00
11-000-219-800	Speical Services Fees	1,475.00	0.00	1,475.00	1,180.48	0.00	294.52	0.00
<b>Other support svc-students-spec</b>		<b>679,337.00</b>	<b>(28,127.70)</b>	<b>651,209.30</b>	<b>647,322.16</b>	<b>0.00</b>	<b>3,887.14</b>	<b>0.00</b>
11-000-221-102	Supervisor Salaries	59,953.00	(9,100.00)	50,853.00	50,400.00	0.00	453.00	0.00
11-000-221-104	Supervisor Aides	7,400.00	0.00	7,400.00	0.00	0.00	7,400.00	0.00
11-000-221-321	Curriculum Development	37,000.00	3,900.00	40,900.00	14,899.00	0.00	26,001.00	0.00
11-000-221-500	Other Purchased Services (400-500 Series)	300.00	0.00	300.00	0.00	0.00	300.00	0.00
11-000-221-600	Supervisor Supplies	1,200.00	0.00	1,200.00	486.68	0.00	713.32	0.00
11-000-221-800	Supervisor Fees	820.00	0.00	820.00	820.00	0.00	0.00	0.00
<b>Impr of inst-other sup-instruc</b>		<b>106,673.00</b>	<b>(5,200.00)</b>	<b>101,473.00</b>	<b>66,605.68</b>	<b>0.00</b>	<b>34,867.32</b>	<b>0.00</b>
11-000-222-100	Salaries	562,281.00	11,363.32	573,644.32	573,644.32	0.00	0.00	0.00
11-000-222-177	Tech Coord Salaries	101,719.00	(101,719.00)	0.00	0.00	0.00	0.00	0.00
11-000-222-300	Purchased Technical Services	9,800.00	3,050.68	12,850.68	11,850.00	0.00	1,000.68	0.00
11-000-222-500	Other Purchased Services (400-500 Series)	16,000.00	0.00	16,000.00	13,929.23	0.00	2,070.77	0.00
11-000-222-601	Library Books	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-222-602	Periodicals	6,759.00	(4,000.00)	2,759.00	2,656.88	0.00	102.12	0.00
11-000-222-603	AV Supplies	12,686.00	0.00	12,686.00	12,212.91	312.48	160.61	0.00
11-000-222-604	General Supplies	3,500.00	17,082.60	20,582.60	20,495.97	0.00	86.63	0.00
11-000-222-800	Media/Library Fees	1,200.00	0.00	1,200.00	65.00	0.00	1,135.00	0.00
<b>Library and educ media</b>		<b>713,945.00</b>	<b>(74,222.40)</b>	<b>639,722.60</b>	<b>634,854.31</b>	<b>312.48</b>	<b>4,555.81</b>	<b>0.00</b>
11-000-223-320	Instructional Staff Training S	5,100.00	0.00	5,100.00	945.00	0.00	4,155.00	0.00
11-000-223-500	Other Purchased Services (400-500 Series)	21,100.00	411.80	21,511.80	8,018.46	1,064.00	12,429.34	0.00
11-000-223-611	Instructional Staff Training S	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Inst. staff training svcs</b>		<b>27,200.00</b>	<b>411.80</b>	<b>27,611.80</b>	<b>8,963.46</b>	<b>1,064.00</b>	<b>17,584.34</b>	<b>0.00</b>
11-000-230-100	Salaries	199,701.00	2,037.96	201,738.96	201,738.96	0.00	0.00	0.00
11-000-230-331	Legal Services	93,000.00	(2,037.96)	90,962.04	84,473.41	0.00	6,488.63	0.00
11-000-230-332	Audit Fees	31,000.00	(3,500.00)	27,500.00	27,500.00	0.00	0.00	0.00
11-000-230-334	Architect/Engineering Svcs	15,000.00	(13,000.00)	2,000.00	1,210.26	0.00	789.74	0.00
11-000-230-339	Other Services	40,000.00	(25,000.00)	15,000.00	13,928.70	0.00	1,071.30	3,762.00
11-000-230-340	Purchased Technical Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-230-390	Gen Admin Support Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-230-530	Communications/Telephone	109,180.00	0.00	109,180.00	63,191.87	0.00	45,988.13	15,739.08
11-000-230-585	BOE Other Purchased Services	5,000.00	0.00	5,000.00	2,791.00	0.00	2,209.00	0.00
11-000-230-590	Other Purchased Services (400-500 Series)	131,790.00	(13,069.17)	118,720.83	100,921.82	0.00	17,799.01	6,524.70
11-000-230-600	General Administration Supplie	8,200.00	69.17	8,269.17	8,269.17	0.00	0.00	0.00
11-000-230-890	General Administration Misc Fe	20,000.00	0.00	20,000.00	19,524.00	0.00	476.00	0.00
<b>Support svc-general admin</b>		<b>652,871.00</b>	<b>(54,500.00)</b>	<b>598,371.00</b>	<b>523,549.19</b>	<b>0.00</b>	<b>74,821.81</b>	<b>26,025.78</b>
11-000-240-103	Principal Salaries	866,309.00	(23,771.29)	842,537.71	833,079.07	0.00	9,458.64	500.00
11-000-240-105	Secretarial Salary	286,894.00	1,013.84	287,907.84	287,907.84	0.00	0.00	0.00
11-000-240-199	Unused Vacation Payout	0.00	8,982.91	8,982.91	8,982.91	0.00	0.00	0.00
11-000-240-299	Sick Day Payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-240-500	Other Purchased Services (400-500 Series)	8,500.00	(750.36)	7,749.64	3,160.15	0.00	4,589.49	0.00
11-000-240-600	School Office Supplies	34,380.00	(4,092.16)	30,287.84	23,033.29	39.07	7,215.48	3,897.00
11-000-240-800	School Office Fees	19,324.00	(645.00)	18,679.00	8,309.00	0.00	10,370.00	0.00
<b>Support svc-school admin</b>		<b>1,215,407.00</b>	<b>(19,262.06)</b>	<b>1,196,144.94</b>	<b>1,164,472.26</b>	<b>39.07</b>	<b>31,633.61</b>	<b>4,397.00</b>



Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-251-100	Salaries	345,618.00	0.00	345,618.00	323,293.44	0.00	22,324.56	0.00
11-000-251-330	Central Services Purch Prof Se	47,900.00	1,759.50	49,659.50	39,313.82	0.00	10,345.68	0.00
11-000-251-340	Central Services Purch Tech Se	16,500.00	0.00	16,500.00	0.00	0.00	16,500.00	0.00
11-000-251-592	Other Purchased Services (400-500 Series)	1,800.00	0.00	1,800.00	1,340.54	0.00	459.46	0.00
11-000-251-600	Central Services Supplies	8,000.00	(337.11)	7,662.89	3,687.34	449.00	3,526.55	0.00
11-000-251-832	Lease/Purchase Interest	15,989.00	0.11	15,989.11	15,989.11	0.00	0.00	0.00
11-000-251-890	Central Serv Misc Expend	4,465.00	337.00	4,802.00	4,802.00	0.00	0.00	225.00
<b>Central Services</b>		<b>440,272.00</b>	<b>1,759.50</b>	<b>442,031.50</b>	<b>388,426.25</b>	<b>449.00</b>	<b>53,156.25</b>	<b>225.00</b>
11-000-252-100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-252-340	Prof Services	42,540.00	25,119.70	67,659.70	47,152.84	0.00	20,506.86	0.00
11-000-252-600	Information Tech Supplies	0.00	3,167.61	3,167.61	3,117.31	0.00	50.30	0.00
11-000-252-610	Information Tech Supplies	18,000.00	695.32	18,695.32	4,308.84	0.00	14,386.48	0.00
<b>Information Technology</b>		<b>60,540.00</b>	<b>28,982.63</b>	<b>89,522.63</b>	<b>54,578.99</b>	<b>0.00</b>	<b>34,943.64</b>	<b>0.00</b>
11-000-261-100	Salaries	199,561.00	8,572.45	208,133.45	208,132.45	0.00	1.00	0.00
11-000-261-340	Tech Services	7,000.00	(2,387.65)	4,612.35	1,640.68	0.00	2,971.67	0.00
11-000-261-420	Maintenance: Repairs	164,992.00	339,537.01	504,529.01	403,398.52	1,974.44	99,156.05	107,935.00
11-000-261-421	Lead Drinking Water Testing	18,200.00	(18,200.00)	0.00	(4,508.00)	0.00	4,508.00	4,508.00
11-000-261-610	Maintenance: Supplies	135,250.00	(8,869.95)	126,380.05	51,321.50	0.00	75,058.55	0.00
11-000-261-800	Maintenance: Other Objects	5,375.00	0.00	5,375.00	2,053.00	0.00	3,322.00	0.00
<b>Required Maintenance of School Facil</b>		<b>530,378.00</b>	<b>318,651.86</b>	<b>849,029.86</b>	<b>662,038.15</b>	<b>1,974.44</b>	<b>185,017.27</b>	<b>112,443.00</b>
11-000-262-100	Salaries	442,020.00	10,164.18	452,184.18	366,249.53	0.00	85,934.65	30,390.30
11-000-262-300	Maintenance of Plant: Technica	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-262-340	Tech Services	43,085.00	2,863.47	45,948.47	45,948.47	0.00	0.00	0.00
11-000-262-420	Maintenance of Plant: Repair/M	407,520.00	(14,027.65)	393,492.35	391,987.38	0.00	1,504.97	0.00
11-000-262-490	Maintenance of Plant: Equipmen	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-262-520	Maintenance of Plant: Insuranc	152,000.00	0.00	152,000.00	147,643.00	0.00	4,357.00	0.00
11-000-262-580	Maintenance of Plant: Travel	1,200.00	(261.66)	938.34	385.22	0.00	553.12	0.00
11-000-262-590	Maintenance of Plant: Trash	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-262-610	Maintenance of Plant: Supplies	63,000.00	1,000.63	64,000.63	64,000.63	0.00	0.00	0.00
11-000-262-621	Maintenance of Plant: Energy - Heat	203,300.00	(4,343.21)	198,956.79	150,814.58	0.00	48,142.21	0.00
11-000-262-622	Maintenance of Plant: Energy - Electric	276,700.00	0.00	276,700.00	227,267.32	0.00	49,432.68	0.00
11-000-262-624	Maintenance: Heating Oil	10,000.00	0.00	10,000.00	9,059.03	0.00	940.97	0.00
11-000-262-626	Gasoline	14,000.00	(6,513.76)	7,486.24	6,982.73	0.00	503.51	0.00
11-000-262-800	Maintenance of Plant: Other	4,693.00	10,118.00	14,811.00	9,811.00	5,000.00	0.00	0.00
<b>Operation &amp; Maintenance of Plant</b>		<b>1,617,518.00</b>	<b>(1,000.00)</b>	<b>1,616,518.00</b>	<b>1,420,148.89</b>	<b>5,000.00</b>	<b>191,369.11</b>	<b>30,390.30</b>
11-000-263-100	Maintenance Salaries	43,618.00	5,129.05	48,747.05	48,747.05	0.00	0.00	0.00
11-000-263-199	Unused Vacation Time payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-263-299	Unused Sick Time payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-263-420	Grounds Purch Propety Services	184,922.00	(5,072.05)	179,849.95	120,822.82	0.00	59,027.13	0.00
11-000-263-610	Grounds Suplies	84,680.00	(14,765.00)	69,915.00	48,135.30	7,778.00	14,001.70	0.00
<b>Grounds Maintenance</b>		<b>313,220.00</b>	<b>(14,708.00)</b>	<b>298,512.00</b>	<b>217,705.17</b>	<b>7,778.00</b>	<b>73,028.83</b>	<b>0.00</b>
11-000-266-100	Security	150,387.00	83,176.54	233,563.54	233,563.54	0.00	0.00	13,975.00
11-000-266-102	Event Security	12,000.00	(10,560.00)	1,440.00	1,440.00	0.00	0.00	0.00
11-000-266-300	Security Profess Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-266-340	Technical Services	12,159.00	(3,230.67)	8,928.33	4,801.96	0.00	4,126.37	0.00
11-000-266-580	Security Travel	750.00	0.00	750.00	0.00	0.00	750.00	0.00
11-000-266-610	Security Supplies	18,200.00	(8,639.07)	9,560.93	9,560.93	0.00	0.00	30.23
<b>Security</b>		<b>193,496.00</b>	<b>60,746.80</b>	<b>254,242.80</b>	<b>249,366.43</b>	<b>0.00</b>	<b>4,876.37</b>	<b>14,005.23</b>
11-000-270-161	Special Ed Transportation: Salaries	12,000.00	0.00	12,000.00	355.00	0.00	11,645.00	0.00
11-000-270-420	Cleaning, Repair, Maintenance	600.00	0.00	600.00	90.00	0.00	510.00	0.00
11-000-270-505	Contract Serv - Aid in Lieu	2,000.00	1,000.00	3,000.00	3,000.00	0.00	0.00	0.00
11-000-270-511	Cont Trans (bet Home & School)	24,250.00	(2,690.00)	21,560.00	17,600.00	0.00	3,960.00	0.00
11-000-270-512	Contracted Services/Vendors	147,000.00	34,629.16	181,629.16	179,156.28	0.00	2,472.88	5,150.00
11-000-270-513	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-270-514	Contracted Services	610,000.00	0.00	610,000.00	589,136.21	0.00	20,863.79	14,391.91
11-000-270-515	Contracted Services - Joint Ag	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-270-593	Insurance for Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-270-610	Transportation Supplies	3,000.00	(2,073.56)	926.44	120.00	0.00	806.44	0.00
11-000-270-890	District Vehicle Reapirs	0.00	25.00	25.00	25.00	0.00	0.00	0.00
<b>Student Transportation Services</b>		<b>798,850.00</b>	<b>30,890.60</b>	<b>829,740.60</b>	<b>789,482.49</b>	<b>0.00</b>	<b>40,258.11</b>	<b>19,541.91</b>

Fund 11 (Current Expense Fund)

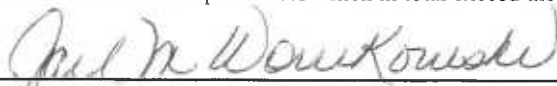
Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-291-220	Social Security/PERS/Other	325,000.00	10,980.70	335,980.70	335,980.70	0.00	0.00	0.00
11-000-291-231	PERS/Social Security: Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-291-241	PERS Retirement	310,000.00	(10,980.70)	299,019.30	293,417.98	0.00	5,601.32	0.00
11-000-291-249	DCRP	15,000.00	0.00	15,000.00	5,108.09	0.00	9,891.91	0.00
11-000-291-250	Unemployment Contribution	0.00	558.00	558.00	558.00	0.00	558.00	0.00
11-000-291-260	Workers Comp Insurance	125,000.00	(558.00)	124,442.00	118,868.56	0.00	5,573.44	0.00
11-000-291-270	Medical Benefits	3,904,349.00	(150.00)	3,904,199.00	3,669,681.92	0.00	234,517.08	170,074.93
11-000-291-280	Tuition Reimbursement	57,000.00	0.00	57,000.00	44,229.06	0.00	12,770.94	0.00
11-000-291-290	Other Employee Benefits	0.00	0.00	0.00	(163.44)	0.00	163.44	163.44
11-000-291-298	Negotiated Benefits	265,000.00	0.00	265,000.00	143,155.94	0.00	121,844.06	1,500.00
<b>Employee Benefits</b>		<b>5,001,349.00</b>	<b>(150.00)</b>	<b>5,001,199.00</b>	<b>4,610,836.81</b>	<b>0.00</b>	<b>390,362.19</b>	<b>171,738.37</b>
11-000-310-903	Food Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Food services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
607	Increase in Emergency Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals for fund 11:</b>		<b>29,727,249.12</b>	<b>440,505.03</b>	<b>30,167,754.15</b>	<b>28,309,010.84</b>	<b>24,872.27</b>	<b>1,833,871.04</b>	<b>542,423.34</b>

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	500.00	0.00	500.00	150.90	0.00	349.10	\$0.00
12-120-100-730	Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-130-100-730	Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-140-100-730	Capital Equipment	0.00	20,688.78	20,688.78	20,688.78	0.00	0.00	0.00
12-401-100-730	Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Capital Equipment</b>		<b>0.00</b>	<b>20,688.78</b>	<b>20,688.78</b>	<b>20,688.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
12-000-219-730	Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-220-731	Support Services: Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-230-730	General Administration: Equipm	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-240-730	School Administration: Equipme	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-260-730	Plant: Equipment	0.00	12,278.10	12,278.10	12,278.10	0.00	0.00	0.00
12-000-262-730	Undistrib Expend - Cust Serv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-263-730	Undist. Expend - Grounds	0.00	64,624.00	64,624.00	64,624.00	0.00	0.00	0.00
12-000-290-730	Central Office: Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Administration</b>		<b>0.00</b>	<b>76,902.10</b>	<b>76,902.10</b>	<b>76,902.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
12-000-300-730	Non-Instructional Equipment	0.00	0.00	0.00	(2,645.12)	0.00	2,645.12	45,500.00
<b>Equipment</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,645.12)</b>	<b>0.00</b>	<b>2,645.12</b>	<b>45,500.00</b>
12-000-400-334	Architectural - Engineering Servcies	0.00	73,946.21	73,946.21	68,458.83	0.00	5,487.38	0.00
12-000-400-390	Purchased Services-Facilities	0.00	1,523.86	1,523.86	1,523.86	0.00	0.00	0.00
12-000-400-450	Construction	0.00	1,916,769.60	1,916,769.60	1,683,269.63	232,074.06	1,425.91	0.00
12-000-400-710	Land Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-721	Lease Purchase Principal	429,670.00	0.17	429,670.17	429,670.17	0.00	0.00	0.00
12-000-400-800	Other Objects - SDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-896	Assessment for SDA Fund Debt	35,352.00	0.00	35,352.00	35,352.00	0.00	0.00	0.00
12-000-400-931	Cap Reserve T4ans to Cap Proj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-932	Cap Outlay Trans to Cap Proj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Facilities Construction/Acquisition</b>		<b>465,022.00</b>	<b>1,992,239.84</b>	<b>2,457,261.84</b>	<b>2,218,274.49</b>	<b>232,074.06</b>	<b>6,913.29</b>	<b>0.00</b>
<b>Grand Totals for fund 12:</b>		<b>465,522.00</b>	<b>2,089,830.72</b>	<b>2,555,352.72</b>	<b>2,313,371.15</b>	<b>232,074.06</b>	<b>9,907.51</b>	<b>45,500.00</b>

Grand Totals for all Subfunds of Fund 10: 30,202,559.12 2,540,123.75 32,742,682.87 30,641,957.99 256,946.33 1,843,778.55 587,923.34

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

  
 Gail M. Woicekowski, Business Adm/Bd Secy

7/23/18  
 Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account		\$ (76,255.15)	
102-106 Other cash equivalents		\$ 0.00	
Total cash		<u>                    </u>	\$ (76,255.15)
111 Investments			\$ 0.00
114 Investment interest receivable			\$ 0.00
121 Tax levy receivable			\$ 0.00
Accounts receivable			
132 Interfund		\$ 0.00	
141 Intergovernmental - state		\$ 0.00	
142 Intergovernmental - federal		\$ 103,434.50	
143 Intergovernmental - other		\$ 0.00	
153 Other Accounts Receivable		<u>\$ 0.00</u>	
			\$ 103,434.50
Loans receivable			
131 Interfund		\$ 0.00	
151 Other Loans Receivable		<u>\$ 0.00</u>	
			\$ 0.00
199 Other current assets			\$ 0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)		\$ 695,773.04	
302 Less: revenues collected or accrued		<u>\$ (682,321.00)</u>	
			<u>\$ 13,452.04</u>
TOTAL ASSETS AND RESOURCES			<u>\$ 40,631.39</u>

LIABILITIES AND FUND EQUITY

LIABILITIES			
401 Interfund loans payable			\$ 0.00
402 Interfund accounts payable			\$ 0.00
411 Intergovernmental accounts payable - state			\$ 0.00
412 Intergovernmental accounts payable - federal			\$ 10,908.94
413 Intergovernmental accounts payable - other			\$ 0.00
421 Accounts payable			\$ 3,054.41
422 Judgments payable			\$ 0.00
430 Compensated absences payable			\$ 0.00
431 Contracts payable			\$ 0.00
451 Loans payable			\$ 0.00
481 Deferred revenues			\$ 0.00
499 Other current liabilities			\$ 0.00
Total liabilities			<u>\$ 13,963.35</u>

FUND EQUITY					
Appropriated:					
753 Reserve for encumbrances - current year			\$	918.36	
754 Reserve for encumbrances - prior year			\$	0.00	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations		\$	705,217.40		
602 Less: expenditures	\$	669,848.78			
603 Less: encumbrances	\$	918.36	\$	(670,767.14)	
Appropriations less expenditures			\$	34,450.26	
				\$ 35,368.62	
Unappropriated:					
770 Fund Balance, July 1, 2017			\$	(8,700.58)	
303 Less: budgeted fund balance			\$	0.00	
Unappropriated fund balance				\$ (8,700.58)	
Total fund equity				\$ 26,668.04	
TOTAL LIABILITIES AND FUND EQUITY				\$	40,631.39

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	9,444.36	9,444.36	(11,553.86)	20,998.22
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	2,744.04	2,744.04	0.00	2,744.04
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	534,345.00	158,684.00	693,029.00	682,321.00	10,708.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals</b>		<b>534,345.00</b>	<b>170,872.40</b>	<b>705,217.40</b>	<b>670,767.14</b>	<b>34,450.26</b>

**Fund 20 (Special Revenue Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Local Projects		0.00	5,998.39	5,998.39	4,356.81	0.00	1,641.58	0.00
NCLB Title I		137,537.00	49,408.39	186,945.39	174,093.75	0.00	12,851.64	0.00
NCLB Title II-A		24,365.00	6,071.00	30,436.00	24,158.00	0.00	6,278.00	0.00
NCLB Title III		22,077.00	7,196.71	29,273.71	23,236.19	0.00	6,037.52	0.00
NCLB Title III Immigrant		6,029.00	(934.00)	5,095.00	4,409.00	0.00	686.00	0.00
IDEA Part B FT		323,844.00	85,800.00	409,644.00	409,644.00	0.00	0.00	0.00
IDEA PreSchool		0.00	11,184.00	11,184.00	11,184.00	0.00	0.00	0.00
IDEA PreSchool		8,920.00	(8,920.00)	0.00	0.00	0.00	0.00	0.00
Title IV - Consortium		0.00	10,000.00	10,000.00	3,807.81	0.00	6,192.19	0.00
Voc - Federal		4,415.00	5,658.91	10,073.91	8,892.22	918.36	263.33	0.00
Voc - Fed Perkins 14		7,158.00	(591.00)	6,567.00	6,067.00	0.00	500.00	0.00
<b>Grand Totals for fund 20:</b>		<b>534,345.00</b>	<b>170,872.40</b>	<b>705,217.40</b>	<b>669,848.78</b>	<b>918.36</b>	<b>34,450.26</b>	<b>0.00</b>

**Revenues Summary**


Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	9,444.36	9,444.36	(11,553.86)	20,998.22
20-1920-002-006	Revenue From Local Sources	0.00	2,744.04	2,744.04	0.00	2,744.04
20-3231-501-000	Non-Public Textbooks	0.00	0.00	0.00	0.00	0.00
20-3232-502-000	NP Chapter 192 Comp Ed	0.00	0.00	0.00	0.00	0.00
20-3233-503-000	NP Chapter 192 ESL	0.00	0.00	0.00	0.00	0.00
20-3234-504-000	Chapt 192 Home Instruction	0.00	0.00	0.00	0.00	0.00
20-3235-505-000	NP Chapter 192 Transportation	0.00	0.00	0.00	0.00	0.00
20-3236-506-000	NP Chapter 193 Supplemental In	0.00	0.00	0.00	0.00	0.00
20-3237-507-000	NP Chapter 193 Exam & Class	0.00	0.00	0.00	0.00	0.00
20-3238-508-000	NP Chapter 193 Speech	0.00	0.00	0.00	0.00	0.00
20-4411-230-000	NCLB Title I	137,537.00	48,986.00	186,523.00	176,528.00	9,995.00
20-4420-250-000	IDEA Part B FT	323,844.00	85,800.00	409,644.00	409,644.00	0.00
20-4423-251-000	IDEA PS	8,920.00	2,264.00	11,184.00	11,184.00	0.00
20-4430-362-000	Perkins Secondary	11,573.00	4,065.00	15,638.00	15,638.00	0.00
20-4451-270-000	NCLB Title II-A	24,365.00	6,071.00	30,436.00	29,723.00	713.00
20-4471-280-006	Title IV-Consortium	0.00	10,000.00	10,000.00	10,000.00	0.00
20-4480-240-000	NCLB Title III	22,077.00	1,498.00	23,575.00	23,575.00	0.00
20-4480-241-000	NCLB Title III Immigrant	6,029.00	0.00	6,029.00	6,029.00	0.00
<b>Grand Totals</b>		<b>534,345.00</b>	<b>170,872.40</b>	<b>705,217.40</b>	<b>670,767.14</b>	<b>34,450.26</b>

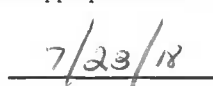
**Minimum Expense General Ledger Report**

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-002-100-600	May 12 Mini/Maxi Grants	0.00	5,998.39	5,998.39	4,356.81	0.00	1,641.58	0.00
Local Projects		0.00	5,998.39	5,998.39	4,356.81	0.00	1,641.58	0.00
20-230-100-100	NCLB Title I Salaries	125,510.00	52,677.00	178,187.00	168,331.02	0.00	9,855.98	0.00
20-230-100-600	NCLB Title I Salaries	402.00	3,956.39	4,358.39	1,362.73	0.00	2,995.66	0.00
20-230-200-500	NCLB Title I Consult & Conf	11,625.00	(7,225.00)	4,400.00	4,400.00	0.00	0.00	0.00
20-230-200-800	NCLB Title I Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NCLB Title I		137,537.00	49,408.39	186,945.39	174,093.75	0.00	12,851.64	0.00
20-270-100-100	NCLB Title II-A CSR Teacher	2,025.00	(2,025.00)	0.00	0.00	0.00	0.00	0.00
20-270-200-300	NCLB Title II-A Conf & Consult	12,750.00	(4,750.00)	8,000.00	8,000.00	0.00	0.00	0.00
20-270-200-500	NCLB Title II-A Consult & Conf	9,590.00	12,846.00	22,436.00	16,158.00	0.00	6,278.00	0.00
20-270-200-600	NCLB Title II-A Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NCLB Title II-A		24,365.00	6,071.00	30,436.00	24,158.00	0.00	6,278.00	0.00
20-240-100-100	NCLB Title III Summer Salaries	19,207.00	(307.00)	18,900.00	17,505.00	0.00	1,395.00	0.00
20-240-100-600	NCLB Title III Supplies	1,745.00	6,519.71	8,264.71	5,336.19	0.00	2,928.52	0.00
20-240-200-500	NCLB Title III Conf/Wrkshp Reg	1,125.00	984.00	2,109.00	395.00	0.00	1,714.00	0.00
NCLB Title III		22,077.00	7,196.71	29,273.71	23,236.19	0.00	6,037.52	0.00
20-242-100-100	NCLB Title III Jumpstart Sal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-242-100-600	NCLB Title III Immigrant Supplies	6,029.00	(934.00)	5,095.00	4,409.00	0.00	686.00	0.00
NCLB Title III Immigrant		6,029.00	(934.00)	5,095.00	4,409.00	0.00	686.00	0.00
20-250-100-500	IDEA FT Basic Other Purchased	323,844.00	85,800.00	409,644.00	409,644.00	0.00	0.00	0.00
IDEA Part B FT		323,844.00	85,800.00	409,644.00	409,644.00	0.00	0.00	0.00
20-251-100-100	IDEA PS Salaries	0.00	11,184.00	11,184.00	11,184.00	0.00	0.00	0.00
IDEA PreSchool		0.00	11,184.00	11,184.00	11,184.00	0.00	0.00	0.00
20-251-200-100	IDEA PS 09 Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-251-200-300	IDEA PS Purchased Services	8,920.00	(8,920.00)	0.00	0.00	0.00	0.00	0.00
IDEA PreSchool		8,920.00	(8,920.00)	0.00	0.00	0.00	0.00	0.00
20-280-100-100	Title IV	0.00	720.00	720.00	720.00	0.00	0.00	0.00
20-280-100-600	NCLB Title IV SAC Supplies	0.00	1,000.00	1,000.00	837.81	0.00	162.19	0.00
20-280-100-800	Title IV - Other Instructional	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-280-200-300	NCLB Title IV Conf & Consult	0.00	8,280.00	8,280.00	2,250.00	0.00	6,030.00	0.00
Title IV - Consortium		0.00	10,000.00	10,000.00	3,807.81	0.00	6,192.19	0.00
20-362-100-300	Perkins Purch Prof Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-362-100-600	Perkins Secondary	4,025.00	5,898.91	9,923.91	8,742.22	918.36	263.33	0.00
20-362-100-800	Perkins Secondary Other Object	390.00	(240.00)	150.00	150.00	0.00	0.00	0.00
Voc - Federal		4,415.00	5,658.91	10,073.91	8,892.22	918.36	263.33	0.00
20-362-200-300	Perkins Prof & Tech Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-362-200-500	Perkins Secondary Purch Servic	675.00	(175.00)	500.00	0.00	0.00	500.00	0.00
20-362-200-600	Perkins Non-Instruct Supplies	3,119.00	(632.00)	2,487.00	2,487.00	0.00	0.00	0.00
20-362-200-800	Perkins - Suppt Other Obj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-362-400-731	Perkins Instruct Equipment	3,364.00	216.00	3,580.00	3,580.00	0.00	0.00	0.00
20-362-400-800	Perkins Non Instr Other Object	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Voc - Fed Perkins 14		7,158.00	(591.00)	6,567.00	6,067.00	0.00	500.00	0.00
Grand Totals for fund 20:		534,345.00	170,872.40	705,217.40	669,848.78	918.36	34,450.26	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

  
 Gail M. Woicekowski, Business Adm/Bd Secy

  
 Date



FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	0.00	
754 Reserve for encumbrances - prior year			\$	0.00	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations		\$	2,828,615.31		
602 Less: expenditures	\$	713,374.22			
603 Less: encumbrances	\$	0.00	\$	(713,374.22)	\$
Appropriations less expenditures				<u>2,115,241.09</u>	\$
					2,115,241.09

Unappropriated:

770 Fund Balance, July 1, 2017			\$	2,518,415.78	
303 Less: budgeted fund balance			\$	(2,375,975.78)	
Unappropriated fund balance					\$
Total fund equity					<u>142,440.00</u>
					<u>2,257,681.09</u>

TOTAL LIABILITIES AND FUND EQUITY

\$ 2,257,681.09

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 2,828,615.31	\$ 713,374.22	\$ 2,115,241.09
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	\$ 2,828,615.31	\$ 713,374.22	\$ 2,115,241.09
Less: adjustment to appropriations for Prior Year Encumbrances	\$ (452,639.53)	\$ (452,639.53)	\$ 0.00
Total current year budgeted fund balance	\$ 2,375,975.78	\$ 260,734.69	\$ 2,115,241.09
Add: Unappropriated fund balance			\$ 142,440.00
Total of budgeted and unappropriated fund balance			<u>2,257,681.09</u>



**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	2,828,615.31	2,828,615.31	713,374.22	2,115,241.09
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals</b>		<b>0.00</b>	<b>2,828,615.31</b>	<b>2,828,615.31</b>	<b>713,374.22</b>	<b>2,115,241.09</b>

**Fund 30 (Capital Projects Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Transfers to other funds		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Projects HS Parking Lot		0.00	110,309.50	110,309.50	0.00	0.00	110,309.50	0.00
Capital Projects 2013 HS Science Lab		0.00	63,077.44	63,077.44	0.00	0.00	63,077.44	0.00
Capital Projects HS Vent Upgrade		0.00	271,377.00	271,377.00	0.00	0.00	271,377.00	0.00
Capital Projects MS Vent Upgrade		0.00	257,377.00	257,377.00	0.00	0.00	257,377.00	0.00
HS ROD IV Projects		0.00	656,663.73	656,663.73	267,447.98	0.00	389,215.75	2,433.50
MS ROD IV Projects		0.00	486,676.64	486,676.64	445,926.24	0.00	40,750.40	2,433.50
HH ROD IV Projects (001)		0.00	299,600.00	299,600.00	0.00	0.00	299,600.00	0.00
WG ROD IV Projects		0.00	302,250.00	302,250.00	0.00	0.00	302,250.00	0.00
Capital Projects HS Auditorium Upgrades		0.00	381,284.00	381,284.00	0.00	0.00	381,284.00	0.00
<b>Grand Totals for fund 30:</b>		<b>0.00</b>	<b>2,828,615.31</b>	<b>2,828,615.31</b>	<b>713,374.22</b>	<b>0.00</b>	<b>2,115,241.09</b>	<b>4,867.00</b>

**Revenues Summary**

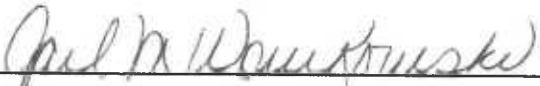
Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	2,828,615.31	2,828,615.31	713,374.22	2,115,241.09
30-5200-000-000	Interfund Transfers	0.00	0.00	0.00	0.00	0.00
30-1500-000-000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
30-1510-000-000	Capital Interest Earned	0.00	0.00	0.00	0.00	0.00
30-1980-000-000	Refund of Prior Year Expenditu	0.00	0.00	0.00	0.00	0.00
30-3255-000-006	SDA Revenues	0.00	0.00	0.00	0.00	0.00
30-5100-000-000	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals</b>		<b>0.00</b>	<b>2,828,615.31</b>	<b>2,828,615.31</b>	<b>713,374.22</b>	<b>2,115,241.09</b>

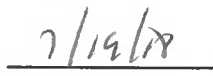
**Minimum Expense General Ledger Report**

Fund 30 (Capital Projects Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
30-000-520-930	Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Transfers to other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-406-450	HS Parking Lot Constr Svcs	0.00	110,309.50	110,309.50	0.00	0.00	110,309.50	0.00
	Capital Projects HS Parking Lot	0.00	110,309.50	110,309.50	0.00	0.00	110,309.50	0.00
30-000-409-450	HS Science Lab Reno Construct	0.00	63,077.44	63,077.44	0.00	0.00	63,077.44	0.00
	Capital Projects 2013 HS Science Lab	0.00	63,077.44	63,077.44	0.00	0.00	63,077.44	0.00
30-000-413-334	HS Vent Upgrade Arch/Eng Costs	0.00	71,000.00	71,000.00	0.00	0.00	71,000.00	0.00
30-000-413-450	HS Vent Upgrade-Construction	0.00	200,377.00	200,377.00	0.00	0.00	200,377.00	0.00
	Capital Projects HS Vent Upgrade	0.00	271,377.00	271,377.00	0.00	0.00	271,377.00	0.00
30-000-414-334	MS Vent Upgrade Arch/Eng	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
30-000-414-450	MS Vent Upgrade-Construction	0.00	232,377.00	232,377.00	0.00	0.00	232,377.00	0.00
	Capital Projects MS Vent Upgrade	0.00	257,377.00	257,377.00	0.00	0.00	257,377.00	0.00
30-000-416-334	Cap Projects Security Prof Ser	0.00	3,191.23	3,191.23	195.24	0.00	2,995.99	0.00
30-000-416-450	Cap Proj Dist Security Constru	0.00	653,472.50	653,472.50	267,252.74	0.00	386,219.76	2,433.50
	HS ROD IV Projects	0.00	656,663.73	656,663.73	267,447.98	0.00	389,215.75	2,433.50
30-000-422-334	Cameras - Prof Fees	0.00	4,489.14	4,489.14	0.00	0.00	4,489.14	0.00
30-000-422-450	Cameras - Construction	0.00	482,187.50	482,187.50	445,926.24	0.00	36,261.26	2,433.50
	MS ROD IV Projects	0.00	486,676.64	486,676.64	445,926.24	0.00	40,750.40	2,433.50
30-000-420-334	Cameras - Prof Fees	0.00	24,600.00	24,600.00	0.00	0.00	24,600.00	0.00
30-000-420-450	Cameras - Construction	0.00	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
	HH ROD IV Projects (001)	0.00	299,600.00	299,600.00	0.00	0.00	299,600.00	0.00
30-000-421-334	Cameras - Prof Fees	0.00	27,250.00	27,250.00	0.00	0.00	27,250.00	0.00
30-000-421-450	Cameras - Construction	0.00	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
	WG ROD IV Projects	0.00	302,250.00	302,250.00	0.00	0.00	302,250.00	0.00
30-000-418-334	HS Auditorium Upgrades-Arch	0.00	77,315.00	77,315.00	0.00	0.00	77,315.00	0.00
30-000-418-450	HS Auditorium Upgrades-Constr	0.00	303,969.00	303,969.00	0.00	0.00	303,969.00	0.00
	Capital Projects HS Auditorium Upgrades	0.00	381,284.00	381,284.00	0.00	0.00	381,284.00	0.00
Grand Totals for fund 30:		0.00	2,828,615.31	2,828,615.31	713,374.22	0.00	2,115,241.09	4,867.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

  
 Gail M. Woickowski, Business Adm/Bd Secy

  
 Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101	Cash in checking account	\$	7,254.96
102-106	Other cash equivalents	\$	0.00
	Total cash		\$ 7,254.96
111	Investments		\$ 0.00
114	Investment interest receivable		\$ 0.00
121	Tax levy receivable		\$ 0.12
	Accounts receivable		
132	Interfund	\$	0.00
141	Intergovernmental - state	\$	0.00
142	Intergovernmental - federal	\$	0.00
143	Intergovernmental - other	\$	0.00
153	Other Accounts Receivable	\$	0.00
			\$ 0.00
	Loans receivable		
131	Interfund	\$	0.00
151	Other Loans Receivable	\$	0.00
			\$ 0.00
199	Other current assets		\$ 0.00
			\$ 0.00
RESOURCES			
301	Estimated revenues (from adjusted budget)	\$	310,783.00
302	Less: revenues collected or accrued	\$	(310,783.00)
			\$ 0.00
TOTAL ASSETS AND RESOURCES			\$ 7,255.08

LIABILITIES AND FUND EQUITY

LIABILITIES			
401	Interfund loans payable	\$	0.00
402	Interfund accounts payable	\$	0.00
411	Intergovernmental accounts payable - state	\$	0.00
412	Intergovernmental accounts payable - federal	\$	0.00
413	Intergovernmental accounts payable - other	\$	0.00
421	Accounts payable	\$	0.00
422	Judgments payable	\$	0.00
430	Compensated absences payable	\$	0.00
431	Contracts payable	\$	0.00
451	Loans payable	\$	0.00
481	Deferred revenues	\$	0.00
499	Other current liabilities	\$	0.00
	Total liabilities		\$ 0.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	0.00	
754 Reserve for encumbrances - prior year			\$	0.00	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations		\$	310,783.00		
602 Less: expenditures	\$	310,782.97			
603 Less: encumbrances	\$	0.00	\$	(310,782.97)	\$
Appropriations less expenditures					0.03

Unappropriated:

770 Fund Balance, July 1, 2017			\$	7,255.05	
303 Less: budgeted fund balance			\$	0.00	
Unappropriated fund balance					\$
Total fund equity					7,255.05

TOTAL LIABILITIES AND FUND EQUITY

\$	7,255.08
\$	7,255.08
\$	7,255.08

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 310,783.00	\$ 310,782.97	\$ 0.03
Less: Revenues	\$ (310,783.00)	\$ (310,783.00)	\$ 0.00
Subtotal	\$ 0.00	\$ (0.03)	\$ 0.03
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ (0.03)	\$ 0.03
Add: Unappropriated fund balance			\$ 7,255.05
Total of budgeted and unappropriated fund balance			\$ 7,255.08

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(0.03)	0.03
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	310,783.00	0.00	310,783.00	310,783.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals</b>		<b>310,783.00</b>	<b>0.00</b>	<b>310,783.00</b>	<b>310,782.97</b>	<b>0.03</b>

**Fund 40 (Debt Service Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt service-regular		310,783.00	0.00	310,783.00	310,782.97	0.00	0.03	0.00
<b>Grand Totals for fund 40:</b>		<b>310,783.00</b>	<b>0.00</b>	<b>310,783.00</b>	<b>310,782.97</b>	<b>0.00</b>	<b>0.03</b>	<b>0.00</b>

**Revenues Summary**

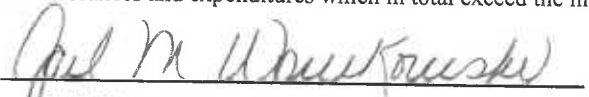
Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(0.03)	0.03
40-5200-000-006	Transfers	0.00	0.00	0.00	0.00	0.00
40-1200-000-000	Debt Service Revenue	0.00	0.00	0.00	310,783.00	(310,783.00)
40-1210-000-000	Local Tax Levy	310,783.00	0.00	310,783.00	0.00	310,783.00
<b>Grand Totals</b>		<b>310,783.00</b>	<b>0.00</b>	<b>310,783.00</b>	<b>310,782.97</b>	<b>0.03</b>

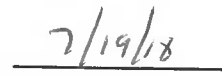
**Minimum Expense General Ledger Report**

**Fund 40 (Debt Service Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
40-701-510-834	Interest	30,783.00	0.00	30,783.00	30,782.97	0.00	0.03	0.00
40-701-510-910	Principal	280,000.00	0.00	280,000.00	280,000.00	0.00	0.00	0.00
Debt service-regular		310,783.00	0.00	310,783.00	310,782.97	0.00	0.03	0.00
<b>Grand Totals for fund 40:</b>		<b>310,783.00</b>	<b>0.00</b>	<b>310,783.00</b>	<b>310,782.97</b>	<b>0.00</b>	<b>0.03</b>	<b>0.00</b>

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

  
 Gail M. Woickowski, Business Adm/Bd Secy

  
 Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account		\$ (46,815.91)	
102-106 Other cash equivalents		\$ 0.00	
Total cash		<u>                    </u>	\$ (46,815.91)
111 Investments			\$ 0.00
114 Investment interest receivable			\$ 0.00
121 Tax levy receivable			\$ 0.00
Accounts receivable			
132 Interfund		\$ 0.00	
141 Intergovernmental - state		\$ 0.00	
142 Intergovernmental - federal		\$ 0.00	
143 Intergovernmental - other		\$ 24,847.35	
153 Other Accounts Receivable		\$ 0.00	
		<u>                    </u>	\$ 24,847.35
Loans receivable			
131 Interfund		\$ 0.00	
151 Other Loans Receivable		\$ 0.00	
		<u>                    </u>	\$ 0.00
199 Other current assets			\$ 0.00
			\$ 0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)		\$ 343,961.15	
302 Less: revenues collected or accrued		\$ (327,671.17)	
		<u>                    </u>	\$ 16,289.98
TOTAL ASSETS AND RESOURCES			<u>\$ (5,678.58)</u>

LIABILITIES AND FUND EQUITY

LIABILITIES			
401 Interfund loans payable			\$ 0.00
402 Interfund accounts payable			\$ 0.00
411 Intergovernmental accounts payable - state			\$ 0.00
412 Intergovernmental accounts payable - federal			\$ 0.00
413 Intergovernmental accounts payable - other			\$ 0.00
421 Accounts payable			\$ 0.00
422 Judgments payable			\$ 0.00
430 Compensated absences payable			\$ 0.00
431 Contracts payable			\$ 0.00
451 Loans payable			\$ 0.00
481 Deferred revenues			\$ 0.00
499 Other current liabilities			\$ 0.00
Total liabilities		<u>                    </u>	<u>\$ 0.00</u>

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	0.00	
754 Reserve for encumbrances - prior year			\$	0.00	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations		\$	343,961.15		
602 Less: expenditures	\$	340,782.75			
603 Less: encumbrances	\$	0.00	\$	(340,782.75)	\$
Appropriations less expenditures					3,178.40
					\$
					3,178.40
Unappropriated:					
770 Fund Balance, July 1, 2017			\$	(8,856.98)	
303 Less: budgeted fund balance			\$	0.00	
Unappropriated fund balance					\$
					(8,856.98)
Total fund equity					\$
					(5,678.58)
<b>TOTAL LIABILITIES AND FUND EQUITY</b>					
					\$
					(5,678.58)

**RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY**

	Budgeted	Actual	Variance
Appropriations	\$ 343,961.15	\$ 340,782.75	\$ 3,178.40
Less: Revenues	\$ (343,961.15)	\$ (327,671.17)	\$ (16,289.98)
Subtotal	\$ 0.00	\$ 13,111.58	\$ (13,111.58)
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 13,111.58	\$ (13,111.58)
Add: Unappropriated fund balance			\$ (8,856.98)
Total of budgeted and unappropriated fund balance			\$ (21,968.56)

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	13,111.58	(13,111.58)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	343,961.15	343,961.15	327,671.17	16,289.98
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals</b>		<b>0.00</b>	<b>343,961.15</b>	<b>343,961.15</b>	<b>340,782.75</b>	<b>3,178.40</b>

**Fund 70 (Internal Service Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Fund transfers		0.00	343,961.15	343,961.15	340,782.75	0.00	3,178.40	0.00
<b>Grand Totals for fund 70:</b>		<b>0.00</b>	<b>343,961.15</b>	<b>343,961.15</b>	<b>340,782.75</b>	<b>0.00</b>	<b>3,178.40</b>	<b>0.00</b>

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	13,111.58	(13,111.58)
70-1000-000-100	Great Meadows	0.00	343,961.15	343,961.15	327,671.17	16,289.98
<b>Grand Totals</b>		<b>0.00</b>	<b>343,961.15</b>	<b>343,961.15</b>	<b>340,782.75</b>	<b>3,178.40</b>

**Minimum Expense General Ledger Report**

**Fund 70 (Internal Service Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
70-000-219-104	Shared Salary - CST	0.00	80,471.28	80,471.28	80,471.28	0.00	0.00	0.00
70-000-221-100	Shared Services Salary	0.00	48,000.00	48,000.00	48,000.00	0.00	0.00	0.00
70-000-230-100	Superintendent Salaries	0.00	110,288.40	110,288.40	110,288.40	0.00	0.00	0.00
70-000-230-585	Superintendent Travel	0.00	1,800.00	1,800.00	1,800.00	0.00	0.00	0.00
70-000-230-890	Superintendent Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70-000-261-100	Share Salary - B&G	0.00	49,800.00	49,800.00	49,799.88	0.00	0.12	0.00
70-000-291-290	Superintendent Benefits	0.00	53,601.47	53,601.47	50,423.19	0.00	3,178.28	0.00
Fund transfers		0.00	343,961.15	343,961.15	340,782.75	0.00	3,178.40	0.00
<b>Grand Totals for fund 70:</b>		<b>0.00</b>	<b>343,961.15</b>	<b>343,961.15</b>	<b>340,782.75</b>	<b>0.00</b>	<b>3,178.40</b>	<b>0.00</b>

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Gail M. Woicekowski      7/19/18  
 Gail M. Woicekowski, Business Adm/Bd Secy      Date



**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2017-18**

DATE RECEIVED:  
DATE DUE:

<b>District:</b>	Hackettstown	<b>LEA Code:</b>	1870
<b>Month/Year:</b>	June-18		

The above district requests approval for the following transfers:

----- To Be Completed By District ----- To be completed  
By Executive  
County  
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217	(8,000)	Replace roof over HS auditorium	
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX	(22,284)	Replace roof over HS auditorium	
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX	(9,788)	Cover charter tuition increase of one student	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	(126,728)	Replace roof over HS auditorium	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	(5,000)	Replace roof over HS auditorium	
45300	General Administration	11-000-230-XXX	(51,000)	Replace roof over HS auditorium	
46160	School Administration	11-000-240-XXX	(19,062)	Replace roof over HS auditorium	
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	(12,278)	Scrubber for district	
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/11/1811-190-100-610-611-001	Teaching Supplies-HS	11-000-223-580-000-001 Staff Workshops/Conferences	Cover PD per Building Principal	500.00
06/12/1811-204-100-610-000-005	LD General Supplies	11-204-100-320-000-005 LD Prof Services	Cover S4T expenses	92.25
06/12/1811-213-100-610-000-005	RC General Supplies	11-213-100-800-000-005 RC Other Objects	Cover petty cash	10.76
06/12/1811-214-100-101-000-005	Autism Teacher Salaries	11-214-100-320-000-005 Autism Purch. Prof. Ed. Servic	Cover S4T expenses	119.00
06/13/1811-000-262-621-000-001	Maintenance of Plant: Energy -	11-000-262-610-000-004 Maintenance of Plant: Supplies	Cover increase in custodial supplies	195.21
06/13/1811-000-262-621-000-001	Maintenance of Plant: Energy -	11-000-262-800-000-001 Maintenance of Plant: Other	Right to Know	1,275.00
06/13/1811-000-262-621-000-002	Maintenance of Plant: Energy -	11-000-262-800-000-002 Maintenance of Plant: Other	Right to Know	888.00
06/13/1811-000-262-621-000-003	Maintenance of Plant: Energy -	11-000-262-800-000-003 Maintenance of Plant: Other	Right to Know	955.00
06/13/1811-000-262-621-000-003	Maintenance of Plant: Energy -	11-000-262-800-000-004 Maintenance of Plant: Other	Right to Know	1,030.00
06/13/1811-000-270-610-000-006	Transportation Supplies	11-000-270-512-000-001 Contracted Services/Vendors	Cover Athletic Transportation	2,048.56
06/14/1811-000-223-580-000-003	Staff Workshops/Conferences	11-190-100-610-611-003 Teaching Supplies HH	Cover Willson Training Materials - MG	1,472.20
06/21/1811-000-218-340-000-001	Guidance Purchased Services	11-000-216-320-000-005 Students - Related Services	For Spec Ed costs exceeding budget	6,400.00
06/21/1811-000-218-800-000-001	Guidance Fees	11-000-216-320-000-005 Students - Related Services	For Spec Ed costs exceeding budget	8,000.00
06/21/1811-000-222-602-000-001	Periodicals	11-000-216-320-000-005 Students - Related Services	For Spec Ed costs exceeding budget	1,600.00
06/21/1811-000-222-602-000-004	Periodicals	11-000-216-320-000-005 Students - Related Services	For Spec Ed costs exceeding budget	500.00
06/21/1811-000-222-602-000-002	Periodicals	11-000-216-320-000-005 Students - Related Services	For Spec Ed costs exceeding budget	1,800.00
06/21/1811-000-222-602-000-003	Periodicals	11-000-216-320-000-005 Students - Related Services	For Spec Ed costs exceeding budget	100.00
06/21/1811-000-100-566-000-005	Tuition: Private Schools	11-000-216-320-000-005 Students - Related Services	For Spec Ed costs exceeding budget	36,543.00
06/21/1811-213-100-320-000-005	Resource Center Prof Services	11-214-100-320-000-005 Autism Purch. Prof. Ed. Servic	For Spec Ed costs exceeding budget	4,750.00
06/21/1811-000-219-580-000-005	Special Services Travel	11-000-219-320-000-005 Professional Educational Servi	For Spec Ed costs exceeding budget	558.00
06/21/1811-213-100-101-000-005	RC Teacher Salaries	11-204-100-101-000-005 LD Teacher Salaries	Year end payroll and other year end transfers	10,990.75
06/21/1811-401-100-500-000-002	Co-Curricular Purch Services	11-401-100-100-000-001 Co-Curricular Salaries	Year end payroll and other year end transfers	1,000.00
06/21/1811-401-100-500-000-001	Co-Curricular Purchased Servic	11-401-100-100-000-001 Co-Curricular Salaries	Year end payroll and other year end transfers	4,000.00

Hackettstown Board of Education Budget Transfers printed on 8/1/2018

Report Includes Effective Dates from Jun 01, 2018 to Jun 30, 2018

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/21/1811-401-100-580-000-001	Co-Curricular Travel	11-401-100-100-000-001 Co-Curricular Salaries	Year end payroll and other year end transfers	948.43
06/21/1811-000-251-600-000-006	Central Services Supplies	11-000-261-102-000-001 Maintenance OT	Year end payroll and other year end transfers	35.00
06/21/1811-000-261-340-000-001	Tech Services	11-000-261-102-000-001 Maintenance OT	Year end payroll and other year end transfers	602.65
06/21/1811-000-261-340-000-001	Tech Services	11-000-262-101-000-002 Maintenance of Plant: Salaries	Year end payroll and other year end transfers	35.00
06/21/1811-000-262-420-000-002	Maintenance of Plant: Repair/M	11-000-262-101-000-002 Maintenance of Plant: Salaries	Year end payroll and other year end transfers	682.49
06/21/1811-000-262-420-000-002	Maintenance of Plant: Repair/M	11-000-262-610-000-002 Maintenance of Plant: Supplies	Year end payroll and other year end transfers	35.00
06/21/1811-000-262-626-000-006	Gasoline	11-000-262-610-000-002 Maintenance of Plant: Supplies	Year end payroll and other year end transfers	508.76
06/21/1811-000-262-626-000-006	Gasoline	11-000-251-890-000-006 Central Serv Misc Expend	Year end payroll and other year end transfers	35.00
06/21/1811-000-263-420-000-006	Grounds Purch Propety Services	11-000-263-100-000-006 Maintenance Salaries	Year end payroll and other year end transfers	1,767.42
06/21/1811-000-263-610-000-006	Grounds Supplies	11-000-266-100-000-001 Security Salaries	Year end payroll and other year end transfers	13,325.00
06/21/1811-000-263-610-000-006	Grounds Supplies	11-000-266-102-000-005 Event Security	Year end payroll and other year end transfers	1,440.00
06/21/1811-000-270-511-000-005	Cont Trans (bet Home & School)	11-000-270-505-000-006 Aid In Lieu Choice Schools	Year end payroll and other year end transfers	1,000.00
06/30/1811-110-100-106-000-004	Kindergarten Aides Salaries	11-110-100-299-000-003 Unused Sick Pay-Term/Ret Staff	Cover Sick Payout L Moore	3,000.00
06/30/1811-130-100-101-000-002	Grades 6-8 Teachers Salaries	11-120-100-101-000-002 Grades 1-5 Teacher Salaries	Cover sick payout and salary shortages	1,500.00
06/30/1811-130-100-101-000-002	Grades 6-8 Teachers Salaries	11-120-100-101-000-003 Grades 1-5 Teacher Salaries	Cover sick payout and salary shortages	365.15
06/30/1811-130-100-101-000-002	Grades 6-8 Teachers Salaries	11-120-100-101-000-004 Grades 1-5 Teacher Salaries	Cover sick payout and salary shortages	495.36
06/30/1811-130-100-101-000-002	Grades 6-8 Teachers Salaries	11-120-100-299-000-003 Unused Sick Pay-Term/Ret Staff	Cover sick payout and salary shortages	1,920.00
06/30/1811-130-100-101-000-002	Grades 6-8 Teachers Salaries	11-140-100-101-000-001 Grades 9-12 Teacher Salaries	Cover 7th block and class coverage	11,649.23

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Report Includes Effective Dates from Jun 01, 2018 to Jun 30, 2018

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/30/1811-110-100-106-000-004	Kindergarten Aides Salaries	11-140-100-101-000-001 Grades 9-12 Teacher Salaries	Cover 7th block and class coverage	2,003.82
06/30/1811-190-100-320-000-004	Purchased Educational Services	11-140-100-101-000-001 Grades 9-12 Teacher Salaries	Cover 7th block and class coverage	14,885.00
06/30/1811-190-100-320-000-003	Purchased Educational Services	11-140-100-101-000-001 Grades 9-12 Teacher Salaries	Cover 7th block and class coverage	24,255.50
06/30/1811-190-100-320-000-002	Purchased Educ. Services	11-140-100-101-000-001 Grades 9-12 Teacher Salaries	Cover 7th block and class coverage	401.47
06/30/1811-190-100-320-000-001	Purchased Educ. Services	11-140-100-101-000-001 Grades 9-12 Teacher Salaries	Cover 7th block and class coverage	39,943.76
06/30/1811-213-100-101-000-005	RC Teacher Salaries	11-204-100-101-000-005 LD Teacher Salaries	Cover staff transfers and substitutes	22,852.25
06/30/1811-204-100-106-000-005	LD Other Salaries Instruction	11-204-100-320-000-005 LD Prof Services	Cover staff transfers and substitutes	714.00
06/30/1811-230-100-100-000-003	Basic Skills Teacher Salaries	11-230-100-320-000-005 Basic Skills Prof Services	Cover sick payout, subtituies	1,651.50
06/30/1811-230-100-100-000-003	Basic Skills Teacher Salaries	11-240-100-299-000-002 Unused Sick Pay-Term/Ret Staff	Cover sick payout, subtituies	3,000.00
06/30/1811-230-100-100-000-003	Basic Skills Teacher Salaries	11-240-100-101-000-004 ESL Salaries WG	Cover sick payout, subtituies	100.00
06/30/1811-401-100-500-000-001	Co-Curricular Purchased Servic	11-401-100-100-000-001 Co-Curricular Salaries	Cover extra curricular payments	643.24
06/30/1811-401-100-580-000-001	Co-Curricular Travel	11-401-100-100-000-001 Co-Curricular Salaries	Cover extra curricular payments	1,401.57
06/30/1811-401-100-600-000-001	Co-Curricular Supplies	11-401-100-100-000-001 Co-Curricular Salaries	Cover extra curricular payments	3,881.84
06/30/1811-401-100-600-000-002	Co-Curricular Supplies	11-401-100-100-000-001 Co-Curricular Salaries	Cover extra curricular payments	204.05
06/30/1811-401-100-600-000-003	Co-Curricular Supplies	11-401-100-100-000-001 Co-Curricular Salaries	Cover extra curricular payments	500.00
06/30/1811-401-100-800-000-001	Co-Curricular Fees	11-401-100-100-000-001 Co-Curricular Salaries	Cover extra curricular payments	5,160.00
06/30/1811-402-100-102-000-001	Athletic: Event Security	11-401-100-100-000-001 Co-Curricular Salaries	Cover extra curricular payments	4,270.46
06/30/1811-402-100-102-000-001	Athletic: Event Security	11-401-100-100-000-001 Co-Curricular Salaries	Cover co-curricular paymens	11,790.70
06/30/1811-402-100-102-000-001	Athletic: Event Security	11-401-100-100-000-002 Co-Curricular Salaries	Cover co-curricular paymens	10,569.67
06/30/1811-402-100-102-000-001	Athletic: Event Security	11-401-100-100-000-003 Co-Curricular Salaries	Cover co-curricular paymens	1,442.00
06/30/1811-000-216-320-000-005	Students - Related Services	11-000-211-100-000-001 Attendance	Cover sick payout for retiree	0.08
06/30/1811-000-216-320-000-005	Students - Related Services	11-000-216-299-000-005 Unused Sick Pay-Term/Ret Staff	Cover sick payout for retiree	1,695.00
06/30/1811-213-100-106-000-005	RC Other Salaries	11-000-217-106-000-005 Extraordinary Services Salarie	Cover salary transfers	7,692.29
06/30/1811-000-218-104-000-001	Guidance Salaries	11-000-218-105-000-001 Guidance Secretaries Salaries	Cover position transer	2,120.04
06/30/1811-000-222-300-000-002	Purchased Technical Services	11-000-222-100-000-001 Media/Library Salaries	Cover position transfers	672.16

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/30/1811-000-230-331-000-006	Legal Services	11-000-230-100-000-006 General Administration Salarie	Cover HCA vaca payouts	2,037.96
06/30/1811-000-240-103-000-001	Principal Salaries	11-000-240-105-000-001 Secretarial Salary	Cover HCA vaca payouts	557.96
06/30/1811-000-240-103-000-001	Principal Salaries	11-000-240-105-000-003 Secretarial Salary	Cover HCA vaca payouts	359.96
06/30/1811-000-240-103-000-001	Principal Salaries	11-000-240-105-000-004 Secretarial Salary	Cover HCA vaca payouts	95.92
06/30/1811-000-240-103-000-001	Principal Salaries	11-000-240-199-000-002 Unused Vacation Payout	Cover HCA vaca payouts	2,014.04
06/30/1811-000-240-103-000-001	Principal Salaries	11-000-240-199-000-004 Unused Vacation Payout	Cover HCA vaca payouts	1,681.35
06/30/1811-000-261-420-000-004	Maintenance/Repair	11-000-261-101-000-001 Maintenance: Salaries	OT for Maintenance staff	3,265.64
06/30/1811-000-261-420-000-004	Maintenance/Repair	11-000-261-102-000-001 Maintenance OT	OT for Maintenance staff	1,770.35
06/30/1811-000-262-626-000-006	Gasoline	11-000-262-800-000-001 Maintenance of Plant: Other	Cover Other custodial exp and Ground OT	2,220.00
06/30/1811-000-262-626-000-006	Gasoline	11-000-262-800-000-002 Maintenance of Plant: Other	Cover Other custodial exp and Ground OT	1,250.00
06/30/1811-000-262-626-000-006	Gasoline	11-000-262-800-000-003 Maintenance of Plant: Other	Cover Other custodial exp and Ground OT	1,250.00
06/30/1811-000-262-626-000-006	Gasoline	11-000-262-800-000-004 Maintenance of Plant: Other	Cover Other custodial exp and Ground OT	1,250.00
06/30/1811-000-263-420-000-006	Grounds Purch Propety Services	11-000-263-100-000-006 Maintenance Salaries	Cover Other custodial exp and Ground OT	1,767.42
06/30/1811-000-266-102-000-005	Event Security	11-000-266-100-000-001 Security Salaries	Coer security salaries	12,000.00
06/30/1811-000-266-610-000-006	Security Supplies	11-000-266-100-000-001 Security Salaries	Coer security salaries	12,985.33
06/30/1811-000-266-340-000-006	Technical Services	11-000-266-100-000-001 Security Salaries	Coer security salaries	2,002.17
06/30/1811-150-100-101-000-005	Bedside Instruction	11-110-100-106-000-003 Kindergarten Aides Salaries	7th teaching block, class coverage	2,139.00
06/30/1811-150-100-101-000-005	Bedside Instruction	11-140-100-101-000-001 Grades 9-12 Teacher Salaries	7th teaching block, class coverage	11,454.08
06/30/1811-402-100-300-000-001	Athletic Professional Services	11-401-100-100-000-001 Co-Curricular Salaries	Co Curricular higher than budgeted	7,762.92
06/30/1811-402-100-300-000-001	Athletic Professional Services	11-401-100-100-000-002 Co-Curricular Salaries	Co Curricular higher than budgeted	2,222.20
06/30/1811-402-100-300-000-001	Athletic Professional Services	11-401-100-100-000-003 Co-Curricular Salaries	Co Curricular higher than budgeted	1,233.66
06/30/1811-213-100-106-000-005	RC Other Salaries	11-000-217-106-000-005 Extraordinary Services Salarie	Cover movement of aides	4,973.81
06/30/1811-000-222-300-000-002	Purchased Technical Services	11-000-222-100-000-001 Media/Library Salaries	Cover Website stipend payment	1,107.16

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/30/1811-000-270-511-000-005	Cont Trans (bet Home & School)	11-000-270-512-000-001 Contracted Services/Vendors	Athletic Transportation	1,690.00
06/30/1811-000-291-241-000-006	PERS/Retirement	11-000-291-220-000-006 Social Security/PERS/Other	Cover Social Security payments for final payroll after PO closed	10,980.70
06/30/1811-204-100-610-000-005	LD General Supplies	11-204-100-106-000-005 LD Other Salaries Instruction	Cover Year end purchases	90.06
06/30/1811-204-100-610-000-005	LD General Supplies	11-204-100-320-000-005 LD Prof Services	Cover Year end purchases	493.30
06/30/1811-213-100-640-000-005	RC Textbooks	11-204-100-320-000-005 LD Prof Services	Cover Year end purchases	339.70
06/30/1811-213-100-640-000-005	RC Textbooks	11-213-100-320-000-005 Resource Center Prof Services	Cover Year end purchases	142.78
06/30/1811-213-100-640-000-005	RC Textbooks	11-213-100-610-000-005 RC General Supplies	Cover Year end purchases	11.31
06/30/1811-215-100-106-000-005	PSH Other Salary	11-215-100-320-000-005 PSH Prof Services	Cover Year end purchases	1,072.05
06/30/1811-230-100-610-000-002	Basic Skills Supplies	11-230-100-320-000-005 Basic Skills Prof Services	Cover Year end purchases	297.50
06/30/1811-000-262-580-000-006	Maintenance of Plant: Travel	11-000-262-610-000-001 Maintenance of Plant: Supplies	Cover Year end purchases	261.66
06/30/1811-000-291-260-000-006	Workers Comp Insurance	11-000-291-250-000-006 Unemployment Contribution	Cover Year end purchases	558.00
06/30/1811-402-100-100-000-001	Athletic Salary	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	8,910.00
06/30/1811-402-100-102-000-001	Athletic: Event Security	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	984.00
06/30/1811-402-100-300-000-001	Athletic Professional Services	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	7,671.00
06/30/1811-402-100-500-000-001	Athletic Purchased Services	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	230.00
06/30/1811-402-100-580-000-001	Athletic Travel	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	439.00
06/30/1811-402-100-600-000-001	Athletic Supplies & Materials	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	7,050.00
06/30/1811-000-216-320-000-005	Students - Related Services	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	8,000.00
06/30/1811-000-213-300-000-001	Health Services Professional S	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	25,391.00
06/30/1811-000-213-300-000-004	Health Services Professional S	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	1,781.00
06/30/1811-000-213-300-000-003	Health Services Professional S	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	715.00
06/30/1811-000-213-300-000-002	Health Services Professional S	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	40.00
06/30/1811-000-213-600-000-002	Health Services Supplies	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	3,438.00
06/30/1811-000-213-600-000-001	Health Services Supplies	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	3,939.00
06/30/1811-000-213-600-000-003	Health Services Supplies	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	126.00

Hackettstown Board of Education Budget Transfers printed on 8/1/2018  
 Report Includes Effective Dates from Jun 01, 2018 to Jun 30, 2018

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/30/1811-000-213-600-000-004	Health Services Supplies	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	398.00
06/30/1811-000-218-104-000-001	Guidance Salaries	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	32,000.00
06/30/1811-000-219-104-000-005	Special Services Salaries	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	50,000.00
06/30/1811-000-221-321-000-006	Curriculum Development	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	5,000.00
06/30/1811-000-218-600-000-001	Guidance Supplies	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	1,150.00
06/30/1811-000-218-600-000-002	Guidance Supplies	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	1,088.00
06/30/1811-000-218-600-000-003	Guidance Supplies	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	162.00
06/30/1811-000-230-332-000-006	Audit Fees	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	3,500.00
06/30/1811-000-230-334-000-006	Architect/Engineering Svcs	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	13,000.00
06/30/1811-000-230-339-000-006	Other Services	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	25,000.00
06/30/1811-000-240-103-000-001	Principal Salaries	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	15,000.00
06/30/1811-000-230-590-000-006	General Admin Other Service	12-000-400-450-000-001 Construction	Cover HS Auditorium Roof	13,000.00
06/30/1811-000-223-580-000-006	Staff Workshop/Conferences	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	2,070.00
06/30/1811-214-100-106-000-005	Autism Aide Salaries	11-214-100-320-000-005 Autism Purch. Prof. Ed. Servic	Cover June Spec Svcs Invoices	3,005.00
06/30/1811-000-219-580-000-005	Special Services Travel	11-000-219-320-000-005 Professional Educational Servi	Cover Learning Tree & Delta T invoices for June	806.00
06/30/1811-000-219-800-000-005	Special Services Fees	11-000-219-320-000-005 Professional Educational Servi	Cover Learning Tree & Delta T invoices for June	294.00
06/30/1811-000-221-321-000-006	Curriculum Development	11-000-219-320-000-005 Professional Educational Servi	Cover Learning Tree & Delta T invoices for June	3,220.00
06/30/1811-000-219-320-000-005	Professional Educational Servi	11-000-219-580-000-005 Special Services Travel	Cover excess Spec Ed costs	290.04
06/30/1811-000-240-103-000-002	Principal Salaries	12-000-400-450-000-001 Construction	Cover Auditorium roof replacement	4,062.06
06/30/1811-213-100-106-000-005	RC Other Salaries	11-213-100-320-000-005 Resource Center Prof Services	Cover June invoice for S Shaeffer	380.00
06/30/1811-000-213-106-000-001	Health Services Substitutes	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	2,637.00
06/30/1811-000-218-320-000-001	Guidance Purchased Prof-Ed Ser	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	1,756.00
06/30/1811-000-218-580-000-002	Guidance Travel	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	450.00
06/30/1811-000-218-580-000-003	Guidance Travel	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	460.00

Hackettstown Board of Education Budget Transfers printed on 8/1/2018

Report Includes Effective Dates from Jun 01, 2018 to Jun 30, 2018

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/30/1811-000-218-580-000-004	Guidance Travel	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	400.00
06/30/1811-000-218-500-000-001	Other Purchased Services-Guida	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	31.00
06/30/1811-000-222-500-000-001	Other Purchased Services	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	170.00
06/30/1811-000-222-580-000-001	Travel	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	900.00
06/30/1811-000-222-580-000-002	Travel	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	1,000.00
06/30/1811-000-223-580-000-004	Staff Workshops/Conferences	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	1,301.00
06/30/1811-000-223-580-000-002	Staff Workshops/Conferences	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	1,354.00
06/30/1811-000-223-580-000-001	Staff Workshops/Conferences	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	76.00
06/30/1811-000-223-580-000-006	Staff Workshop/Conferences	11-000-216-320-000-005 Students - Related Services	cover PT/OT invocies for June	1,830.00

The total of all transfers within fund 10 is: **633,864.71**

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/12/1820-362-100-800-000-008	Perkins Other Objects	20-362-100-600-000-008 Perkins Supplies & Materials	Transfers per W Filus	403.66
06/12/1820-362-200-600-000-008	Perkins Non-Instruct Supplies	20-362-100-600-000-008 Perkins Supplies & Materials	Transfers per W Filus	693.00
06/20/1820-280-200-300-000-007	Support Services	20-280-100-100-000-007 Title IV	For training by S Sloan	720.00
06/20/1820-230-200-500-000-007	NCLB Title I Purch Services	20-230-100-600-015-007 NCLB Title I Supplies	Per D Grigoletti	858.00
06/20/1820-230-100-100-000-007	NCLB Title I Salaries	20-230-100-600-015-007 NCLB Title I Supplies	Per D Grigoletti	3,000.00

The total of all transfers within fund 20 is: **5,674.66**

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
06/30/1870-000-291-290-000-000	Shared Services Benefits	70-000-219-104-000-005 CST Shared Services Salary	Cover rounding	82.08
06/30/1870-000-291-290-000-000	Shared Services Benefits	70-000-230-100-000-000 Supt Shared Services Salary	Cover rounding	0.20

The total of all transfers within fund 70 is: **82.28**



**HACKETTSTOWN BOARD OF EDUCATION**  
**2018-2019 School Year**  
**Acceptance of Gifts**

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Ronetco Supermarkets	High School classroom Supply account	\$100.00
Town of Hackettstown	Willow Grove Refund (School Grounds Clean-up)	\$276.00
Applebee's Food Service (5 <sup>th</sup> grade student was winner of Applebee's Above and "Bee"yond Teacher Contest)	Middle School Refund	\$500.00

**DISPOSAL OF ASSETS**

**A-6**

<b><u>Location</u></b>	<b><u>Item</u></b>	<b><u>Make</u></b>	<b><u>Model #</u></b>	<b><u>Asset Tag #</u></b>	<b><u>Quantity</u></b>
Middle School	Electric Dryer	Estate		A00563191	1
Middle School	Gas Range	Hotpoint		A00543120	1
Middle School	Dishwasher	GE		A00569521	1
Middle School	Gas Range	Magic		A00543119	1
Middle School	Gas Range	Magic		A00543118	1
Middle School	Electric Range	Hotpoint		A00543121	1
Middle School	Washing Machine	Hotpoint		00000662	1

**HACKETTSTOWN BOARD OF EDUCATION**  
**2018 ESY and 2018-2019 School Year**  
**Child Study Team Educational Services**

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Matheny Medical and Educational Center will provide services for the 2018 Extended School Year (ESY) for the following:

Student ID# 5905773569

Matheny Medical and Educational Center  
65 Highland Avenue  
PO Box 339  
Peapack, NJ 07977  
Phone – 908-234-0011  
www.matheny.org

Professional Services:

ESY Occupational Therapy – 1 x per week for 60 minute sessions - Cost \$95.00/hour  
ESY Physical Therapy- 1 x per month for 60 minute sessions – Cost \$95.00/hour  
ESY Special Education Services – 10 hours per week – Cost \$85.00/hour

Start Date: 7/2/18

End Date: 8/8/18

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Matheny Medical and Educational Center will provide services for the 2018 -2019 school year for the following:

Student ID# 5905773569

Matheny Medical and Educational Center  
65 Highland Avenue  
PO Box 339  
Peapack, NJ 07977  
Phone – 908-234-0011  
www.matheny.org

Professional Services:

Occupational Therapy – 1 x per week for 60 minute sessions - Cost \$95.00/hour  
Physical Therapy- 2 x per month for 60 minute sessions – Cost \$95.00/hour  
Special Education Services – 10 hours per week – Cost \$85.00/hour

Start Date: 9/6/18

End Date: 4/9/19

**HACKETTSTOWN BOARD OF EDUCATION**  
**2018 ESY and 2018-2019 School Year**  
**Child Study Team Educational Services**

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Matheny Medical and Educational Center will provide services for the 2018  
Extended School Year (ESY) for the following:

Student ID# 4266878953

Matheny Medical and Educational Center  
65 Highland Avenue  
PO Box 339  
Peapack, NJ 07977  
Phone – 908-234-0011  
www.matheny.org

Professional Services:

ESY Occupational Therapy – 2 x per week for 60 minute sessions - Cost \$95.00/hour  
ESY Physical Therapy- 2 x per week for 60 minute sessions – Cost \$95.00/hour  
ESY Speech Therapy – 2 x per week for 60 minute sessions – Cost \$95.00/hour  
ESY Special Education Services – 10 hours per week – Cost \$85.00/hour

Start Date: 7/5/18

End Date: 8/24/18

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Matheny Medical and Educational Center will provide services for the 2018 -2019  
school year for the following:

Student ID# 4266878953

Matheny Medical and Educational Center  
65 Highland Avenue  
PO Box 339  
Peapack, NJ 07977  
Phone – 908-234-0011  
www.matheny.org

Professional Services:

Occupational Therapy – 2 x per week for 60 minute sessions - Cost \$95.00/hour  
Physical Therapy- 2 x per week for 60 minute sessions – Cost \$95.00/hour  
Speech Therapy – 2 x per week for 60 minute sessions – Cost \$95.00/hour  
Special Education Services – 10 hours per week – Cost \$85.00/hour

Start Date: 9/6/18

End Date: 4/11/19

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# Facility Request for Town of Hackettstown

215 Stiger Street , Hackettstown, NJ 07840

Insurance Expiration Date: 12/31/2018

A- 10

Submitted by: **Joe Yapaola** on 08/02/2018 8:51 AM

Office: -None-

Mobile: (908) 328-6103

Email: [recreation@hackettstown.net](mailto:recreation@hackettstown.net)

## Comments:

Approved

### Name of Activity: Town of Hackettstown - Basketball

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attendance	Equip.
Mon 11/12/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 11/13/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 11/14/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 11/15/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 11/16/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 11/19/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 11/20/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 11/26/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 11/27/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 11/28/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 11/29/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 11/30/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 12/03/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 12/04/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 12/05/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 12/06/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 12/10/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 12/11/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--

Wed 12/12/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 12/13/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 12/14/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 12/17/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 12/18/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 12/19/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 12/20/2018	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 01/02/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 01/03/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 01/04/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 01/07/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 01/08/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 01/09/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 01/10/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 01/11/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 01/14/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 01/15/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 01/16/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 01/17/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 01/18/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 01/22/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 01/23/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 01/24/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 01/25/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 01/28/2019	5:45 PM - 8:45 PM	5:30 PM   9:00 PM	Room All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--

Date	Time	Day	Room	Location	Req 1	Req 2	Req 3
Tue 01/29/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 01/30/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 01/31/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 02/01/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 02/04/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 02/05/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 02/06/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 02/07/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 02/08/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 02/11/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 02/12/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 02/13/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 02/14/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 02/19/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 02/20/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 02/21/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 02/22/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 02/25/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 02/26/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 02/27/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 02/28/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 03/01/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 03/04/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 03/05/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 03/06/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--

Date	Time	Day	Room	Location	Req 1	Req 2	Req 3
Thu 03/07/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 03/11/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 03/12/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 03/13/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 03/14/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 03/15/2019	5:45 PM - 8:45 PM		All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--

**Notes:**

- no notes specified -



# Facility Request for Tigers Sports Association (Football/Cheerleading)

PO Box 55, Hackettstown, NJ 07840

Insurance Expiration Date: 06/23/2019

Submitted by: **Kris Wiseman** on 07/31/2018 6:41 AM

Office: (732)770-3061

Mobile: (973) 919-7734

Email: [tigersportsboard@yahoo.com](mailto:tigersportsboard@yahoo.com)

## Comments:

Approved based on AD final decision

## Name of Activity: TSA Night

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attend-ance	Equip.
Fri 08/17/2018	5:00 PM - 9:00 PM	----- -----	Athletic's Field	Hackettstown High School - Morrison Field	--	--	--

## Notes:

- no notes specified -

# Facility Request for Girl Scouts of Northern NJ

95 Newark Pompton Turnpike , Riverdale , NJ 07457

Insurance Expiration Date: 01/01/2019

Submitted by: **Denise Reppert** on 07/23/2018 2:57 PM

Office: (908) 859-1363

Mobile: (908) 894-4927

Email: [neicey113@yahoo.com](mailto:neicey113@yahoo.com)

**Comments:**

Approved

**Name of Activity: GSNNJ Troop 96736**

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attendance	Equip.
Tue 09/11/2018	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 09/25/2018	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 10/09/2018	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 10/23/2018	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 11/06/2018	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 11/20/2018	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 12/04/2018	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 12/18/2018	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 01/15/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 01/29/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 02/12/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 02/26/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 03/12/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 03/26/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 04/09/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 05/07/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 05/21/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School - Library	--	--	--
Tue 06/04/2019	5:30 PM - 6:30 PM	----- -----	Library/MC	Hatchery Hill Elementary School -	--	--	--

**Notes:**

- no notes specified -

# Facility Request for HHS Baseball Booster Club

8 Shire Dr , Great Meadows, NJ 07838

Insurance Expiration Date: 03/01/2019

Submitted by: **Sue Magnotta** on 07/23/2018 1:32 PM

Office: (908) 813-3995

Mobile: (908) 797-5826

Email: [smagnotta@aol.com](mailto:smagnotta@aol.com)

## Comments:

Approved based on final decision of AD

### Name of Activity: baseball games/practices

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attendance
Fri 09/21/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sat 09/22/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sun 09/23/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Mon 09/24/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Wed 09/26/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Fri 09/28/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sat 09/29/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sun 09/30/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Wed 10/03/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Fri 10/05/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sat 10/06/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sun 10/07/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Fri 10/12/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sat 10/13/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sun 10/14/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Mon 10/15/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Wed 10/17/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Fri 10/19/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sat 10/20/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sun 10/21/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Mon 10/22/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Wed 10/24/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Fri 10/26/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sat 10/27/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Sun 10/28/2018	11:00 AM - 5:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Mon 10/29/2018	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--
Wed	3:00 PM - 7:00 PM	----- -----	Athletic\ Field	Hackettstown High School - Dimiceli Field	--	--

10/31/2018			Field	Dimiceli Field		
Fri 11/02/2018	3:00 PM - 7:00 PM	-----  -----	Athletic\'s Field	Hackettstown High School - Dimiceli Field	--	--
Sat 11/03/2018	11:00 AM - 5:00 PM	-----  -----	Athletic\'s Field	Hackettstown High School - Dimiceli Field	--	--
Sun 11/04/2018	11:00 AM - 5:00 PM	-----  -----	Athletic\'s Field	Hackettstown High School - Dimiceli Field	--	--
Mon 11/05/2018	3:00 PM - 7:00 PM	-----  -----	Athletic\'s Field	Hackettstown High School - Dimiceli Field	--	--
Wed 11/07/2018	3:00 PM - 7:00 PM	-----  -----	Athletic\'s Field	Hackettstown High School - Dimiceli Field	--	--
Fri 11/09/2018	3:00 PM - 7:00 PM	-----  -----	Athletic\'s Field	Hackettstown High School - Dimiceli Field	--	--
Sat 11/10/2018	11:00 AM - 5:00 PM	-----  -----	Athletic\'s Field	Hackettstown High School - Dimiceli Field	--	--

**Notes:**

- no notes specified -

# Facility Request for Girl Scouts of Northern NJ-Daisy

95 Newark Pompton Turnpike , Riverdale, NJ 07457

Insurance Expiration Date: 01/01/2019

Submitted by: **Tammy Buschgans** on 07/18/2018 10:54 AM

Office: (908) 914-1957

Mobile: -None-

Email: [tammy\\_belfiore@hotmail.com](mailto:tammy_belfiore@hotmail.com)

**Comments:**

Approved

**Name of Activity: Girl Scouts of Northern NJ - Brownie Meeting**

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attendance	Equip.
Tue 09/18/2018	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 10/16/2018	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 11/13/2018	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 12/11/2018	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 01/15/2019	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 02/12/2019	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 03/12/2019	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 04/16/2019	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 05/21/2019	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--
Tue 06/25/2019	5:30 PM - 8:00 PM	5:25 PM   8:05 PM	Classroom	Hatchery Hill Elementary School - A109	--	--	--

**Notes:**

- no notes specified -

# Facility Request for HHS Football Booster Club

P.O. Box 93 , Hackettstown, NJ 07840

Insurance Expiration Date: 03/01/2019

Submitted by: **Tanya Hatten** on 07/13/2018 2:29 PM

Office: (

Mobile: (

Email: [hstigerfootball17@gmail.com](mailto:hstigerfootball17@gmail.com)

## Comments:

-None-

### Name of Activity: Football Team Booster Dinner

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attend-ance	Equip.
Thu 08/30/2018	2:45 PM - 4:15 PM	----- -----	Cafeteria	Hackettstown High School - Cafeteria	--	--	--
Fri 09/07/2018	2:45 PM - 4:15 PM	----- -----	Cafeteria	Hackettstown High School - Cafeteria	--	--	--
Fri 10/05/2018	2:45 PM - 4:15 PM	----- -----	Cafeteria	Hackettstown High School - Cafeteria	--	--	--
Fri 10/12/2018	2:45 PM - 4:15 PM	----- -----	Cafeteria	Hackettstown High School - Cafeteria	--	--	--
Sat 10/27/2018	2:45 PM - 4:15 PM	----- -----	Cafeteria	Hackettstown High School - Cafeteria	--	--	--

### Notes:

- no notes specified -

# Facility Request for IAABO Board 168

13 Beechwood Rd , Belvidere, NJ 07823

Insurance Expiration Date: 07/01/2019

**Comments:**

-None-

Submitted by: **Dave De Yong** on 07/09/2018 11:52 AM

Office: (908) 230-8818

Mobile: (908) 230-8818

Email: [daviddeyongjii@comcast.net](mailto:daviddeyongjii@comcast.net)

## Name of Activity: High School Basketball Referee Meeting

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attend-ance	Equip.
Mon 12/03/2018	7:00 PM - 8:15 PM	6:30 PM   8:30 PM	Cafeteria	Hackettstown High School - Cafeteria	--	--	--

### Notes:

- no notes specified -



# Facility Request for Tara Repsher/Tigers Soccer

Insurance Expiration Date: 07/23/2019

Submitted by: **Tara Repsher** on 06/26/2018 11:26 AM

Office: (908) 852-8150

Mobile: (201) 874-0795

Email: [trepsher@hackettstown.org](mailto:trepsher@hackettstown.org)

**Comments:**

-None-

**Name of Activity: Tiger Soccer Camp**

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attendance	Equip.
Mon 07/23/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Gary Thomas Soccer Field	--	--	--
Mon 07/23/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Girls Varsity Soccer Field	--	--	--
Mon 07/23/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Boys Soccer Field	--	--	--
Mon 07/23/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Girls Soccer Field	--	--	--
Tue 07/24/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Gary Thomas Soccer Field	--	--	--
Tue 07/24/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Girls Varsity Soccer Field	--	--	--
Tue 07/24/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Boys Soccer Field	--	--	--
Tue 07/24/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Girls Soccer Field	--	--	--
Wed 07/25/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Gary Thomas Soccer Field	--	--	--
Wed 07/25/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Girls Varsity Soccer Field	--	--	--
Wed 07/25/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Boys Soccer Field	--	--	--
Wed 07/25/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Girls Soccer Field	--	--	--
Thu 07/26/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Gary Thomas Soccer Field	--	--	--
Thu 07/26/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Girls Varsity Soccer Field	--	--	--
Thu 07/26/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Boys Soccer Field	--	--	--
Thu 07/26/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Girls Soccer Field	--	--	--
Fri 07/27/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Gary Thomas Soccer Field	--	--	--
Fri 07/27/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - Girls Varsity Soccer Field	--	--	--
Fri 07/27/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Boys Soccer Field	--	--	--
Fri 07/27/2018	9:00 AM - 2:00 PM	8:00 AM   2:30 PM	Athletic's Field	Hackettstown High School - JV Girls Soccer Field	--	--	--

**Notes:**



# Facility Request for Hackettstown Elementary PTA

500 Washington Street , Hackettstown, NJ 07840

Insurance Expiration Date: 03/15/2019

**Comments:**  
-None-

Submitted by: **Laura Benbow** on 08/09/2018 12:08 PM

Office: -None-

Mobile: 9085817705

Email: [benbowfamily6@gmail.com](mailto:benbowfamily6@gmail.com)

## Name of Activity: PTA General Membership Meeting

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attendance	Equip.
Tue 11/27/2018	7:00 PM - 8:00 PM	----- -----	All Purpose Room	Willow Grove Elementary School - All Purpose Room	--	--	--
Tue 11/27/2018	7:00 PM - 8:00 PM	----- -----	Library/MC	Willow Grove Elementary School - Library	--	--	--
Tue 03/26/2019	7:00 PM - 8:00 PM	----- -----	All Purpose Room	Willow Grove Elementary School - All Purpose Room	--	--	--
Tue 03/26/2019	7:00 PM - 8:00 PM	----- -----	Library/MC	Willow Grove Elementary School - Library	--	--	--
Tue 06/18/2019	7:00 PM - 8:00 PM	----- -----	All Purpose Room	Willow Grove Elementary School - All Purpose Room	--	--	--
Tue 06/18/2019	7:00 PM - 8:00 PM	----- -----	Library/MC	Willow Grove Elementary School - Library	--	--	--

**Notes:**

- no notes specified -

# Facility Request for Tigers Sports Association (Football/Cheerleading)

PO Box 55, Hackettstown, NJ 07840  
 Insurance Expiration Date: 06/23/2019

Submitted by: **Kris Wiseman** on 08/08/2018 5:47 PM

Office: (732)770-3061

Mobile: (973) 919-7734

Email: [tigersportsboard@yahoo.com](mailto:tigersportsboard@yahoo.com)

**Comments:**  
 Approved

**Name of Activity: TSA Cheer Practice**

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attendance	Equip.
Mon 09/10/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 09/11/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 09/12/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 09/13/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 09/14/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 09/17/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 09/18/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 09/19/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 09/20/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 09/21/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 09/24/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 09/25/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Wed 09/26/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Thu 09/27/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Fri 09/28/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Mon 10/01/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--
Tue 10/02/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--

Wed 10/03/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Thu 10/04/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Fri 10/05/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Mon 10/08/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Tue 10/09/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Wed 10/10/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Thu 10/11/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Fri 10/12/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Mon 10/15/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Tue 10/16/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Wed 10/17/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Thu 10/18/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Fri 10/19/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Mon 10/22/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Tue 10/23/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Wed 10/24/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Thu 10/25/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Fri 10/26/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Mon 10/29/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Tue 10/30/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Wed 10/31/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Thu 11/01/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--
Fri 11/02/2018	6:00 PM - 8:30 PM	----- -----	All Purpose Room	Hatchery Hill Elementary School - All Purpose Room	--	--	--	--

**Notes:**

- no notes specified -

# Facility Request for HHS Baseball Booster Club

8 Shire Dr, Great Meadows, NJ 07838

Insurance Expiration Date: 03/01/2019

**Comments:**  
-None-

Submitted by: **Sue Magnotta** on 08/07/2018 9:54 AM

Office: (908) 813-3995

Mobile: (908) 797-5826

Email: [smagnotta@aol.com](mailto:smagnotta@aol.com)

## Name of Activity: baseball games/practices

Activity Date	Time	Setup Teardown	Type	Location	Extra Charges	Attendance
Fri 08/17/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Sat 08/18/2018	11:00 AM - 5:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Sun 08/19/2018	11:00 AM - 5:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Mon 08/20/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Wed 08/22/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Fri 08/24/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Sat 08/25/2018	11:00 AM - 5:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Sun 08/26/2018	11:00 AM - 5:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Mon 08/27/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Wed 08/29/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Fri 08/31/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Sat 09/01/2018	11:00 AM - 5:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Sun 09/02/2018	11:00 AM - 5:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Mon 09/03/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Wed 09/05/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Fri 09/07/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Sat 09/08/2018	11:00 AM - 5:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Sun 09/09/2018	11:00 AM - 5:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Mon 09/10/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--
Wed 09/12/2018	3:00 PM - 7:00 PM	----- -----	Athletic\’s Field	Hackettstown High School - Dimiceli Field	--	--

Fri 09/14/2018 3:00 PM - 7:00 PM

----- |-----

Athletic's Field

Hackettstown High School - Dimiceli Field

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**Notes:**

- no notes specified -



Hackettstown School District

Gail Woicekowski <gwoicekowski@hackettstown.org>

## Disposal of tables

1 message

**Kyle** <ksoosnovik@hackettstown.org>

To: Gail Woicekowski <gwoicekowski@hackettstown.org>

Cc: Kevin O'Leary <koleary@hackettstown.org>, Lauren Thomas <lthomas@hackettstown.org>, Debbie DiBernard <ddbarnard@hackettstown.org>

Thu, Aug 9, 2018 at 3:31 PM

Gail,

Per our conversation I would like to discard:

- 10 Uniframe Rollaway Tables. Color is dark brown
- 2 Shur-Lok Mobile Tables. Color is an oak finish

Thank you

Kyle Sosnovik, Principal  
Hackettstown High School

**CONFIDENTIALITY NOTICE:** The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately alert the sender by reply email and then delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.

A-11



**HACKETTSTOWN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
August 15, 2018**

<b>PERSONNEL</b>
------------------

- B-1 Approval of Rescission of Hatchery Hill ASD Aide - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the rescission of Brian Docimo, Hatchery Hill ASD Aide, effective immediately, for the 2018-2019 school year.
  
- B-2 Approval of Rescission of Athletic Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the rescission of Todd Heike, Assistant Boys Soccer Coach and Megan Jensen, Assistant Girls Soccer Coach, effective immediately, for the 2018-2019 school year.
  
- B-3 Acceptance of 2017-2018 Resignation(s) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of F. Robert Sheldon, Substitute Security Guard, effective immediately.
  
- B-4 Approval of New Staff – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, appoint new staff, for the 2018-2019 school year attached by reference. **(ATTACHMENT)**
  
- B-5 Approval of REVISED New Staff Salaries – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval of revised new staff salaries, for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**
  
- B-6 Approval of Advancement on the Salary Guide - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve advancement on the salary guide, effective September 1, 2018, attached by reference. **(ATTACHMENT)**
  
- B-7 Approval of 2018-2019 Voluntary Transfers - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the voluntary transfers of Aides for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**
  
- B-8 Approval of REVISED Teaching Assistant Appointments – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval of revised Teaching Assistant Appointments, for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**
  
- B-9 Approval of Hatchery Hill School 2018 Summer Enrichment Program – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve the Hatchery Hill School 2018 Summer Enrichment Program for July 2, 2018 through July 19, 2018.
  
- B-10 Approval of Hatchery Hill School 2018 Summer Enrichment Program Staff – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve the Hatchery Hill School 2018 Summer Enrichment Program staff, attached by reference. **(ATTACHMENT)**

**HACKETTSTOWN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
August 15, 2018**

<b>PERSONNEL</b>
------------------

- B-11 Approval of Additional Title I Summer Academic Program Staff – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve Diane VanDongen as Teacher for the Title I Summer Academic Program for 52.5 hours at a stipend amount of \$2,362.50 for the 2018-2019 school year.
- B-12 Approval of Additional Twilight Program Staff – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve additional staff for the Twilight Program for the 2018-2019 school year, attached by reference. (ATTACHMENT)
- B-13 Appointment of 2018-2019 Middle School Team Leaders - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve 2018-2019 Middle School Team Leaders, attached by reference. (ATTACHMENT)
- B-14 Approval of 2018-2019 Title I Aides - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Title I Aides for the 2018-2019 school year, attached by reference. (ATTACHMENT)
- B-15 Approval of Additional 2018-2019 Athletic Coaching Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve additional athletic coaching appointments for the 2018-2019 school year, attached by reference. (ATTACHMENT)
- B-16 Approval of 2018-2019 Athletic Co-Curricular Appointments- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve athletic co-curricular appointments for the 2018-2019 school year effective September 1, 2018, attached by reference. (ATTACHMENT)
- B-17 Approval of SAT Prep Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve SAT Prep appointments for the 2018-2019 school year, attached by reference. (ATTACHMENT)
- B-18 Approval of Transition Coordinator/Liaison - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Karyn Clegg as Transition Coordinator/Liaison at a stipend amount of \$4,000.00 for the 2018-2019 school year.
- B-19 Approval of Additional Co-Curricular Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve additional co-curricular appointments for the 2018-2019 school year, attached by reference. (ATTACHMENT)
- B-20 Approval of 2018-2019 Title I Programs - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Title I programs for the 2018-2019 school year, attached by reference. (ATTACHMENT)

**HACKETTSTOWN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
August 15, 2018**

<b>PERSONNEL</b>
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- B-21 Approval of Homebound Instruction Providers- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve all certificated staff including Lydia Ghachem, Cheryl O'Melia and Diane VanDongen as homebound instruction providers for the 2018-2019 school year.
  
- B-22 Approval of After School Tutoring Providers- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve all high school certificated staff (within their subject area) as after school tutoring providers for the 2018-2019 school year.
  
- B-23 Approval of Observation Hours - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Observation Hours for the 2018-2019 school year, attached by reference. (ATTACHMENT)
  
- B-24 Approval of Additional Summer 2018 Child Study Team Staff – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve additional Summer 2018 Child Study Team staff for the 2018-2019 school year, attached by reference. (ATTACHMENT)
  
- B-25 Acceptance of Foreign Exchange Student - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept Maria Marquez Noguera from Venezuela as a foreign exchange student at Hackettstown High School for the 2018-2019 academic school year.
  
- B-26 Approval of Volunteers - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve as volunteers for the 2018-2019 school year, attached by reference. (ATTACHMENT)
  
- B-27 Approval of 2018-2019 Substitute Rates - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve substitute rates for the 2018-2019 school year, attached by reference. (ATTACHMENT)
  
- B-28 Approval of Substitutes - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve substitutes for the 2018-2019 school year, attached by reference. (ATTACHMENT)

**HACKETTSTOWN BOARD OF EDUCATION**

August 15, 2018

**Appointment of New Staff for the 2018-2019 School Year**

**\*Pending Receipt of Required Clearances**

**\*\* Pending Negotiations**

<b>Name</b>	<b>Location/Position</b>	<b>Salary</b>	<b>Effective Date</b>
Melissa Hall*	MS Assistant Principal	\$71,000	TBD Pending all Clearances
Kelsey Morales	WG/Personal Aide	7 hours/day @ TA Step 1 \$14.88**/hour	9/4/18

**HACKETTSTOWN BOARD OF EDUCATION**

August 15, 2018

**Approval of Revised New Staff Salaries for the 2018-2019 School Year  
\*Pending Receipt of Required Clearances**

<b>Name</b>	<b>Location/Position</b>	<b>Salary</b>	<b>Effective Date</b>
Sheena Delgaizo	MS/Principal	<b>\$117,500 (pro-rated)</b>	<b>TBD (Pending Required Clearances) August 1, 2018</b>
Jonathan Beyer	WG/Principal	<b>\$105,000 (pro-rated)</b>	7/19/18

**HACKETTSTOWN BOARD OF EDUCATION  
Board of Education Action Meeting  
August 15, 2018**

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**Approval of Advancement on the Salary Guide effective September 1, 2018  
\*PENDING NEGOTIATIONS**

<b>Name</b>	<b>School/Position</b>	<b>Former Step/Salary</b>	<b>New Step/Salary</b>
Jennifer Russ	HS/English Teacher	BA 15, Step 11/ \$70,215.00	BA+30, Step 11 / \$72,565*
Clara Rapuzzi	HH/ESL Teacher	BA, Step 2/\$58,635	BA +15, Step 2/ \$60,985*

**HACKETTSTOWN BOARD OF EDUCATION  
Board of Education Meeting**

**August 15, 2018**

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**Voluntary Transfer of Aides for the 2018-2019 School Year**

<b>Name</b>	<b>Position</b>	<b>Transfer From</b>	<b>To <i>Effective 9/1/18</i></b>	<b>Position</b>
Melissa Martucci	Special Education Aide	Hatchery Hill	Middle School	Special Education Aide
Patricia O'Connor	Special Education Aide	Middle School	Hatchery Hill	Special Education Aide

**HACKETTSTOWN BOARD OF EDUCATION  
Board of Education Meeting  
August 15, 2018**

**Revised Appointment of Teaching Assistants for the 2018-2019 School Year**

**\*ALL HOURLY RATES PENDING NEGOTIATIONS**

<b>WILLOW GROVE SCHOOL</b>			
<b>Re-Hire</b>	<b>Position</b>	<b>Hours</b>	<b>Step, Salary/hour</b>
Kristen Picinic	<del>Personal Aide</del> General Ed. Kindergarten Aide	7 hours / day	TA, Step 1/ \$14.88/hour*



## HACKETTSTOWN BOARD OF EDUCATION

August 15, 2018

### Approval of Hatchery Hill 2018 Summer Enrichment Program Staff

\*Pending Negotiations

<b>Approval of Teachers for Summer 2018 Hatchery Hill Summer Enrichment Program</b>		
<b>Name</b>	<b>Dates Worked</b>	<b>Rate</b>
Loren Ackerman	July 9-12 & July 16-19 8:30 am – 11:30 am	\$45.00/hour* not to exceed 24 hours
Matthew DeMartini	July 16-19 8:30 am – 11:30 am	\$45.00/hour* not to exceed 12 hours
Kerry Munson	July 2, 3, 5, 9 -12 & July 16-19 8:30 am – 11:30 am	\$45.00/hour* not to exceed 33 hours
Melissa Watters	July 2, 3, 5, 9 -12 & July 16-19 8:30 am – 11:30 am	\$45.00/hour* not to exceed 33 hours

HACKETTSTOWN BOARD OF EDUCATION  
Board of Education Meeting  
August 15, 2018

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**Approval of Additional Staff for Twilight Program  
For the 2018-2019 School Year  
\*Pending Negotiations**

<b>Name</b>	<b>Subject</b>	<b>Rate of Pay</b>
Scott Cullen	US History 1	\$45/hour*
Kyle Sosnovik	Substitute Administrator	\$200/day as needed
Marie Griffin	Substitute Administrator	\$200/day as needed
Lauren Thomas	Substitute Administrator	\$200/day as needed
Greg Amundsen & Vicki Regis	Substitute Teachers	\$45/hour* as needed

**HACKETTSTOWN BOARD OF EDUCATION**  
**Board of Education Meeting**

**August 15, 2018**

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**2018-2019 Middle School Lead Teachers**  
**\*Pending Negotiations**

		<u>Annual Stipend</u>
Grade 5	Travis Whitehead	\$1,500*
Grade 6	Cynthia Smith	\$1,500*
Grade 7	Wendy Flynn	\$1,500*
Grade 8	Anthony Daly	\$1,500*
Encore	Lucy Shunk	\$1,500*

**HACKETTSTOWN BOARD OF EDUCATION  
Board of Education Meeting  
August 15, 2018**

**Appointment of Title I Aides for the 2018-2019 School Year**

**\*ALL HOURLY RATES PENDING NEGOTIATIONS**

<b>MIDDLE SCHOOL</b>			
<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate of Pay</b>
Pamela Levin	Title I Aide	Not to Exceed 1,025	\$15.63*/hour
<b>HATCHERY HILL SCHOOL</b>			
<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate of Pay</b>
Theresa Bifano	Title I Aide	Not to Exceed 1,274	\$15.63*/hour
<b>WILLOW GROVE SCHOOL</b>			
<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate of Pay</b>
Vince Marinoni	Title I Aide	Not to Exceed 1,190	\$15.63*/hour



**HACKETTSTOWN BOARD OF EDUCATION**

**Board of Education Meeting  
August 15, 2018**

**Approval of Athletic Co-Curricular Appointments**

**for the 2018-2019 School Year  
\*PENDING NEGOTIATIONS**

<b>APPOINTMENTS</b>			
<b>Name</b>	<b>Location</b>	<b>Sport</b>	<b>Step/Stipend</b>
Scott Lauritano	High School	Percussion Instructor	\$2,500* as per Band Budget
John Hughes	HS	Substitute Training Services	\$35*/hour as needed basis

<b>GAME HELP POSITIONS</b>	<b>STIPEND as per contract</b>	<b>NAMES</b>
<b>Ticket Coordinator</b>	\$45* / game	Linda Palmer Harold Chesniak  AND ALL MEMBERS OF THE COLLECTIVE BARGAINING AGREEMENT
<b>Ticket Seller/Taker</b>	\$35* / game	
<b>Announcer</b>	\$35* / game	
<b>Clock Operator</b>	\$35* / game	
<b>Scorekeeper</b>	\$35* / game	
<b>Event Filming</b>	\$75* / game	
<b>Game Help Assistant</b>	\$65*/game	

**HACKETTSTOWN BOARD OF EDUCATION**  
**Approval of 2018-2019 SAT Prep Appointments**  
**Board of Education Meeting**  
**August 15, 2018**

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<b>Advisor</b>	<b>Description</b>	<b>Location</b>	<b>Stipend Pending Negotiations</b>
Alexander Duus	SAT Prep English – (Fall)	High School	\$40.00/ hour
Alexander Duus	SAT Prep English – (Spring)	High School	\$40.00/ hour

**HACKETTSTOWN BOARD OF EDUCATION**  
**Approval of Additional 2018-2019 Co-Curricular**  
**Appointments**  
**Board of Education Meeting**  
**August 15, 2018**  
**\*ALL PENDING NEGOTIATIONS**

**Co-Curricular Appointments**

<b>Advisor</b>	<b>Description</b>	<b>Location</b>	<b>Stipend</b>
Kate Matlack	Student Government	High School	\$2,018.00*
Anthony Daly	8 <sup>th</sup> Grade Advisor	Middle School	\$1,250*



**HACKETTSTOWN BOARD OF EDUCATION  
Board of Education Meeting  
August 15, 2018  
Approval of Title Programs**

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<b>Title III Academic Support Programs 2018-2019 SY</b>				
<b>Name</b>	<b>School</b>	<b>Hours</b>	<b>Program</b>	<b>Stipend (Title III Funds)</b>
Jennifer Spukes	HS	260	Community Liaison	\$11,700

<b>Willow Grove Title I Academic Support Programs 2018-2019 SY</b>			
<b>Name</b>	<b>Hours</b>	<b>Program</b>	<b>Stipend (Title I Funds)</b>
Jean Lobby	8	STEM Kids Junior	\$360.00
Sean Hardy	8	STEM Kids Junior	\$360.00
Ajurah Arbolino	50	Skillbuilders Grade 1	\$2250.00
Danielle Willis	50	Skillbuilders Grade 2	\$2250.00
Melissa Rosanio	50	Skillbuilders Grade 3	\$2250.00
Florence Noble	50	Skillbuilders Grade 4	\$2250.00
Melissa Watters	25	Homework Club3,4	\$1125.00
Danielle Willis	25	Homework Club 3,4	\$1125.00
Shannon Munro	25	Homework Club 1,2	\$1125.00
Kim Armstrong	25	Homework Club 1,2	\$1125.00
Marguerite Humphries	25	Raz Kids Club3,4	\$1125.00
Charlene Hufford	25	Raz Kids Club1,2	\$1125.00
Jean Lobby	23.5	Kindergarten Academic Support	\$1057.50
Ajurah Arbolino	23.5	Kindergarten Academic Support	\$1057.50
Dana Baryiewski	25	Foundations	\$1125.00

\*Above based on \$45.00 per hour (pending negotiations)

## Hatchery Hill Title I Academic Support Programs 2018-2019 SY

Name	Hours	Program	Stipend (Title I Funds)
Priscilla Ortiz	50	Skillbuilders Homework Club Grade 1	\$2,250
Taylor Kennedy	50	Skillbuilders Homework Club Grade 1	\$2,250
Brianna McConnell	50	Skillbuilders Homework Club Grade 2	\$2,250
Arelys Alers	50	Skillbuilders Homework Club Grade 2	\$2,250
Robin Montgomery	50	Skillbuilders Homework Club Grade 3	\$2,250
Heather Ginder	50	Skillbuilders Homework Club Grade 3	\$2,250
Dawn Hunter	25	Skillbuilders Homework Club Grade 4	\$1,125
Elyse Climes	25	Skillbuilders Homework Club Grade 4	\$1,125
Alixandra Hrizuk	50	Skillbuilders Homework Club Grade 4	\$2,250
Chris Kolbusch	30	Skillbuilders - K	\$1,350
Heather Ginder	30	Skillbuilders - K	\$1,350
Clara Rapuzzi	50	Fundations	\$2,250
Danielle Maternick	50	Fundations	\$2,250
Lauren Prostack	50	Writing Trait Development	\$2,250
Corinne Giaimo	50	Wilson Direct Instruction Gr 3-4	\$2,250
Lisa Perone	50	Wilson Direct Instruction Gr 3-4	\$2,250
Arelys Alers	8	Parent Involvement	\$360

\*Above based on \$45.00 per hour (pending negotiations)

<b>Middle School Title I Academic Support Programs 2018-2019 SY</b>			
<b>Name</b>	<b>Hours</b>	<b>Position</b>	<b>Stipend (Title I Funds)</b>
Bianca Santulli	50	Academic Support ELA Gr.5	\$2,250
Shanna Gericke	25	Academic Support Math Gr. 5	\$1,125
Travis Whitehead	25		\$1,125
Cynthia Smith	50	Academic Support ELA Gr. 6	\$2,250
Rachael Austin	50	Academic Support Math Gr. 6	\$2,250
Taylor Rudd	25	Academic Support ELA Gr.7	\$1,125
Jen Scott	25		\$1,125
Wendy Flynn	50	Academic Support Math 7	\$2,250
Erin Durkin	50	Academic Support ELA Gr.8	\$2,250
Kayla Sumski	50	Academic Support Math Gr. 8	\$2,250
TBD	30	S.T.A.R.	\$1,350
Cynthia Smith	15	Successmaker	\$675.
Kelly Reed	15	Successmaker	\$675.
TBD	32	Reading Gr. 5-6	\$1,440
Dana Laden	32	Reading Gr. 7-8	\$1,440
Deanna Craig	70	Homework Club AM	\$3,150
Deanna Craig	70	Homework Club PM	\$3,150
Wendy Flynn	35	Google	\$1,575

\*Above based on \$45.00 per hour (pending negotiations)

**HACKETTSTOWN BOARD OF EDUCATION****Board of Education Meeting****August 15, 2018**

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Approval of Observation Hours for the 2018-2019 School Year

Name / College	Location	Field Experience Requirement
Evan Moran/Seton Hall University	HS	Fall 2018 & Spring 2019
Caitlin Havrilla, Jacquelyn Holleran & Kerri McCloskey/Warren County Community College	MS	1 day Each Fall 2018

**HACKETTSTOWN BOARD OF EDUCATION**

**August 15, 2018**

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**Approval of Additional Summer 2018 Child Study Team Staff**

**\*Pending Negotiations**

<b>Approval of Additional Teachers for Summer 2018 CST Meetings</b>		
<b>Name</b>	<b>School/Position</b>	<b>17/18 Hourly Rate</b>
Bianca Santulli	MS/Special Ed.	\$43.85*
Megan Kadel	MS/Special Ed.	\$46.92*
Priscilla Ortiz	HH/Translator (as needed)	\$41.53*

**HACKETTSTOWN BOARD OF EDUCATION**  
**Board of Education Meeting**  
**August 15, 2018**

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**Approval of Volunteers for the 2018-2019 school year**

<b>Name</b>	<b>Location</b>	<b>Sport</b>
Ryan Tatarka	HS	<del>Field Hockey Program</del> Football Program
Vincent Marinoni	HS	Football Program
Megan Tillou	HS	Field Hockey Program
Shannon Stahley	HS	Cheerleading Program

**HACKETTSTOWN BOARD OF EDUCATION**  
**Board of Education Meeting**

**August 15, 2018**

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**2018-2019 Substitute Rates**

<b>POSITION / TITLE</b>	<b>Rate</b>
Secretaries	\$12.00 / hour
Custodians	\$13.00 / hour
Nurse	\$130 daily
Lunch/Playground Aide	\$10.00 / hour

**HACKETTSTOWN BOARD OF EDUCATION**  
**Substitutes for Approval**  
**2018-2019 School Year**  
**August 15, 2018**

Courtney Crawford (Sub-teacher ) Todd Reddington (Sub-teacher)
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HACKETTSTOWN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
August 15, 2018

EDUCATION/POLICY

**C-1 Approval of Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2018-2019 school year, attached by reference. (ATTACHMENT)

**C-2 Approval of New Curriculum - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve new curriculum for the 2018-2019 school year, attached by reference. (ATTACHMENT)

**C-3 Approval of Revised Curriculum - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent and the Curriculum Committee, approve revised curriculum for the 2018-2019 school year, attached by reference. (ATTACHMENT)

**C-4 Approval of 2018-2019 Fall Athletic Schedule - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent and the Student Activities Committee, approve the 2018-2019 Fall athletic schedule, attached by reference. (ATTACHMENT)

**C-5 Approval of 1<sup>st</sup> Reading of District Policies and Regulations - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 1<sup>st</sup> reading: (ATTACHMENT)

**P & R 1613 Disclosure and Review of Applicant's Employment History (M)  
(New)**

**P 5512 Harassment, Intimidation, and Bullying (HIB) (M) (Revised)**

**P & R 5561 Use of Physical Restraint and Seclusion Techniques for  
Students with Disabilities (M) (Revised)**

**P 8561 Procurement Procedures for School Nutrition Programs (M)  
(Revised)**

**C-6 Approval of Revisions to District Policies and Regulations - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the revisions of District Policies and Regulations: (ATTACHMENT)

**P 5131.9 Pupil Random Drug & Alcohol Testing**

**P 2430 Co-Curricular Activities**

**P 8550 Outstanding Food Service Charges**

HACKETTSTOWN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
August 15, 2018

EDUCATION/POLICY

**C-7 Approval to Abolish A District Regulation - BE IT RESOLVED:**

that the Board of Education, upon the recommendation of the Superintendent, approve the following District Regulation be abolished as per Strauss Esmay, attached by reference:  
**(ATTACHMENT)**

**R 5512 Harassment, Intimidation, or Bullying Investigation Procedure (M)  
(Abolished)**

**HACKETTSTOWN BOARD OF EDUCATION**

**Workshop Attendance  
2018-2019 School Year**

**C-1**

<b>Staff Member(s)</b>	<b>Conference / Location</b>	<b>Date(s)</b>	<b>Total Cost to District</b>
Kim Armstrong	Fundations Training Saddle Brook, NJ	[REDACTED]	Cost:\$289.00each Title II Funds \$350.00
Cynthia Vass Charlene Hufford	FULL(re-schedule)	[REDACTED] Charlene [REDACTED] Cynthia	\$130.52each
Karissa Stout	Fundations Training Newton, NJ	[REDACTED]	Cost:\$130.52each Title II Funds
Lisa Wichtendahl	NJ Science Conv. Princeton, NJ	[REDACTED]	Cost:\$175.00
Gail Woickowski	NJASBO Monthly Trustee Mtg	[REDACTED], [REDACTED], [REDACTED]	Cost:\$90.00each Mileage-\$23.25ea
Gail Woickowski	NJASBO - PD  Rockaway	[REDACTED]	Cost:\$0 Mileage-\$12.83ea
Karen Sterling	NJ Science Conv. Princeton, NJ	[REDACTED]	Cost:\$295.00 Title II
Karen Sterling	NGSS RVCC	[REDACTED]	Cost:\$125.00 Title II
Ruby Best	NJASBO PD Rockaway	[REDACTED]	Cost:\$90.00each Mileage:\$12.83ea
Ann Marie Byrne	NJASBO - PD Rockaway	[REDACTED]	Cost:\$90.00each Mileage:\$12.83ea
Debra Palahnuk	Pre Calculus Conf Rutgers	[REDACTED]	Cost:\$175.00
Debbie Grant	NJASBO PD Rockaway	[REDACTED]	Cost:\$90.00 Mileage:\$12.83

**HACKETTSTOWN BOARD OF EDUCATION**

**Board of Education Meeting  
August 15, 2018**

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**Approval of New Curriculum aligned to  
The New Jersey Student Learning Standards**

- |   |
|---|
| <ul style="list-style-type: none"><li>• ESL – Grades 3-4</li><li>• ESL – Grades 5-8</li></ul> |
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**HACKETTSTOWN BOARD OF EDUCATION**

**Board of Education Meeting  
August 15, 2018**

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**Approval of Revised Curriculum**

- Art – Grades K-4
- Social Studies - Kindergarten
- Social Studies – Grade 2
- Social Studies – Grade 3
- Social Studies – Grades 6 and 8
- Technology – Grades K-1
- Technology – Grades 5-8
- Intro to Studio Art
- Drawing and Painting
- 3-D Sculpture
- Advanced Art
- Video Pro I, II, III
- Digital Imaging
- Motion Graphics
- Phys. Ed – Grades 9-12
- Health – Grades 9-12
- Careers – Grades 9-10

Hackettstown High School

**Hackettstown High School - Cross Country - Varsity (as of 08-03-2018)**

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Sat	09/08/2018	Meet	9:00am	Delaware Valley	Delaware Valley Regional High School		Petty Fun Run
Tue	09/11/2018	Meet	4:00pm	<b>Newton High School, North Warren Regional, Vernon Township High School</b>	<b>Hackettstown High School</b>	River Park	
Sat	09/15/2018	Meet	TBD	TBA	TBA		Suffern NY Meet
Tue	09/18/2018	Meet	4:00pm	Sussex County Technical High School, Hackettstown High School, Hopatcong High School, Newton High School	Sussex County Technical High School		
Sat	09/22/2018	Meet	9:00pm	TBA	Greystone-Central Park		Bernie Magee Invitational
Tue	09/25/2018	Meet	4:00pm	North Warren Regional, Hackettstown High School, Jefferson Township High School	North Warren Regional High School		
Sat	09/29/2018	Meet	9:00am	TBA	Greystone-Central Park		Stewart Memorial
Tue	10/02/2018	Meet	4:00pm	Lenape Valley High School, Hackettstown High School, Kittatinny Regional High School, Sussex County Technical High School	Lenape Valley High School		
Thu	10/11/2018	H/W/S Championships	3:00pm	Phillipsburg	Phillipsburg High School		
Sat	10/13/2018	Shore Coaches Invitational	9:00am	Holmdel	Holmdel High School		
Tue	10/16/2018	NJAC Championships	TBD	TBA	Greystone-Central Park		
Tue	10/23/2018	Meet	4:00pm	North Warren Regional	North Warren Regional High School		Warren County Meet
Sat	11/03/2018	NJSIAA State Sectional	TBD	TBA	TBA		
Sat	11/10/2018	NJSIAA Groups	TBD	TBA	TBA		
Sat	11/17/2018	NJSIAA Meet of Champions	TBD	TBA	TBA		

**Hackettstown High School - Field Hockey: Girls - Varsity (as of 08-03-2018)**

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Thu	08/23/2018	Scrimmage	9:30am	Bridgewater-Raritan	Bridgewater-Raritan High School		
Sat	08/25/2018	Scrimmage	TBD	Mount Olive High School	Mount Olive Middle School		
<b>Mon</b>	<b>08/27/2018</b>	<b>Scrimmage</b>	<b>11:00am</b>	<b>Ramsey</b>	<b>Hackettstown High School</b>	Morrison Field	
Tue	09/04/2018	Game	4:00pm	Madison High School	Madison High School		
<b>Thu</b>	<b>09/06/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Newton High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Fri	09/07/2018	Game	4:00pm	Kittatinny Regional High School	Kittatinny Regional High School		
Tue	09/11/2018	Game	4:00pm	Randolph Township School District	Randolph Township School District		
Thu	09/13/2018	Game	4:00pm	Walkkill Valley High School	Walkkill Valley High School		
<b>Sat</b>	<b>09/15/2018</b>	<b>Game</b>	<b>10:00am</b>	<b>High Point High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Mon	09/17/2018	Game	4:00pm	West Morris Central	West Morris Central High School		

Thu	09/20/2018	Game	4:00pm	Vernon Township High School	Vernon Township High School		
<b>Sat</b>	<b>09/22/2018</b>	<b>Game</b>	<b>10:00am</b>	<b>Belvidere</b>	<b>Hackettstown High School</b>	Morrison Field	
Tue	09/25/2018	Game	4:00pm	Newton High School	Newton High School		
<b>Thu</b>	<b>09/27/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Wallkill Valley High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Sat	09/29/2018	H/W/S	3:00pm	Warren Hills Regional	Warren Hills High School		
<b>Tue</b>	<b>10/02/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Mendham High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Sat	10/06/2018	H/W/S	TBD	TBA, TBA	TBA		
Mon	10/08/2018	Game	4:00pm	High Point High School	High Point High School		
Thu	10/11/2018	Game	4:00pm	Lenape Valley High School	Lenape Valley High School		
Sat	10/13/2018	H/W/S	TBD	TBA	TBA		
<b>Thu</b>	<b>10/18/2018</b>	<b>Game</b>	<b>6:30pm</b>	<b>Vernon Township High School</b>	<b>Hackettstown High School</b>	Morrison Field	Senior Night
Sat	10/20/2018	H/W/S	TBD	TBA, TBA	TBA		
Tue	10/23/2018	State	TBD	TBA, TBA	TBA		

### Hackettstown High School - Field Hockey: Girls - JV (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Thu	08/23/2018	Scrimmage	11:00am	Bridgewater-Raritan	Bridgewater-Raritan High School		
Sat	08/25/2018	Scrimmage	TBD	Mount Olive High School	Mount Olive Middle School		
<b>Mon</b>	<b>08/27/2018</b>	<b>Scrimmage</b>	<b>12:30pm</b>	<b>Ramsey</b>	<b>Hackettstown High School</b>	Morrison Field	
Tue	09/04/2018	Game	5:30pm	Madison High School	Madison High School		
<b>Thu</b>	<b>09/06/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Newton High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Fri	09/07/2018	Game	5:30pm	Kittatinny Regional High School	Kittatinny Regional High School		
Tue	09/11/2018	Game	5:30pm	Randolph Township School District	Randolph Township School District		
Thu	09/13/2018	Game	5:30pm	Wallkill Valley High School	Wallkill Valley High School		
<b>Sat</b>	<b>09/15/2018</b>	<b>Game</b>	<b>11:30am</b>	<b>High Point High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Mon	09/17/2018	Game	5:30pm	West Morris Central	West Morris Central High School		
Thu	09/20/2018	Game	5:30pm	Vernon Township High School	Vernon Township High School		
<b>Sat</b>	<b>09/22/2018</b>	<b>Game</b>	<b>11:30am</b>	<b>Belvidere</b>	<b>Hackettstown High School</b>	Morrison Field	
Tue	09/25/2018	Game	5:30pm	Newton High School	Newton High School		
<b>Thu</b>	<b>09/27/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Wallkill Valley High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Sat	09/29/2018	H/W/S	1:30pm	Warren Hills Regional	Warren Hills High School		
<b>Tue</b>	<b>10/02/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Mendham High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Sat	10/06/2018	H/W/S	TBD	TBA, TBA	TBA		
Mon	10/08/2018	Game	5:30pm	High Point High School	High Point High School		
Thu	10/11/2018	Game	5:30pm	Lenape Valley High School	Lenape Valley High School		
<b>Thu</b>	<b>10/18/2018</b>	<b>Game</b>	<b>4:30pm</b>	<b>Vernon Township High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Sat	10/20/2018	H/W/S	TBD	TBA, TBA	TBA		
Tue	10/23/2018	State	TBD	TBA, TBA	TBA		

### Hackettstown High School - Football: Boys - Varsity (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
<b>Fri</b>	<b>08/17/2018</b>	<b>Scrimmage</b>	<b>10:00am</b>	<b>Hopatcong High School, New Providence</b>	<b>Hackettstown High School</b>	Morrison Field	
<b>Fri</b>	<b>08/24/2018</b>	<b>Scrimmage</b>	<b>6:00pm</b>	<b>Kittatinny Regional High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Thu	08/30/2018	Game	7:00pm	Jefferson Township High School	Jefferson Township High School		

Sat	09/08/2018	Game	10:00am	Lenape Valley High School	Hackettstown High School	Morrison Field	
Sat	09/15/2018	Game	1:00pm	Madison High School	Madison High School		
Sat	09/22/2018	Game	2:00pm	Vernon Township High School	Hackettstown High School	Morrison Field	
Sat	09/29/2018	Game	1:00pm	Parsippany Hills HS	Parsippany Hills High School		
Fri	10/05/2018	Game	7:00pm	Hanover Park High School	Hackettstown High School	Morrison Field	Hall Of Fame Game
Fri	10/12/2018	Game	7:00pm	Dover High School	Hackettstown High School	Morrison Field	Homecoming Senior Night
Sat	10/20/2018	Game	7:00pm	Chatham High School	Chatham High School		
Sat	10/27/2018	Game	7:00pm	Warren Hills Regional	Warren Hills High School		
Fri	11/02/2018	States	TBD	TBA, TBA	TBA		
Fri	11/09/2018	States	TBD	TBA, TBA	TBA		

### Hackettstown High School - Football: Boys - JV (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Fri	08/17/2018	Scrimmage	10:00am	Hopatcong High School, New Providence	Hackettstown High School	Morrison Field	
Fri	08/24/2018	Scrimmage	6:00pm	Kittatinny Regional High School	Hackettstown High School	Morrison Field	
Mon	09/10/2018	Game	4:00pm	Lenape Valley High School	Lenape Valley Regional High School		
Mon	09/17/2018	Game	4:30pm	Madison High School	Hackettstown High School	Morrison Field	
Mon	09/24/2018	Game	4:00pm	Vernon Township High School	Vernon Township High School		
Mon	10/01/2018	Game	4:00pm	Parsippany Hills HS	Hackettstown High School	Morrison Field	
Mon	10/08/2018	Game	4:00pm	Hanover Park High School	Hanover Park High School		
Mon	10/15/2018	Game	4:00pm	Dover High School	Dover High School		
Mon	10/22/2018	Game	4:00pm	Chatham High School	Hackettstown High School	Morrison Field	
Mon	10/29/2018	Game	4:00pm	Warren Hills Regional	Hackettstown High School	Morrison Field	

### Hackettstown High School - Football: Boys - Freshmen (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Fri	08/17/2018	Scrimmage	10:00am	Hopatcong High School	Hackettstown High School	Morgan Practice Field	
Thu	08/23/2018	Scrimmage	10:00am	Kittatinny Regional High School	Kittatinny Regional High School		
Thu	08/30/2018	Game	10:00am	Jefferson Township High School	Hackettstown High School	Morrison Field	
Fri	09/07/2018	Game	4:00pm	Lenape Valley High School	Lenape Valley Regional High School		
Fri	09/14/2018	Game	4:00pm	Madison High School	Hackettstown High School	Morrison Field	
Sat	09/22/2018	Game	9:00am	Vernon Township High School	Vernon Township High School		
Fri	09/28/2018	Game	4:00pm	Parsippany Hills HS	Hackettstown High School	Morrison Field	
Fri	10/05/2018	Game	4:00pm	Hanover Park High School	Hanover Park High School		
Fri	10/12/2018	Game	4:00pm	Dover High School	Dover High School		
Fri	10/19/2018	Game	4:00pm	Chatham High School	Hackettstown High School	Morrison Field	
Fri	10/26/2018	Game	4:00pm	Warren Hills Regional	Hackettstown High School	Morrison Field	

### Hackettstown High School - Soccer: Boys - Varsity (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
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Wed	08/22/2018	Scrimmage	2:00pm	Governor Livingston	Governor Livingston High School	
<b>Tue</b>	<b>08/28/2018</b>	<b>Scrimmage</b>	<b>4:00pm</b>	<b>Voorhees</b>	<b>Hackettstown High School</b>	Morrison Field
<b>Thu</b>	<b>08/30/2018</b>	<b>Scrimmage</b>	<b>4:00pm</b>	<b>Bound Brook</b>	<b>Hackettstown High School</b>	Morrison Field
Fri	09/07/2018	Game	4:00pm	High Point High School	High Point High School	
Mon	09/10/2018	Game	4:00pm	Mountain Lakes High School	Mountain Lakes High School	
Wed	09/12/2018	Game	4:00pm	Vernon Township High School	Vernon Township High School	
<b>Mon</b>	<b>09/17/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Newton High School</b>	<b>Hackettstown High School</b>	Morrison Field
Wed	09/19/2018	Game	4:00pm	Jefferson Township High School	Jefferson Township High School	
Fri	09/21/2018	Game	4:00pm	Wallkill Valley High School	Wallkill Valley High School	
<b>Wed</b>	<b>09/26/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>High Point High School</b>	<b>Hackettstown High School</b>	Morrison Field
Sat	09/29/2018	Game	1:00pm	Warren Hills Regional	Warren Hills High School	
Mon	10/01/2018	H/W/S	TBD	TBA, TBA	TBA	
<b>Thu</b>	<b>10/04/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Lenape Valley High School</b>	<b>Hackettstown High School</b>	Morrison Field
Sat	10/06/2018	H/W/S	TBD	TBA, TBA	TBA	
<b>Mon</b>	<b>10/08/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Jefferson Township High School</b>	<b>Hackettstown High School</b>	Morrison Field
<b>Wed</b>	<b>10/10/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Vernon Township High School</b>	<b>Hackettstown High School</b>	Morrison Field
Sat	10/13/2018	H/W/S	TBD	TBA, TBA	TBA	
Mon	10/15/2018	Game	4:00pm	Newton High School	Newton High School	
<b>Wed</b>	<b>10/17/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Belvidere</b>	<b>Hackettstown High School</b>	Morrison Field
Sat	10/20/2018	H/W/S	TBD	TBA, TBA	TBA	
<b>Tue</b>	<b>10/23/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Wallkill Valley High School</b>	<b>Hackettstown High School</b>	Morrison Field
<b>Thu</b>	<b>10/25/2018</b>	<b>Game</b>	<b>7:30pm</b>	<b>North Warren Regional</b>	<b>Hackettstown High School</b>	Morrison Field
Sat	10/27/2018	H/W/S	TBD	TBD, TBA	TBA	
Tue	10/30/2018	State	TBD	TBA, TBA	TBA	

### Hackettstown High School - Soccer: Boys - JV (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Wed	08/22/2018	Scrimmage	2:00pm	Governor Livingston	Governor Livingston High School		
<b>Tue</b>	<b>08/28/2018</b>	<b>Scrimmage</b>	<b>4:00pm</b>	<b>Voorhees</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	
<b>Thu</b>	<b>08/30/2018</b>	<b>Scrimmage</b>	<b>4:00pm</b>	<b>Bound Brook</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	
Fri	09/07/2018	Game	4:00pm	High Point High School	High Point High School		
Mon	09/10/2018	Game	4:00pm	Mountain Lakes High School	Mountain Lakes High School		
Wed	09/12/2018	Game	4:00pm	Vernon Township High School	Vernon Township High School		
<b>Mon</b>	<b>09/17/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Newton High School</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	
Wed	09/19/2018	Game	4:00pm	Jefferson Township High School	Jefferson Township High School		
Fri	09/21/2018	Game	4:00pm	Wallkill Valley High School	Wallkill Valley High School		
<b>Wed</b>	<b>09/26/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>High Point High School</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	
Sat	09/29/2018	Game	1:00pm	Warren Hills Regional	Warren Hills High School		played at Middle School, 64 Carlton Ave, Wash
<b>Thu</b>	<b>10/04/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Lenape Valley High School</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	
<b>Mon</b>	<b>10/08/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Jefferson Township High School</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	
<b>Wed</b>	<b>10/10/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Vernon Township High School</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	
Mon	10/15/2018	Game	4:00pm	Newton High School	Newton High School		
<b>Wed</b>	<b>10/17/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Belvidere</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	
<b>Tue</b>	<b>10/23/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Wallkill Valley High School</b>	<b>Hackettstown High School</b>	Gary Thomas Soccer Field	

Thu	10/25/2018	Game	3:45pm	North Warren Regional	North Warren Regional High School
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### Hackettstown High School - Soccer: Boys - Freshmen (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Wed	08/22/2018	Scrimmage	2:00pm	Governor Livingston	Governor Livingston High School		
<b>Tue</b>	<b>08/28/2018</b>	<b>Scrimmage</b>	<b>4:00pm</b>	<b>Voorhees</b>	<b>Hackettstown High School</b>	JV Boys Soccer Field	
Fri	09/07/2018	Game	4:00pm	High Point High School	High Point High School		
<b>Mon</b>	<b>09/10/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Mountain Lakes High School</b>	<b>Hackettstown High School</b>	JV Boys Soccer Field	
Wed	09/12/2018	Game	4:00pm	Vernon Township High School	Vernon Township High School		
<b>Mon</b>	<b>09/17/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Newton High School</b>	<b>Hackettstown High School</b>	JV Boys Soccer Field	
Wed	09/19/2018	Game	4:00pm	Jefferson Township High School	Jefferson Township High School		
<b>Wed</b>	<b>09/26/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>High Point High School</b>	<b>Hackettstown High School</b>	JV Boys Soccer Field	
<b>Mon</b>	<b>10/08/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Jefferson Township High School</b>	<b>Hackettstown High School</b>	JV Boys Soccer Field	
<b>Wed</b>	<b>10/10/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Vernon Township High School</b>	<b>Hackettstown High School</b>	JV Boys Soccer Field	
Mon	10/15/2018	Game	4:00pm	Newton High School	Newton High School		

### Hackettstown High School - Soccer: Girls - Varsity (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
<b>Mon</b>	<b>08/20/2018</b>	<b>Scrimmage</b>	<b>10:00am</b>	<b>Mountain Lakes High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Thu	08/23/2018	Scrimmage	10:00am	Dover High School	Dover High School		
Tue	08/28/2018	Scrimmage	4:00pm	Voorhees	Voorhees High School		
<b>Fri</b>	<b>08/31/2018</b>	<b>Scrimmage</b>	<b>4:00pm</b>	<b>West Morris Central</b>	<b>Hackettstown High School</b>	Morrison Field	
<b>Fri</b>	<b>09/07/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Kittatinny Regional High School</b>	<b>Hackettstown High School</b>	Morrison Field	
<b>Mon</b>	<b>09/10/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>High Point High School</b>	<b>Hackettstown High School</b>	Morrison Field	
<b>Wed</b>	<b>09/12/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Jefferson Township High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Mon	09/17/2018	Game	4:00pm	Morris County School of Technology	Morris County School of Technology		
<b>Wed</b>	<b>09/19/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Newton High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Sat	09/22/2018	Game	11:00am	Belvidere	Belvidere High School		
<b>Mon</b>	<b>09/24/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Vernon Township High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Wed	09/26/2018	Game	7:00pm	Kittatinny Regional High School	Kittatinny High School		
Sat	09/29/2018	Game	11:00am	Warren Hills Regional	Warren Hills High School		
Mon	10/01/2018	H/W/S	TBD	TBA, TBA	TBA		
Thu	10/04/2018	Game	4:00pm	Lenape Valley High School	Lenape Valley High School		
Sat	10/06/2018	H/W/S	TBD	TBA, TBA	TBA		
Wed	10/10/2018	Game	4:00pm	Jefferson Township High School	Jefferson Township High School		
Fri	10/12/2018	Game	4:00pm	High Point High School	High Point High School		
Sat	10/13/2018	H/W/S	TBD	TBA, TBA	TBA		
<b>Mon</b>	<b>10/15/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Morris County School of Technology</b>	<b>Hackettstown High School</b>	Morrison Field	
<b>Wed</b>	<b>10/17/2018</b>	<b>Game</b>	<b>7:00pm</b>	<b>Walkkill Valley High School</b>	<b>Hackettstown High School</b>	Morrison Field	
Sat	10/20/2018	Game	11:00am	Hopatcong High School	Hopatcong High School		
Tue	10/23/2018	Game	4:00pm	Newton High School	Newton High School		
<b>Thu</b>	<b>10/25/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>North Warren Regional</b>	<b>Hackettstown High School</b>	Morrison Field	

Sat	10/27/2018	H/W/S	TBD	TBA, TBA	TBA
Mon	10/29/2018	State	TBD	TBA, TBA	TBA

### Hackettstown High School - Soccer: Girls - JV (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Mon	08/20/2018	Scrimmage	10:00am	Mountain Lakes High School	Hackettstown High School	Girls Varsity Soccer Field	
Thu	08/23/2018	Scrimmage	10:00am	Dover High School	Dover High School		
Tue	08/28/2018	Scrimmage	4:00pm	Voorhees	Voorhees High School		
Fri	08/31/2018	Scrimmage	4:00pm	West Morris Central	Hackettstown High School	Girls Varsity Soccer Field	
Fri	09/07/2018	Game	4:00pm	Kittatinny Regional High School	Hackettstown High School	Girls Varsity Soccer Field	
Mon	09/10/2018	Game	4:00pm	High Point High School	Hackettstown High School	Girls Varsity Soccer Field	
Wed	09/12/2018	Game	4:00pm	Jefferson Township High School	Hackettstown High School	Girls Varsity Soccer Field	
Mon	09/17/2018	Game	4:00pm	Morris County School of Technology	Morris County School of Technology		
Wed	09/19/2018	Game	4:00pm	Newton High School	Hackettstown High School	Girls Varsity Soccer Field	
Sat	09/22/2018	Game	11:00am	Belvidere	Belvidere High School		
Mon	09/24/2018	Game	4:00pm	Vernon Township High School	Hackettstown High School	Girls Varsity Soccer Field	
Wed	09/26/2018	Game	5:30pm	Kittatinny Regional High School	Kittatinny High School		
Sat	09/29/2018	Game	11:00am	Warren Hills Regional	Warren Hills High School		played at Middle School, 64 Carlton Ave, Wash
Thu	10/04/2018	Game	4:00pm	Lenape Valley High School	Lenape Valley High School		
Wed	10/10/2018	Game	4:00pm	Jefferson Township High School	Jefferson Township High School		
Fri	10/12/2018	Game	4:00pm	High Point High School	High Point High School		
Mon	10/15/2018	Game	4:00pm	Morris County School of Technology	Hackettstown High School	Girls Varsity Soccer Field	
Wed	10/17/2018	Game	4:30pm	Walkkill Valley High School	Hackettstown High School	Girls Varsity Soccer Field	
Tue	10/23/2018	Game	4:00pm	Newton High School	Newton High School		
Thu	10/25/2018	Game	3:45pm	North Warren Regional	Hackettstown High School	Girls Varsity Soccer Field	

### Hackettstown High School - Volleyball: Girls - Varsity (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Wed	08/22/2018	Scrimmage	10:00am	Madison High School	Madison High School		
Mon	08/27/2018	Scrimmage	4:00pm	Voorhees	Voorhees High School		
Thu	08/30/2018	Scrimmage	4:00pm	Mendham High School, Montclair	Hackettstown High School	New Gym	
Wed	09/05/2018	Game	4:00pm	Morris Hills High School	Hackettstown High School	New Gym	
Thu	09/06/2018	Game	4:00pm	Academy of Saint Elizabeth	Hackensack High School	New Gym	
Tue	09/11/2018	Game	4:00pm	Vernon Township High School	Hackettstown High School	New Gym	
Wed	09/12/2018	Game	4:00pm	Pequannock High School	Pequannock High School		
Fri	09/14/2018	Game	4:00pm	Dover High School	Hackettstown High School	New Gym	
Sat	09/15/2018	Tri-Meet	10:00am	Sparta, Voorhees	Hackettstown High School	New Gym	
Tue	09/18/2018	Game	4:00pm	Parsippany High School	Parsippany High School		
Thu	09/20/2018	Game	4:00pm	Morristown-Bear School Athletics	Hackettstown High School	New Gym	
Sat	09/22/2018	Tournament	9:00am	Morris Knolls High School	Morris Knolls High School		

Tue	09/25/2018	Game	4:00pm	Hanover Park High School	Hanover Park High School	
Wed	09/26/2018	Game	5:15pm	Warren Hills Regional	Warren Hills High School	
Thu	09/27/2018	Game	4:00pm	Morris County School of Technology	Morris County School of Technology	
Mon	10/01/2018	Game	4:00pm	Morris Catholic High School	Morris Catholic High School	
Tue	10/02/2018	Game	4:00pm	Academy of Saint Elizabeth	Academy of Saint Elizabeth	
<b>Thu</b>	<b>10/04/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Pequannock High School</b>	<b>Hackettstown High School</b>	New Gym
Fri	10/05/2018	Game	4:00pm	Mountain Lakes High School	Mountain Lakes High School	
Mon	10/08/2018	Tournament	4:00pm	Kinnelon High School	Kinnelon High School	
Tue	10/09/2018	Game	4:00pm	Dover High School	Dover High School	
<b>Thu</b>	<b>10/11/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Parsippany High School</b>	<b>Hackettstown High School</b>	New Gym
<b>Fri</b>	<b>10/12/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Warren Hills Regional</b>	<b>Hackettstown High School</b>	New Gym
Tue	10/16/2018	Game	4:00pm	Morristown-Beard School Athletics	Morristown Beard School	
<b>Thu</b>	<b>10/18/2018</b>	<b>H/W/S</b>	<b>4:00pm</b>	<b>Hanover Park High School</b>	<b>Hackettstown High School</b>	New Gym
<b>Fri</b>	<b>10/19/2018</b>	<b>H/W/S</b>	<b>TBD</b>	<b>TBA</b>	<b>Hackettstown High School</b>	
Sat	10/20/2018	H/W/S	TBD	TBD, TBD	TBD	
Tue	10/23/2018	Game	4:00pm	Morris County School of Technology	Morris County School of Technology	
<b>Thu</b>	<b>10/25/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Roxbury High School</b>	<b>Hackettstown High School</b>	New Gym

### Hackettstown High School - Volleyball: Girls - JV (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Wed	08/22/2018	Scrimmage	10:00am	Madison High School	Madison High School		
Mon	08/27/2018	Scrimmage	5:30pm	Voorhees	Voorhees High School		
<b>Thu</b>	<b>08/30/2018</b>	<b>Scrimmage</b>	<b>5:30pm</b>	<b>Mendham High School, Montclair</b>	<b>Hackettstown High School</b>	Old Gym	
<b>Wed</b>	<b>09/05/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Morris Hills High School</b>	<b>Hackettstown High School</b>	New Gym	
<b>Thu</b>	<b>09/06/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Academy of Saint Elizabeth</b>	<b>Hackettstown High School</b>	New Gym	
<b>Tue</b>	<b>09/11/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Vernon Township High School</b>	<b>Hackettstown High School</b>	New Gym	
Wed	09/12/2018	Game	5:30pm	Pequannock High School	Pequannock High School		
<b>Fri</b>	<b>09/14/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Dover High School</b>	<b>Hackettstown High School</b>	New Gym	
Tue	09/18/2018	Game	5:30pm	Parsippany High School	Parsippany High School		
<b>Thu</b>	<b>09/20/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Morristown-Beard School Athletics</b>	<b>Hackettstown High School</b>	New Gym	
Tue	09/25/2018	Game	5:30pm	Hanover Park High School	Hanover Park High School		
Wed	09/26/2018	Game	4:00pm	Warren Hills Regional	Warren Hills High School		
Thu	09/27/2018	Game	5:30pm	Morris County School of Technology	Morris County School of Technology		
Mon	10/01/2018	Game	5:30pm	Morris Catholic High School	Morris Catholic High School		
Tue	10/02/2018	Game	5:30pm	Academy of Saint Elizabeth	Academy of Saint Elizabeth		
<b>Thu</b>	<b>10/04/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Pequannock High School</b>	<b>Hackettstown High School</b>	New Gym	
Fri	10/05/2018	Game	5:30pm	Mountain Lakes High School	Mountain Lakes High School		
Sat	10/06/2018	Tournament	8:30am	Warren Hills Regional	Warren Hills High School		
Mon	10/08/2018	Tournament	5:30pm	Kinnelon High School	Kinnelon High School		
Tue	10/09/2018	Game	5:30pm	Dover High School	Dover High School		
<b>Thu</b>	<b>10/11/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Parsippany High School</b>	<b>Hackettstown High School</b>	New Gym	
<b>Fri</b>	<b>10/12/2018</b>	<b>Game</b>	<b>5:30pm</b>	<b>Warren Hills Regional</b>	<b>Hackettstown High School</b>	New Gym	
Tue	10/16/2018	Game	5:30pm	Morristown-Beard School Athletics	Morristown-Beard School		

Thu	10/18/2018	Game	5:30pm	Hanover Park High School	Hackettstown High School	New Gym
Tue	10/23/2018	Game	5:30pm	Morris County School of Technology	Morris County School of Technology	
Thu	10/25/2018	Game	5:30pm	Roxbury High School	Hackettstown High School	New Gym

### Hackettstown High School - Volleyball: Girls - Freshmen (as of 08-03-2018)

Day	Date	Type	Time	Versus	Location	Location Detail	Comments
Wed	08/22/2018	Scrimmage	10:00am	Madison High School	Madison High School		
Thu	08/30/2018	Scrimmage	4:00pm	Montclair	Montclair High School		
Wed	09/05/2018	Game	4:00pm	Morris Hills High School	Morris Hills High School		
<b>Fri</b>	<b>09/14/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Dover High School</b>	<b>Hackettstown High School</b>	Old Gym	
<b>Tue</b>	<b>09/18/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Parsippany High School</b>	<b>Hackettstown High School</b>	Old Gym	
Tue	09/25/2018	Game	4:00pm	Hanover Park High School	Hanover Park High School		
<b>Wed</b>	<b>09/26/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Warren Hills Regional</b>	<b>Hackettstown High School</b>	Old Gym	
<b>Mon</b>	<b>10/01/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Morris Catholic High School</b>	<b>Hackettstown High School</b>	Old Gym	
Sat	10/06/2018	Tournament	8:30am	Warren Hills Regional	Warren Hills High School		
<b>Mon</b>	<b>10/08/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Kinnelon High School</b>	<b>Hackettstown High School</b>	Old Gym	
Tue	10/09/2018	Game	4:00pm	Dover High School	Dover High School		
Thu	10/11/2018	Game	4:00pm	Parsippany High School	Parsippany High School		
Fri	10/12/2018	Game	4:00pm	Warren Hills Regional	Warren Hills High School		
<b>Thu</b>	<b>10/18/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Hanover Park High School</b>	<b>Hackettstown High School</b>	Old Gym	
<b>Thu</b>	<b>10/25/2018</b>	<b>Game</b>	<b>4:00pm</b>	<b>Roxbury High School</b>	<b>Hackettstown High School</b>	Old Gym	

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[See POLICY ALERT No. 216]

## 1613 DISCLOSURE AND REVIEW OF APPLICANT'S EMPLOYMENT HISTORY

A school district, charter school, nonpublic school, or contracted service provider holding a contract with a school district, charter school, or nonpublic school (hiring entity) shall not employ for pay or contract for the paid services of any person serving in a position which involves regular contact with students unless the hiring entity complies with the requirements of N.J.S.A. 18A:6-7.6 et seq. and as outlined in Policy and Regulation 1613.

An applicant the hiring entity seeks to offer employment to and will fill a position which involves regular contact with students shall be required to provide their employment history pursuant to N.J.S.A. 18A:6-7.7.a.(1). The applicant shall also provide written authorization that consents to and authorizes the disclosure of information regarding the applicant's employment history and the release of related records by the applicant's current or employer(s) regarding child abuse and/or sexual misconduct pursuant to N.J.S.A. 18A:6-7.7.a.(2). The applicant shall also provide a written statement as to whether the applicant has any employment history regarding child abuse or sexual misconduct pursuant to N.J.S.A. 18A:6-7.7.a.(3).

A hiring entity shall review an applicant's employment history as required in N.J.S.A. 18A:6-7.7.b. and if the hiring entity determines to continue the applicant's employment application process, the hiring entity shall contact those employers listed by the applicant and request confirmation of the information provided by the applicant pursuant to N.J.S.A. 18A:6-7.7.a.

Upon the hiring entity receiving and reviewing the information disclosed by the applicant's current and/or former employer(s), and finding an affirmative response to any of the inquiries required in N.J.S.A. 18A:7.7.b.(2), and if the hiring entity determines to continue with the applicant's job application process, the hiring entity shall make further inquiries of the applicant's current or former employer(s) to ascertain additional details regarding the information disclosed.



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The failure of an employer to provide the information requested by the hiring entity pursuant to N.J.S.A. 18A:6-7.7.b. within a twenty-day timeframe may be grounds for the automatic disqualification of an applicant from employment with a hiring entity in accordance with N.J.S.A. 18A:6-7.9.c.

In accordance with the provisions of N.J.S.A. 18A:6-7.9.c., a hiring entity shall not be liable for any claims brought by an applicant who is not offered employment or whose employment is terminated because of any information received or due to the inability to conduct a full review of the applicant's employment history pursuant to N.J.S.A. 18A:6-7.7.

In accordance with the provisions of N.J.S.A. 18A:6-7.9.d., a hiring entity shall have the right to immediately terminate an individual's employment or rescind an offer of employment if the applicant is offered employment or commences employment following June 1, 2018 and information regarding the applicant's history of sexual misconduct or child abuse is subsequently discovered or obtained by the employer that the employer determines disqualifies the applicant or employee from employment under N.J.S.A. 18A:6-7.6 et seq. The termination of employment pursuant to N.J.S.A. 18A:6-7.9 shall not be subject to any grievance or appeals procedures or tenure proceedings pursuant to any collectively bargained or negotiated agreement or any law, rule, or regulation.

A hiring entity may employ or contract with an applicant on a provisional basis for a period not to exceed ninety days pending review of information received pursuant to N.J.S.A. 18A:6-7.7.b. provided the conditions outlined in N.J.S.A. 18A:6-7.10.b. are satisfied.

All requests for information sent to this school district, charter school, or nonpublic school from a hiring entity regarding a current or former employee in accordance N.J.S.A. 18A:6-7.6 et seq. shall be directed to the Superintendent or designee. The Superintendent or designee shall review the request for information and confirm the applicant's employment relationship and ensure the written authorization is in compliance with N.J.S.A. 18A:6-7.7.a.(2) prior to the release of information requested and the release of related records in accordance with N.J.S.A. 18A:6-7.6 et seq.



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On or after June 1, 2018, a hiring entity may not enter into a collectively bargained or negotiated agreement, an employment contract, an agreement for resignation or termination, a severance agreement, or any other contract or agreement or take any action that is prohibited as outlined in N.J.S.A. 18A:6-7.12. Any provision of an employment contract or agreement for resignation or termination or a severance agreement that is executed, amended, or entered into after June 1, 2018 and that is contrary to N.J.S.A. 18A:6-7.6 et seq. shall be void and unenforceable.

Pursuant to N.J.S.A. 18A:6-7.11, information received by a school district, charter school, or nonpublic school under Policy and Regulation 1613 and N.J.S.A. 18A:6-7.6 et seq. shall not be deemed a public record under N.J.S.A. 47:1A-1 et seq. or the common law concerning access to public records. A school district, charter school, or nonpublic school that provides information or records about a current or former employee or applicant shall be immune from criminal and civil liability for the disclosure of the information, unless the information or records provided were knowingly false.

N.J.S.A. 18A:6-7.6; 18A:6-7.7; 18A:6-7.8; 18A:6-7.9;  
18A:6-7.10; 18A:6-7.11; 18A:6-7.12; 18A:6-7.13

New Jersey Department of Education Guidance and Resources to Assist with  
Pre-Employment Requirements of P.L. 2018, c.5. - June 25, 2018

Adopted:





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[See POLICY ALERT No. 216]

## R 1613 DISCLOSURE AND REVIEW OF APPLICANT'S EMPLOYMENT HISTORY

A school district, charter school, nonpublic school, or contracted service provider holding a contract with a school district, charter school, or nonpublic school shall not employ for pay or contract for the paid services of any person serving in a position which involves regular contact with students and is offered employment or commences employment following June 1, 2018 unless the school district, charter school, nonpublic school, or contracted service provider complies with the requirements of N.J.S.A. 18A:6-7.6 et seq. as outlined in Policy and Regulation 1613.

### A. Definitions (N.J.S.A. 18A:6-7.6 et seq.)

For the purposes of this Policy and Regulation:

1. "Applicant" means any person considered for employment or offered employment for pay or contract for the paid services of any person serving in a position which involves regular contact with students.
2. "Child abuse" means any conduct that falls under the purview and reporting requirements of N.J.S.A. 9:6-8.8 et seq. and is directed toward or against a child or student, regardless of the age of the child or student.
3. "Disclosure Information Request Form" shall be the State of New Jersey Sexual Misconduct/Child Abuse Disclosure Information Request, P.L. 2018, Chapter 5 or a similar form developed by the hiring entity.
4. "Disclosure Release Form" shall be the State of New Jersey Sexual Misconduct/Child Abuse Disclosure Release, P.L. 2018, Chapter 5 or a similar form developed by the hiring entity.



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5. "Hiring entity" means all school entities including school districts, charter schools, nonpublic schools, or contracted service providers holding a contract with a school district, charter school, or nonpublic school.
6. "Sexual misconduct" means any verbal, nonverbal, written, or electronic communication, or any other act directed toward or with a student that is designed to establish a sexual relationship with the student, including a sexual invitation, dating or soliciting a date, engaging in sexual dialogue, making sexually suggestive comments, self-disclosure or physical exposure of a sexual or erotic nature, and any other sexual, indecent, or erotic contact with a student.

B. Hiring Entity Required Application and Review Process  
(N.J.S.A. 18A:6-7.7)

1. A hiring entity shall not employ for pay or contract for the paid services of any person serving in a position which involves regular contact with students unless the hiring entity complies with the provisions of N.J.S.A. 18A:6-7.6 et seq.
  - a. The hiring entity shall require an applicant to provide a Disclosure Release Form which must include the following information:
    - (1) A list, including name, address, telephone number, and other relevant contact information of the applicant's:
      - (a) Current employer;
      - (b) All former employers within the last twenty years that were schools; and
      - (c) All former employers within the last twenty years where the applicant was employed in a position that involved direct contact with children; and



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- (2) A written authorization that consents to and authorizes disclosure of the information requested under b. below pursuant to N.J.S.A. 18A:6-7.7.a.(2) and the release of related records by the applicant's employers listed under B.1.a.(1) above, and that releases those employers from liability that may arise from the disclosure or release of records;
- (3) A written statement as to whether the applicant:
  - (a) Has been the subject of any child abuse or sexual misconduct investigation by any employer, State licensing agency, law enforcement agency, or the Department of Children and Families, unless the investigation resulted in a finding the allegations were false or the alleged incident of child abuse or sexual misconduct was not substantiated;
  - (b) Has ever been disciplined, discharged, nonrenewed, asked to resign from employment, resigned from or otherwise separated from any employment while allegations of child abuse or sexual misconduct were pending or under investigation, or due to an adjudication or finding of child abuse or sexual misconduct;  
or
  - (c) Has ever had a license, professional license, or certificate suspended, surrendered, or revoked while allegations of child abuse or sexual misconduct were pending or under investigation, or due to an adjudication or finding of child abuse or sexual misconduct.



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- (4) The hiring entity must comply with the requirements of N.J.S.A. 18A:6-7.6 et seq. for every applicant who will be employed by the hiring entity.
  - (a) However, the provisions of N.J.S.A. 18A:6-7.6 et seq. may be required by the hiring entity for any applicant.
- b. The Superintendent or designee of the hiring entity will review the applicant's Disclosure Release Form. Upon determining to continue the application process, the Superintendent or designee shall provide the applicant's Disclosure Release Form to all employers listed by the applicant under the provisions of N.J.S.A. 18A:6-7.7.a.(1) and B.1.a.(1) above and provide all employers listed with the applicant's written authorization that consents to and authorizes disclosure in accordance with N.J.S.A. 18A:6-7.7.a.(2) and B.1.a.(2) and request the following information:
  - (1) The dates of employment of the applicant; and
  - (2) A statement as to whether the applicant:
    - (a) Was the subject of any child abuse or sexual misconduct investigation by any employer, State licensing agency, law enforcement agency, or the Department of Children and Families, unless the investigation resulted in a finding that the allegations were false or the alleged incident of child abuse or sexual misconduct was not substantiated;
    - (b) Was disciplined, discharged, nonrenewed, asked to resign from employment, resigned from or otherwise separated from any employment while allegations of child abuse or sexual misconduct were pending or under investigation, or due to an adjudication or finding of child abuse or sexual misconduct;  
or





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3. All employment history documentation for each applicant employed by the hiring entity in accordance with N.J.S.A. 18A:6-7.6 et seq. shall be maintained in the employee's personnel file. All employment history documentation for an applicant not hired shall be maintained by the Superintendent or designee and destroyed in accordance with the New Jersey Department of Revenue – Records Management Services Records Retention and Disposition Schedule.
  4. Employment history review pursuant to N.J.S.A. 18A:6-7.6 et seq. is not required for applicants the hiring entity does not wish to employ.
  5. The hiring entity, in accordance with N.J.S.A. 18A:6-7.9.b., in conducting the review of the employment history of an out-of-State applicant, shall make, and document with specificity, diligent efforts to:
    - a. Verify the information provided by the applicant pursuant to N.J.S.A. 18A:6-7.7.a. and B.1.a. above; and
    - b. Obtain from any out-of-State employers listed by the applicant the information requested pursuant to N.J.S.A. 18A:6-7.7.b. and B.1.b. above.
- C. Completing a Disclosure Request from a Hiring Entity Regarding a Current or Former Employee (N.J.S.A. 18A:6-7.9)
1. All requests for information from a hiring entity regarding a current or former employee of this school district, charter school, or nonpublic school in accordance N.J.S.A. 18A:6-7.6 et seq. shall be directed to the Superintendent or designee.
    - a. The Superintendent or designee, upon receiving a request from a hiring entity for information, shall provide the information requested in accordance with N.J.S.A. 18A:6-7.6 et seq. to the hiring entity submitting the request if:



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- (1) The employment relationship is confirmed pursuant to N.J.S.A. 18A:6-7.7.a.(1) and B.1.a.(1) above; and
  - (2) The written authorization is in compliance with N.J.S.A. 18A:6-7.7.a.(2) and B.1.a.(2) above.
- b. At the discretion of the Superintendent, the requested information may be provided through telephonic, electronic, or written communications, pursuant to N.J.S.A. 18A:6-7.7 and B.1.c. above.
2. In the event a hiring entity requests additional information from this school district, charter school, or nonpublic school beyond a response to the questions as outlined in N.J.S.A. 18A:6-7.7.b. and B.1.b. above, the Superintendent or designee will review the written request and will make a determination as to the additional information and/or documentation to be provided to the hiring entity. Any request for additional information and/or documentation must be submitted by the hiring entity in writing to the Superintendent or designee before providing any additional information and/or documentation.
- a. Upon providing such additional information and/or documentation, the Superintendent or designee will take every measure to ensure privacy and confidentiality, consistent with State and Federal laws and regulations regarding student privacy and the privacy rights of others.
  - b. Any personally identifiable information regarding any student or other individual other than the applicant's personally identifiable information shall be redacted prior to the release of any additional information.
  - c. The requested additional information should be provided to the hiring entity within twenty days, as required by statute.



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3. A copy of all requests for information and any information provided to a hiring entity, in accordance with the provisions of Policy and Regulation 1613 and N.J.S.A. 18A:6-7.6 et seq., shall be maintained by the Superintendent or designee in the applicant's personnel file and shall only be destroyed in accordance with the New Jersey Department of Revenue – Records Management Services Records Retention and Disposition Schedule.

D. Timeline for Current or Prior Employers to Disclose Information  
(N.J.S.A. 18A:6-7.9)

1. No later than twenty days after receiving a request for information under N.J.S.A. 18A:6-7.7.b. and B.1.b. above, an employer that has or had an employment relationship within the last twenty years with the applicant shall disclose the information requested pursuant to N.J.S.A. 18A:6-7.6 et seq.
2. The failure of an employer to provide the information requested pursuant to N.J.S.A. 18A:6-7.7.b. and B.1.b. above within the twenty day timeframe established under N.J.S.A. 18A:6-7.9.a. and D.1. above may be grounds for the automatic disqualification of an applicant from employment with a hiring entity. A hiring entity shall not be liable for any claims brought by an applicant who is not offered employment or whose employment is terminated:
  - a. Because of any information received by the hiring entity from an employer pursuant to N.J.S.A. 18A:6-7.7 and B. above; or
  - b. Due to the inability of the hiring entity to conduct a full review of the applicant's employment history pursuant to N.J.S.A. 18A:6-7.7.b. and B.1.b. above.

E. Provisional Employment (N.J.S.A. 18A:6-7.10)

A hiring entity may employ or contract with an applicant on a provisional basis for a period not to exceed ninety days pending review by the hiring entity of information received pursuant to N.J.S.A. 18A:6-7.7 and B. above, provided that all of the following conditions are satisfied:





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1. The applicant has complied with N.J.S.A. 18A:6-7.7.a. and B.1.a. above;
2. The hiring entity has no knowledge or information pertaining to the applicant that the applicant is required to disclose pursuant to N.J.S.A. 18A:6-7.7.a.(3) and B.1.a.(3); and
3. The hiring entity determines that special or emergent circumstances exist that justify the temporary employment of the applicant.

## F. Penalties to Applicants (N.J.S.A. 18A:6-7.8)

1. An applicant who willfully provides false information or willfully fails to disclose information required in N.J.S.A. 18A:6-7.7.a. and B.1.a. above:
  - a. Shall be subject to discipline up to, and including, termination or denial of employment;
  - b. May be deemed in violation of subsection a. of N.J.S.A. 2C:28-3; and
  - c. May be subject to a civil penalty of not more than \$500 which shall be collected in proceedings in accordance with the "Penalty Enforcement Law of 1999," P.L. 1999, c.274 (N.J.S.A. 2A:58-10 et seq.).
2. A hiring entity shall include a notification of the penalties set forth in N.J.S.A. 18A:6-7.8 and F.1. above on all applications for employment for positions which involve regular contact with students.

## G. Termination (N.J.S.A. 18A:6-7.9.d.)

1. A hiring entity shall have the right to immediately terminate an individual's employment or rescind an offer of employment if:
  - a. The applicant is offered employment or commences employment with the hiring entity following June 1, 2018; and





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- a. Has the effect of suppressing or destroying information relating to an investigation related to a report of suspected child abuse or sexual misconduct by a current or former employee;
  - b. Affects the ability of a school district, charter school, nonpublic school, or contracted service provider to report suspected child abuse or sexual misconduct to the appropriate authorities; or
  - c. Requires the school district, charter school, nonpublic school, or contracted service provider to expunge information about allegations or finding of suspected child abuse or sexual misconduct from any documents maintained by the school district, charter school, nonpublic school, or contracted service provider, unless after investigation the allegations are found to be false or the alleged incident of child abuse or sexual misconduct has not been substantiated.
2. Any provision of an employment contract or agreement for resignation or termination or a severance agreement that is executed, amended, or entered into after June 1, 2018 and that is contrary to N.J.S.A. 18A:6-7.12 shall be void and unenforceable.
- J. Public Awareness Campaign (N.J.S.A. 18A:7.13)
1. The New Jersey Department of Education (NJDOE) shall establish a public awareness campaign to publicize the provisions of N.J.S.A. 18A:6-7.6 et seq. and to ensure applicants and employers are aware of their respective rights and responsibilities under N.J.S.A. 18A:6-7.6 et seq. The NJDOE shall post on its website guidance documents and any other informational materials that may assist applicants and employers in the implementation of and compliance with N.J.S.A. 18A:6-7.6 et seq.



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2. The NJDOE developed forms for applicants and employers may be used to comply with the requirements of Policy and Regulation 1613 and N.J.S.A. 18A:6-7.7, as well as any other forms necessary to carry out the provisions of N.J.S.A. 18A:6-7.6 et seq.

Issued:



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[See POLICY ALERT Nos. 163, 179, 180, 181, 182, 183, 188, 193, 194, 200,  
and 216]

## 5512 HARASSMENT, INTIMIDATION, AND BULLYING

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  - S. Approved Private Schools for Students with Disabilities (APSSD)
- A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s) or adoptive parent(s), legal guardian(s), foster parent(s), or parent surrogate(s) of a student. Where parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided such parental rights have not been terminated by a court of appropriate jurisdiction.



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## B. Harassment, Intimidation, and Bullying Definition

“Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
  - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or
  - b. Has the effect of insulting or demeaning any student or group of students; or
  - c. Creates a hostile educational environment for the student by interfering with a student’s education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).



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“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

## C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students’ abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;





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3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.



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## D. Consequences and Appropriate Remedial Actions

### Consequences and Appropriate Remedial Actions – Students

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

### Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.



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## Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

## Factors for Determining Remedial Measures

### Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.

### Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;
4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.



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Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

## Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.

## Examples of Remedial Measures

### Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways he or she can solve the problem and change behaviors;



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2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. Arrange for an apology, preferably written;
10. Require a reflective essay to ensure the student understands the impact of his or her actions on others;
11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. Schedule a follow-up conference with the student.

## Personal – Target/Victim

1. Meet with a trusted staff member to explore the student's feelings about the incident;
2. Develop a plan to ensure the student's emotional and physical safety at school;
3. Have the student meet with the school counselor or school social worker to ensure he or she does not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.



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## Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

## Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;
12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school’s response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;



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19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;
28. Behavioral expectations communicated to students and parents;
29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
30. Recommendations of a student behavior or ethics council;
31. Participation in peer support groups;
32. School transfers; and
33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.

## Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.



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## Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.

Sufficient safety measures should be undertaken to ensure the victims' physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.

## E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report.





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The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report.

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.



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A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
- c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
- d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
- e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.



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2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
  - b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
  - c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;



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- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/**School Climate** Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

## G. Harassment, Intimidation, and Bullying Investigation

The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.



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## [Option – Principal’s Preliminary Determination

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14. The Superintendent or designee may sign-off on the preliminary determination.

The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.

A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.]

The investigation shall be initiated by the Principal or the Principal’s designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. An investigation concerning a staff member shall not be conducted by a staff member who is supervised by the staff member being investigated or who is an administrator in the district. The Principal or designee, in consultation with the Superintendent or designee, will appoint a staff member to complete these investigations.



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The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action, as necessary.

The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.



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A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination.

At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

## H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school



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staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, "acts of kindness" programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, "natural helper" or peer leadership programs, "upstander" programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.





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4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

## I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.



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Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

## J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be determined by the school



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administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

## K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website.



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## L. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.



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The school district shall annually observe a “Week of Respect” beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17 et seq.

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment and Review

The Superintendent shall develop and implement a process for annually discussing the school district’s Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools’ Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.



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Harassment, Intimidation, and Bullying

N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

P. Reports to Law Enforcement

Some acts of harassment, intimidation, and bullying may be bias-related acts and potentially bias crimes and school officials must report to law enforcement officials either serious acts or those which may be part of a larger pattern in accordance with the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.



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## R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

## S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses, at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-32

N.J.A.C. 6A:16-7.1 et seq.; 6A:16-7.9 et seq.

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted:



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Use of Physical Restraint and Seclusion  
Techniques for Students with Disabilities

Jul 18

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[See POLICY ALERT Nos. 192, 215 and 216]

## 5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES

The Board of Education strives to provide a safe, caring atmosphere that supports all students in the least restrictive environment. On occasion, during an emergency, a situation may arise making it necessary to temporarily restrain or seclude a student with a disability in accordance with N.J.S.A. 18A:46-13.4 through 13.7.

A school district, an educational services commission, or an approved private school for students with disabilities (APSSD) that utilizes physical restraint on students with disabilities shall ensure that:

1. Physical restraint is used only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. A student is not restrained in the prone position, unless the student's primary care physician authorizes, in writing, the use of this restraint technique;
3. Staff members who are involved in the restraint of a student receive training in safe techniques for physical restraint from an entity determined by the Board of Education to be qualified to provide such training, and that the training is updated at least annually;
4. The parent of a student is immediately notified when physical restraint is used on the student. This notification may be by telephone or electronic communication. A post-incident written notification report of the incident of physical restraint shall be provided to the parent within forty-eight hours of the occurrence of the incident;





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## Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

5. Each incident in which physical restraint is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
6. Each incident in which physical restraint is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan (IEP) meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of physical restraints through inclusion of positive behavior supports in the student's behavior intervention plans developed by the IEP team.

A school district, an educational services commission, or an APSSD that utilizes seclusion techniques on students with disabilities shall ensure that:

1. A seclusion technique is used on a student with disabilities only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. Each incident in which a seclusion technique is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
3. Each incident in which a seclusion technique is used is documented in writing in sufficient detail to enable the staff to use this information to develop or improve the behavior intervention plan at the next IEP meeting.



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## Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of seclusion techniques through inclusion of positive behavior supports in the student's behavior intervention plans developed by the IEP team.

The New Jersey Department of Education shall establish guidelines for school districts, educational services commissions, and APSSDs to ensure a review process is in place to examine the use of physical restraints or seclusion techniques in emergency situations, and for the repeated use of these methods for an individual child, within the same classroom, or by a single individual. The review process shall include educational, clinical, and administrative personnel. Pursuant to the review process the student's IEP team may, as deemed appropriate, determine to revise the behavior intervention plan or classroom supports, and a school district, educational services commission, or APSSD may determine to revise a staff member's professional development plan pursuant to N.J.S.A. 18A:46-13.7.

The Superintendent or designee may gather input from school staff members and parents of students with disabilities on this Policy and Regulation. All students with disabilities and their parents shall be afforded the procedural safeguards provided by the Individuals with Disabilities Education Act (IDEA).

The Superintendent or designee shall annually inform parents of students with disabilities about the Board's Policy regarding restraint and seclusion.

N.J.S.A. 18A:46-13.4; 18A:46-13.5; 18A:46-13.6; 18A:46-13.7  
New Jersey Department of Education Restraint and Seclusion Guidance for  
Students with Disabilities – July 10, 2018

Adopted:



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Use of Physical Restraint and Seclusion  
Techniques for Students with Disabilities

Jul 18

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[See POLICY ALERT Nos. 192, 215 and 216]

## R 5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES

### A. Definitions

“Mechanical Restraint” means the use of any device or equipment to restrict a student’s freedom of movement, but does not include devices implemented by trained school personnel, or utilized by a student that has been prescribed by an appropriate medical or related services professional and are used for the specific and approved purposes for which such devices were designed such as:

- Adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports;
- Vehicle safety restraints when used as intended during the transport of a student in a moving vehicle;
- Restraints for medical mobilization; or
- Orthopedically prescribed devices that permit a student to participate in activities without risk of harm.

“Physical restraint” means the use of a personal restriction that immobilizes or reduces the ability of a student to move all or a portion of his or her body.

“Seclusion technique” means the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving, but does not include a timeout.



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## Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

“Timeout” means a behavior management technique that involves the monitored separation of a student in a non-locked setting and is implemented for the purpose of calming.

### B. Physical Restraint

A school district, an educational services commission, or an approved private school for students with disabilities (APSSD) that utilizes physical restraint on students with disabilities shall ensure that:

1. Physical restraint is used only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. A student is not restrained in the prone position, unless the student’s primary care physician authorizes, in writing, the use of this restraint technique;
3. Staff members who are involved in the restraint of a student receive training in safe techniques for physical restraint from an entity determined by the Board of Education to be qualified to provide such training, and that the training is updated at least annually;
4. The parent of a student shall be immediately notified when physical restraint is used on the student. This notification may be by telephone or electronic communication. In addition, a post-incident written notification report of the incident of physical restraint shall be provided to the parent within forty-eight hours of the occurrence of the incident.
  - a. The post-incident written notification report shall include, but not be limited to, details regarding the nature of the behavior that precipitated the use of the restraint; the staff involved; and recommendations for follow-up activities including, if appropriate, revisions to the student’s individualized education plan (IEP) or administration of a functional assessment.



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- b. The post-incident written notification report shall be maintained in a manner consistent with State and Federal regulations regarding the confidentiality of student records, while also serving as a mechanism for gathering data which allows the IEP team to make informed decisions regarding the student's needs.
5. Each incident in which physical restraint is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
6. Each incident in which physical restraint is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan (BIP) at the next IEP meeting.
  - a. Each incident that requires the use of restraint shall be documented in a manner that supports informed data-driven decision making by school staff including the IEP team.
  - b. The data collected through this process shall include, but not be limited to, the location of the incident, persons involved, triggering events, prevention, redirection or de-escalation techniques utilized during the incident, a description of any injuries or physical damage that occurred, observational data or monitoring data taken during the incident, debriefing with staff, reflections on adherence to the IEP and district procedures, and specific follow-up that will take place including, if appropriate, an IEP team meeting.



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- c. Data shall be reviewed on a continual basis to determine the effectiveness of the individual student's BIP and the school district's procedures. Any reviews should be conducted across sub-groups and involve staff, Child Study Team members, and administration.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of physical restraints through inclusion of positive behavior supports in the student's BIPs developed by the IEP team.

## C. Seclusion

A school district, an educational services commission, or an APSSD that utilizes seclusion techniques on students with disabilities shall ensure that:

1. A seclusion technique is used on a student with disabilities only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. Each incident in which a seclusion technique is used is carefully and continuously visually monitored to ensure that it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities; and
3. Each incident in which a seclusion technique is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the BIP at the next IEP meeting.
  - a. Each incident that requires the use of a seclusion technique shall be documented in a manner that supports informed data-driven decision making by school staff including the IEP team.
  - b. The data collected through this process shall include, but not be limited to, the location of the incident,



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persons involved, triggering events, prevention, redirection or de-escalation techniques utilized during the incident, a description of any injuries or physical damage that occurred, observational data or monitoring data taken during the incident, debriefing with staff, reflections on adherence to the IEP and district procedures, and specific follow-up that will take place including, if appropriate, an IEP team meeting.

- c. Data shall be reviewed on a continual basis to determine the effectiveness of the individual student's BIP and the school district's procedures. Any reviews should be conducted across sub-groups and involve staff, Child Study Team members, and administration.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of seclusion techniques through inclusion of positive behavior supports in the student's BIP developed by the IEP team.

## D. Interventions

1. Classroom interventions may include, but not be limited to, the following strategies:
  - a. The staff member may ignore the behavior;
  - b. The staff member may redirect the student to a task with verbal or non-verbal prompts or gestures. Proximity and the use of gentle humor may help, when appropriate;
  - c. The staff member shall be clear, polite, and respectful when redirecting the student's behavior. The staff member should make eye contact and tell the student what to do such as "I can't teach when you are talking, throwing things, ..." or "Please stop and listen, read, write, ..." The staff member should remind the student of consequences for non-compliance and rewards if they comply with the staff member's request;



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## Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

- d. The staff member shall be polite at all times. The staff member may repeat steps a. through c. above and quietly give the student adequate wait time. If the staff member moves on, the student may comply after the initial confrontation if attention goes back to the lesson;
  - e. The staff member may advise the student to proceed to a time out area in the classroom for a limited time (elementary and middle school); and
  - f. If classroom removal is required, the staff member shall follow school discipline procedures for notification and request for assistance if necessary.
2. Security interventions may include, but are not limited to, the staff member:
    - a. Standing quietly in the doorway and asking the student to accompany the staff member; and
    - b. Informing the student of the violation of the school discipline code and procedure and assure the student they have the choice to leave the classroom quietly.
- E. Use of Physical Restraint
1. If necessary, the staff member shall restrain the student until the emergency no longer exists (i.e. the student stops punching, kicking, spitting, damaging property, etc.).
  2. The school staff member shall immediately contact the appropriate administrator and school nurse and complete a written report on the physical restraint the staff member used during the emergency situation.
  3. The Principal's or designee's or any school staff member's report regarding the incident shall be documented in writing in sufficient detail to enable staff to use this information to develop or improve





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the BIP at the next IEP meeting. The documentation of physical restraint shall be placed in the student's school file.

4. The use of physical restraint is subject to the following additional requirements:
  - a. Physical restraint techniques shall consider the student's medical conditions and shall be modified as necessary;
  - b. Students shall not be subjected to physical restraint for using profanity, other verbal displays or disrespect, or for non-compliance. A verbal threat will not be considered as constituting a physical danger unless a student also demonstrates a means of or intent to carry out the threat;
  - c. In determining whether a student who is being physically restrained should be removed from the area where the restraint was initiated, the supervising staff should consider the potential for injury to the student, the student's need for privacy, and the educational and emotional well-being of the other students in the vicinity;
  - d. A student shall be released from physical restraint immediately upon a determination by the staff member administering the restraint that the student is no longer in imminent danger of causing harm to himself/herself, others, or imminent property destruction; and
  - e. The student shall be examined by the school nurse after any restraint.



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## F. Restraint and Seclusion Training Requirements

1. All staff members working directly with students with disabilities shall receive training on Policy and Regulation 5561 and in safe techniques for physical restraint and seclusion from an entity determined by the Board of Education to be qualified to provide such training.
  - a. The Principal or designee shall determine the school staff members that shall receive restraint and seclusion training.
  - b. The training shall be identified in the school district's professional development plan and should be considered as a topic for ongoing professional learning communities (PLCs).
  - c. The training shall emphasize the use of appropriate de-escalation techniques and the use of Positive Behavior Supports (PBS) as mechanisms to avoid the need for the use of physical restraint and seclusion.
  - d. Training may include current professionally accepted practices and standards regarding behavior management.
  - e. The training program shall be updated at least annually.
2. In addition to district-wide training and PLCs, the Board may also consider additional training for all staff members who will be responsible for implementing the IEPs which include BIPs for students with disabilities.
  - a. This additional training should include a framework that emphasizes de-escalation techniques, identifying PBSs, and behavior strategies which support appropriate behavior in all school settings.
  - b. Staff members responsible for implementing BIPs for student IEPs should be trained on the use of continuous monitoring techniques and the collection of data which can be used to inform decision making regarding the continued use of restraint and seclusion.



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3. Training for school administrators shall include information on the effectiveness of school-wide positive behavior programs, a tool for evaluating the effectiveness of the Policy and Regulation 5561, and a tool for evaluating the effectiveness of the school district's trainings.

Issued:



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[See POLICY ALERT Nos. 215 and 216]

[SCHOOL DISTRICTS NOT PARTICIPATING IN A USDA SCHOOL NUTRITION PROGRAM ARE NOT REQUIRED TO ADOPT POLICY 8561.]

## 8561 PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS

The Board of Education adopts this Policy to identify their procurement plan for the United States Department of Agriculture's (USDA) School Nutrition Programs. School Nutrition Programs include, but are not limited to: the National School Lunch Program (NSLP); School Breakfast Program (SBP); Afterschool Snack Program (ASP); Special Milk Program (SMP); Fresh Fruit and Vegetable Program (FFVP); Seamless Summer Option (SSO) of the NSLP; Summer Food Service Program (SFSP); the At-Risk Afterschool Meals component of the Child and Adult Care Food Program (CACFP); and the Schools/Child Nutrition USDA Foods Program.

The Board of Education is ultimately responsible for ensuring all procurement procedures for any purchases by the Board of Education and/or a food service management company (FSMC) comply with all Federal regulations, including but not limited to: 7 CFR Parts 210, 220, 225, 226, 245, 250; 2 CFR 200; State procurement statutes and administrative codes and regulations; local Board of Education procurement policies; and any other applicable State and local laws.

The procurement procedures contained in this Policy will be implemented beginning immediately, until amended. All procurements must maximize full and open competition. Source documentation will be maintained by the School Business Administrator/Board Secretary or designee and will be available to determine open competition, the reasonableness, the allowability, and the allocation of costs.

The Board of Education intentionally seeks to prohibit conflicts of interest in all procurement of goods and services.



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## A. General Procurement

The procurement procedures will maximize full and open competition, transparency in transactions, comparability, and documentation of all procurement activities. The school district's plan for procuring items for use in the School Nutrition Programs is as follows:

1. The School Business Administrator/Board Secretary will ensure all purchases will be in accordance with the Federal Funds Procurement Method Selection Chart – State Agency Form #358 - Appendix. Formal procurement procedures will be used as required by 2 CFR 200.318-.326 and any State and local procurement code and regulations. Informal procurement procedures (small purchase) will be required for purchases under the most restrictive small purchase threshold.
2. The following procedures will be used for all purchases:

Product/ Services	Estimated Dollar Amount	Procurement Method	Evaluation	Contract Award Type	Contract Duration/ Frequency

### Micro-Purchases:

Purchases of supplies or services, within the micro-purchase threshold (the aggregate amount does not exceed \$3,500 as defined by 2 CFR 200.67) will be awarded without soliciting competitive price quotations if the price is reasonable. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

3. Formal bid procedures will be applied on the basis of:
  - centralized system; and/or
  - State contract.



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4. Because of the potential for purchasing more than the public or non-public informal/small purchase threshold amount, or the Board approved threshold if less, it will be the responsibility of the School Business Administrator/Board Secretary to document the amounts to be purchased so the correct method of procurement will be followed.

## B. Formal Procurement

When a formal procurement method is required, the following competitive sealed bid or an Invitation for Bid (IFB) or competitive proposal in the form of a Request for Proposal (RFP) procedures will apply:

1. An announcement of an IFB or a RFP will be placed in the Board designated official newspaper to publicize the intent of the Board of Education to purchase needed items. The advertisement for bids/proposals or legal notice will be published in the official newspaper for at least one day in accordance with the provisions of N.J.S.A. 18A:18A-21.
2. An advertisement in the official newspaper for at least one day is required for all purchases over the school district's small purchase threshold as outlined in Appendix – Federal Funds Procurement Method Section Chart. The advertisement will contain the following:
  - a. A general description of items to be purchased;
  - b. The deadline for submission of questions and the date written responses will be provided, including addenda to bid specifications, terms, and conditions as needed;
  - c. The date of the pre-bid meeting, if provided, and if attendance is a requirement for bid award;
  - d. The deadline for submission of sealed bids or proposals; and
  - e. The address of the location where complete specifications and bid forms may be obtained.



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3. In an IFB or RFP, each vendor will be given an opportunity to bid on the same specifications.
4. The developer of written specifications or descriptions for procurements will be prohibited from submitting bids or proposals for such products or services.
5. The IFB or RFP will clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the procurement document:
  - a. Contract period;
  - b. The Board of Education is responsible for all contracts awarded (statement);
  - c. Date, time, and location of IFB/RFP opening;
  - d. How the vendor is to be informed of bid acceptance or rejection;
  - e. Delivery schedule;
  - f. Requirements (terms and conditions) the bidder must fulfill in order for bid to be evaluated;
  - g. Benefits to which the Board of Education will be entitled if the contractor cannot or will not perform as required;
  - h. Statement assuring positive efforts will be made to involve minority and small business;
  - i. Statement regarding the return of purchase incentives, discounts, rebates, and credits to the Board of Education's nonprofit school food service account;
  - j. Contract provisions as required in Appendix II to CFR 200;



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- k. Contract provisions as required in 7 CFR 210.21(f) for all cost reimbursable contracts;
- l. Contract provisions as required in 7 CFR 210.16(a)(1-10) and 7 CFR 250.53 for food service management company contracts;
- m. Procuring instrument to be used are purchase orders from firm fixed prices after formal bidding;
- n. Price adjustment clause for renewal of multi-year contracts as defined in N.J.S.A. 18A:18A-42. The "index rate" means the annual percentage increase rounded to the nearest half percent in the implicit price deflator for State and local government purchases of goods and services computed and published quarterly by the U.S. Department of Commerce, Bureau of Economic Analysis;
- o. Method of evaluation and type of contract to be awarded (solicitations using an IFB are awarded to the lowest responsive and responsible bidder; solicitations using a RFP are awarded to the most advantageous bidder/offeror with price as the primary factor among factors considered);
- p. Method of award announcement and effective date (if intent to award is required by State or local procurement requirements);
- q. Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received;
- r. Provision requiring access by duly authorized representatives of the Board of Education, New Jersey Department of Agriculture (NJDA), United States Department of Agriculture (USDA), or Comptroller General to any books, documents, papers, and records of the contractor which are directly pertinent to all negotiated contracts;





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- s. Method of shipment or delivery upon contract award;
  - t. Provision requiring contractor to maintain all required records for three years after final payment and all other pending matters (audits) are closed for all negotiated contracts;
  - u. Description of process for enabling vendors to receive or pick up orders upon contract award;
  - v. Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the Energy Policy and Conservation Act (PL 94-163);
  - w. Signed statement of non-collusion;
  - x. Signed Debarment/Suspension Certificate, clause in the contract or a copy of search results from the System for Award Management (SAM);
  - y. Provision requiring "Buy American" as outlined in 7 CFR Part 210.21(d) and USDA Guidance Memo SP 38-2017; and
  - z. Specifications and estimated quantities of products and services prepared by the school district and provided to potential contractors desiring to submit bids/proposals for the products or services requested.
6. If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, interpretation will be provided in writing to all potential bidders by the School Business Administrator/Board Secretary or designee and will specify the deadline for all questions.
- a. The School Business Administrator/Board Secretary will be responsible for securing all bids or proposals.



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- b. The School Business Administrator/Board Secretary will be responsible to ensure all Board of Education procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.
    - c. The following criteria will be used in awarding contracts as a result of bids/proposals. Price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.
  7. In awarding a RFP, a set of award criteria in the form of a weighted evaluation sheet will be provided to each bidder in the initial bid document materials. Price alone is not the sole basis for award, but remains the primary consideration among all factors when awarding a contract. Following evaluation and negotiations, a firm fixed price or cost reimbursable contract is awarded.
    - a. The contracts will be awarded to the responsible bidder/proposer whose bid or proposal is responsive to the invitation and is most advantageous to the Board of Education, price as the primary, and other factors considered. Any and all bids or proposals may be rejected in accordance with the law.
    - b. The School Business Administrator/Board Secretary or designee is required to sign on the bid tabulation of competitive sealed bids or the evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.
    - c. The School Business Administrator/Board Secretary shall review the procurement system to ensure compliance with applicable laws.
    - d. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified was received.



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- e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board of Education, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the Buy American Provision.
- f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is the School Business Administrator/Board Secretary.
- g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.

## C. Small Purchase Procedures

If the amount of purchases for items is less than the school district's small purchase threshold as outlined in the Federal Funds Procurement Method Selection Chart – See Appendix, the following small purchase procedures including quotes will be used. Quotes from a minimum number of three qualified sources will be required.

1. Written specifications will be prepared and provided to all vendors.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of three vendors shall be contacted.
3. The School Business Administrator/Board Secretary or designee will be responsible for contacting potential vendors when price quotes are needed.
4. The price quotes will receive appropriate confidentiality before award.



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5. Quotes/Bids will be awarded by the School Business Administrator/Board Secretary. Quotes/Bids will be awarded on the following criteria. Quote/Bid price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.
6. The School Business Administrator/Board Secretary will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from each vendor, and written specifications.
7. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified is received.
8. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item.
9. The School Business Administrator/Board Secretary or designee is required to sign all quote tabulations, signifying a review and approval of the selections.

## D. Noncompetitive Proposal Procedures

If items are available only from a single source when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation, noncompetitive proposal procedures will be used:

1. Written specifications will be prepared and provided to the vendor.
2. The School Business Administrator/Board Secretary will be responsible for the documentation of records to fully explain the decision to use the noncompetitive proposal. The records will be available for audit and review.
3. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product or service specified was received.



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4. The School Business Administrator/Board Secretary will be responsible for reviewing the procedures to be certain all requirements for using single source or noncompetitive proposals are met.
5. The noncompetitive micro-purchase method shall be used for one-time purchases of a new food item if the amount is less than \$3,500 to determine food acceptance by students and provide samples for testing purposes. A record of noncompetitive negotiation purchase shall be maintained by the School Business Administrator/Board Secretary or designee. At a minimum, the record of noncompetitive purchases shall include: item name; dollar amount; vendor; and reason for noncompetitive procurement.
6. A member or representative of the Board of Education will approve, in advance, all procurements that result from noncompetitive negotiations.

## E. Miscellaneous Provisions

1. New product evaluation procedures will include a review of product labels and ingredients; an evaluation of the nutritional value; taste tests and surveys; and any other evaluations to ensure the new product would enhance the program.
2. The Board of Education agrees the reviewing official of each transaction will be the School Business Administrator/Board Secretary.
3. Payment will be made to the vendor when the contract has been met and verified and has met the Board of Education's procedures for payment. (If prompt payment is made, discounts, etc., are accepted.)
4. Specifications will be updated as needed.
5. If the product is not as specified, the following procedure, including, but not limited to, will take place: remove product from service; contact vendor for approved alternate product; or remove product from bid.



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## F. Emergency Purchases

1. If it is necessary to make a one-time emergency procurement to continue service or obtain goods, and the public exigency or emergency will not permit a delay resulting from a competitive solicitation, the purchase must be authorized using a purchase order signed by the School Business Administrator/Board Secretary. The emergency procedures to be followed for such purchases shall be those procedures used by the school district for other emergency purchases consistent with N.J.S.A. 18A:18A-7. All emergency procurements shall be approved by the School Business Administrator/Board Secretary. At a minimum, the following emergency procurement procedures shall be documented to include, but not be limited to: item name; dollar amount; vendor; and reason for emergency.

## G. Purchasing Goods and Services – Cooperative Agreements, Agents, and Third-Party Services (Piggybacking)

1. When participating in intergovernmental and inter-agency agreements the Board of Education will ensure that competitive procurements are conducted in accordance with 2 CFR Part 200.318-.326 and applicable program regulations and guidance.
2. When utilizing the services of a co-op, agent, or third party the Board of Education will ensure that the following conditions have been met:
  - a. All procurements were subject to full and open competition and were made in accordance with Federal/State/local procurement requirements;
  - b. The existing contract allows for the inclusion of additional Board of Educations that were not contemplated in the original procurement to purchase the same supplies/equipment through the original award;
  - c. The specifications in the existing contract meets their needs and that the items being ordered are in the contract;



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- d. The awarded contract requires all the Federally required certifications; e.g. Buy American, debarment, restrictions on lobbying, etc.;
- e. The agency will confirm the addition of their purchasing power (goods or services) to the procurement in scope or services does not create a material change, resulting in the needs to re-bid the contract;
- f. Administrative costs (fees) for participating in the agreement are adequately defined, necessary and reasonable, and the method of allocating the cost to the participating agencies must be specified;
- g. The Buy American provisions are included in the procurement of food and agricultural products; and
- h. The agreement includes the basis for and method of allocating each discount, rebate, or credit and how they will be returned to each participating agency when utilizing a cost-reimbursable contract.

## H. Records Retention

- 1. The Board of Education shall agree to retain all books, records, and other documents relative to the award of the contract for three years after final payment. If there are audit findings that have not been resolved, the records shall be retained beyond the three-year period as long as required for the resolution of the issues raised by the audit. Specifically, the Board of Education shall maintain, at a minimum, the following documents:
  - a. Written rationale for the method of procurement;
  - b. A copy of the original solicitation;
  - c. The selection of contract type;
  - d. The bidding and negotiation history and working papers;



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- e. The basis for contractor selection;
- f. Approval from the State agency to support a lack of competition when competitive bids or offers are not obtained;
- g. The basis for award cost or price;
- h. The terms and conditions of the contract;
- i. Any changes to the contract and negotiation history;
- j. Billing and payment records;
- k. A history of any contractor claims;
- l. A history of any contractor breaches; and
- m. Any other documents as required by N.J.S.A. 18A:18A – Public School Contracts Law.

## I. Code of Conduct for Procurement

1. All procurements must ensure there is open and free competition and adhere to the most restrictive Federal, State, and local requirements. The Board of Education seeks to conduct all procurement procedures in compliance with stated regulations and to prohibit conflicts of interest and actions of employees engaged in the selection, award, and administration of contracts. All procurements will be in accordance with this Policy and all applicable provisions of N.J.S.A. 18A:18A – Public School Contracts Law.
2. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent; any member of his or her immediate family, his or her partner; or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.





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3. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.
4. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.
5. All questions and concerns regarding procurement solicitations, contract evaluations, and contract award, shall be directed to the School Business Administrator/Board Secretary.

## J. Food Service Management Company (FSMC)

1. In the operation of the school district's food service program, the school district shall ensure that a FSMC complies with the requirements of the Program Agreement, the school district's Free and Reduced School Lunch Policy Statement, all applicable USDA program policies and regulations, and applicable State and local laws. In order to operate an a la carte food service program, the FSMC shall agree to offer free, reduced price, and full price reimbursable meals to all eligible children.
2. The school district shall monitor the FSMC billing invoices to ensure compliance with Federal and State procurement regulations.
3. In accordance with N.J.S.A. 18A:18A-5a.(22), RFPs are required in all solicitations for a FSMC.

N.J.S.A. 18A:18A – Public School Contracts Law



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## APPENDIX

FEDERAL FUNDS PROCUREMENT METHOD SELECTION CHART		
THERE ARE TWO (2) PROCUREMENT METHODS, FORMAL AND INFORMAL. THE METHOD THE SCHOOL FOOD AUTHORITIES (SFA) NEEDS TO USE DEPENDS ON TWO (2) FACTORS, THE AMOUNT OF THE CONTRACT AND WHETHER THE SFA IS A PUBLIC/CHARTER OR NON-PUBLIC SCHOOL.		
<b>NEW JERSEY PUBLIC/CHARTER SCHOOLS PURCHASING THRESHOLDS</b>		
AMOUNT	ACTIVITY	PROCUREMENT METHOD
<b>INFORMAL PROCUREMENT</b>		
Below \$3,500 *	Micro - purchases 2 CFR 200.320(a)	Sound Business Practice *
	SINGLE TRANSACTION AGGREGATE COST LESS THAN \$3,500	
* Or LESS than \$3,500 if local SFA Procurement Policies are more restrictive		
<b>SMALL PURCHASE PROCEDURES</b>		
\$3,501 up to \$29,000/\$40,000	N.J.S.A. 18A:18A-37 ANY PURCHASE EXCEEDING \$3,500 REQUIRES A QUOTE UP TO THE APPLICABLE N.J.S.A. BID THRESHOLDS OF \$29,000 (without a QPA*) OR \$40,000 (with a QPA*)	Quotation using SFA Internal Procurement Procedures
NOTE: ANNUAL AGGREGATE AMOUNTS		
<b>FORMAL PROCUREMENT</b>		
\$29,000 or \$40,000 and above	N.J.S.A. 18A:18A-37 Bid Threshold without a QPA* - \$29,000 Bid Threshold with a QPA* - \$40,000	Bid - Invitation for Bid (IFB) OR Request for Proposal (RFP)
* QUALIFIED PURCHASING AGENT		
<b>NEW JERSEY NON-PUBLIC SCHOOL PURCHASING THRESHOLDS</b>		
AMOUNT	ACTIVITY	PROCUREMENT METHOD
<b>INFORMAL PROCUREMENT</b>		
Below \$3,500 *	Micro - purchases 2 CFR 200.320(a) Single Transaction aggregate cost less than \$3,500	Sound Business Practice *
* Or LESS than \$3,500 if local SFA Procurement Policies are more restrictive		
\$3,501 - \$149,999	Small purchase procedures 2 CFR 200.320(b)	Quotation using SFA Internal Procurement Procedures
<b>FORMAL PROCUREMENT</b>		
\$150,000 and above	As per Federal requirements in 2 CFR Parts 200.317 - 200.326	Bid - Invitation for Bid (IFB) OR Request for Proposal (RFP)

State Agency Form #358 - July 2017

Adopted:



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## PUPIL RANDOM DRUG AND ALCOHOL TESTING

It is the responsibility of the board of education to safeguard the health, character, citizenship, and personality development of the pupils in its schools. We, therefore, must maintain that the use of drugs and the unlawful possession and use of alcohol is wrong and harmful. The board recognizes that the misuse of drugs, alcohol or steroids threatens the positive development of pupils and the welfare of the entire school community. The board of education is committed to the prevention of drug, alcohol and steroid abuse and the rehabilitation of identified abusers.

The board of education recognizes that the problem of illegal drug and alcohol use presents a continuing challenge in its schools and a clear danger to the pupil population as a whole. The district's commitment to maintaining athletics, extra-curricular programs and parking in a safe, healthy and secure educational environment requires a clear policy and supportive programs relating to the detection and prevention of substance use by pupils involved in athletics and extra-curricular activities.

Participation in athletics, extra-curricular activities and parking on campus is a privilege. Pupil participants, by virtue of their voluntary decision to participate in these extra-curricular and athletic activities, and because of their position as school leaders and role models in the school community, have a heightened responsibility to be drug and alcohol free. The district is committed to being proactive in ensuring the safety of all pupils participating in athletics, extra-curricular activities and parking.

Consistent with the U.S. Supreme Court Ruling, *Board of Education of Independent School District No. 92 of Pottawatomie County et al/ v. Earls et al.*, 536 U.S. 822 (2002) and the New Jersey Supreme Court Ruling in *Joye v. Hunterdon Central Regional High School Board of Education*, 176 N.J. 568 (2003), it is the policy of the Board of Education to direct the Chief School Administrator to implement and conduct a program of random drug testing of pupils in athletics, extra-curricular activities, school clubs, pupils granted parking permits for on campus parking, pupils who have violated the district substance abuse policy, and pupils who elect to participate in the program with parental consent. Eligibility shall apply until graduation or drop form is completed. The principal or his/her designee shall oversee the Policy and Procedure.

Primary emphasis in administering this program should be directed toward deterrence and remediation rather than punishment of pupils who test positive for alcohol, non-prescribed medications, illegal drugs or their metabolites. Consequences for a pupil who tests positive for illegal drugs or their metabolites will be followed according to board regulation. This policy is NOT intended to be disciplinary or punitive in nature as indicated by existing court decisions as it relates to loss of instructional time. No pupil shall be expelled or suspended from school as a sole result of any verified positive test conducted by the school under the Random Drug Testing Program.

POLICY 5131.9 PUPIL RANDOM DRUG AND ALCOHOL TESTING

The board of education recognizes that the dangers of drugs and alcohol are a threat to middle school pupils as well as those in the high school. As the district is committed to a proactive approach to protecting our pupils, Hackettstown Middle School will further extend the voluntary component of random drug and alcohol testing program to pupils in grades seven and eight. The policy will apply at the middle school as it does in the high school, except when noted.

This policy and its implementing regulations will supplement our existing comprehensive program of drug, alcohol and steroid education, prevention and intervention. This program will expand our existing programs aimed at the identification and remediation of pupils involved with drugs, alcohol and steroids. This program will be therapeutic in nature allowing for the opportunity to refer identified users of drugs, alcohol or steroids to an appropriate substance abuse program as recommended by the New Jersey Department of Health.

This policy will comply with the confidentiality requirements established in federal regulation found at 42 CFR Part II. The policy and procedures set forth will comply with the provisions of N.J.S.A. 18A: 40A-12 addressing reporting pupils suspected of being under the influence in school.

This policy and its implementing regulations will apply to all pupils in the Hackettstown High School who participate in any athletics, extra-curricular activities or school clubs, pupils granted parking permits for on campus parking, pupils who have violated the district substance abuse policy and pupils in grades 7-12 who elect to participate in the program with parental consent.

This policy and its implementing regulations will be made available to all staff, pupils, and parents/guardians on an annual basis. This policy shall be in each building, and notification of its availability shall appear annually in the student handbook and student information system.

**Definitions:**

**Drug:** For the purpose of this policy "drug" shall include all controlled dangerous substances designated and prohibited as stated in N.J.S.A. 23:21-2, N.J.S.A.; N.J.S.A. 2C:35.2. N.J.S.A 24:21-1 et seq.; N.J.S.A 2A:170-25.9 et seq. For the purpose of this policy, a drug includes, but is not limited to, phencyclidine (PCP), marijuana (TCH), cocaine, methamphetamine, opiates, alcohol, and anabolic steroids or any other substance which is defined as a controlled substance by New Jersey law or their metabolites; and all referenced chemicals that release toxic vapors set and all medications taken not pursuant to a legal prescription.

**Alcohol:** For the purpose of this policy "alcohol" includes beer, wine, distilled liquors and any other liquid containing alcohol.

**Extra-curricular Activity:** For the purpose of this policy "extra-curricular activity" shall be those activities which are sponsored or approved by the board but are not offered for credit toward graduation.

**Non-punitive:** no loss of instructional time as established in New Jersey and United States Supreme Court decisions.

POLICY 5131.9 PUPIL RANDOM DRUG AND ALCOHOL TESTING

Date: July 28, 2004

Revised: March 8, 2006

Revised: August 23, 2006

Cross References: Drugs, Alcohol, Tobacco (Substance Abuse)/Extra-curricular Activities

POLICY 5131.9 PUPIL RANDOM DRUG AND ALCOHOL TESTING

Hackettstown School District

## PUPIL RANDOM DRUG AND ALCOHOL TESTING PROCEDURES

**Testing Coordinator**

- The Principal or designee will coordinate and supervise the Pupil Random Drug and Alcohol Testing Program.

**Eligibility for Testing- Hackettstown High School**

- All pupils in the Hackettstown High School testing pool who participate in any athletics, extra-curricular activities, or school clubs, have been granted parking permits for on campus parking, have violated the district substance abuse policy and pupils who elect to participate in the Random Drug and Alcohol Testing Program (Program) with parental consent will be eligible for the random drug testing pool (Testing Pool).
- Pupils become eligible once they complete a "Random Drug and Alcohol Testing Program: Pupil Consent to Test Form" (Consent to Test Form).
- The Consent to Test Form must be submitted to the appropriate coach, advisor or dean of students for parking permits and volunteers.
- Pupil athletes must submit Consent to Test Form on or before the first day they participate in practice. Failure to do so will result in ineligibility for participation in the athletic endeavor until the form is submitted.
- Pupils involved in extra-curricular activities or school clubs must submit the Consent to Test Form by no later than their attendance at a second meeting. Failure to do so will result in ineligibility for participation in the activity or club.
- Pupils who are granted a parking permit for on campus parking must submit the Consent to Test Form prior to the first day of parking. Failure to do so will result in ineligibility for parking on campus.
- Pupils who have violated the district Under the Influence in School Policy will be required to submit a Consent to Test Form prior to their return to school following suspension. Failure to do so will result in the pupil being deemed in violation of the district substance abuse policy# 5131.6.
- Pupil volunteers for the Program shall be allowed to enter the Hackettstown High School Testing Pool at any time once they submit a Consent to Test Form.
- Pupils remain eligible for random drug testing from the date the Consent to Test Form is turned in until an Activity Drop Form is completed, or until the student graduates from the Hackettstown Public Schools, whether or not they have been previously tested or are currently participating in athletics or extra-curricular activities at the time they might be randomly selected for a drug test. In the event that a pupil eligible for random alcohol and drug testing ceases to participate or withdraws from all athletics, extra-curricular activities or school clubs, or pupil parking, he or she has the opportunity to submit to the Principal or administrative designee an Activity Drop Form. This Activity Drop Form shall remain in effect for a minimum of one calendar year, with a built in fifteen (15) day grace period for reconsideration. In order for a pupil's withdrawal to be effective and thereby remove him or her from the Testing Pool, the pupil's Activity Drop Form must be signed by both the pupil and a parent/guardian.
- The district will test no less than 10% of the total number of pupils in the Hackettstown High School Testing Pool annually.

## POLICY 5131.9 PUPIL RANDOM DRUG AND ALCOHOL TESTING

### **Eligibility for Testing – Hackettstown Middle School**

- All pupils who are enrolled in grades seven and eight are eligible to participate in the Voluntary Random Drug and Alcohol Testing Program (Program) with parental consent and will be eligible for the Middle School random drug testing pool (HMS Testing Pool).
- Pupils enter the HMS Testing Pool once they submit a "Random Drug and Alcohol Testing Program: Pupil Consent to Test Form" (Consent to Test Form), signed by the student and a parent/guardian.
- The Consent to Test Form may be submitted to a student's homeroom teacher during the first two weeks of school or to the Middle School SAC counselor any time after that.
- Pupils who are in the HMS Testing Pool remain eligible for random testing from the date the Consent to Test Form is turned in until a written request from a parent/guardian to withdraw from the program is submitted.
- The district will test not less than 10% of the students in the HMS Testing Pool.

### **Testing Procedure**

- A confidential testing schedule will be created by the administration prior to the initiation of the Program to ensure that the testing of eligible pupils is conducted in a manner that is random.
- Testing will only occur on pupil contact days during the academic year.
- Selection of eligible pupils for testing will be conducted in a purely and entirely random basis, which will be carried out as follows:
  - The pupils eligible for testing will be identified by their pupil ID number, not their name, in order to maintain confidentiality and to maintain the integrity of the randomness of this program.
  - Periodically, the testing coordinator will receive, from district information technology personnel, pupil ID number(s) to be tested.
  - The testing coordinator or designee will notify the individuals selected for testing (pupil) and escort the pupil to the nurse's office (Testing Site).
  - The Testing Site will have a secured bathroom which will maximize the privacy of the pupil.
  - Alternate pupil selection will be made in the event of pupil absence.
  - The names and/or any other personally identifiable information of the pupil will remain confidential.

### **Collection of Samples:**

- All aspects of the Program, including the taking of specimens, will be conducted so as to safeguard any and all the personal and/or privacy rights of the pupil to the maximum extent possible. The Policy treats a pupil's test results as a confidential health record pursuant to both federal and state regulations. 42 C.P.R. 2.1 and 2.2; N.J.A.C. 6A: 16-1.5. As such, any information obtained by the Program which would identify the pupil as a drug or alcohol user may be disclosed only for those purposes and under those conditions permitted by federal regulations in accordance with 42 C.F.R.-Part II. No testing record of any pupil will be used to initiate or substantiate any criminal charges against a pupil or to conduct

## POLICY 5131.9 PUPIL RANDOM DRUG AND ALCOHOL TESTING

any investigation of him or her, and the district will not share pupils' individual test results with law enforcement authorities.

- Any information transmitted to an approved outside agency for testing or processing will not contain any personally identifiable information of the pupil. The approved outside agency will consult with and guide the school nurse in the collection of specimens in accordance with federal Substance Abuse and Mental Health Services Administration (SAMHSA) standards.
- In administering the Program, the district will test for the presence of certain substances that may include, but are not limited to, the following substances or their metabolites: alcohol, amphetamines, barbiturates, benzodiazepines, cocaine, marijuana, methadone, methamphetamines, opiates, oxycodone, PCP, anabolic steroids, tricyclic antidepressants and/or any other substance defined as a "controlled substance" by either New Jersey or Federal law.
- The pupil shall submit a urine screen according to the Consent to Test Form.
- The school nurse will collect specimens from the selected pupil and forward the specimens to a board-approved licensed laboratory for confirmatory testing. Any information transmitted to a licensed laboratory for testing or processing will not contain any personally identifiable information of the pupil.
- The pupil shall complete a specimen control form which bears an assigned identification number. This identification number shall be the means for identifying the specimen by all laboratory personnel. Only the designated school personnel shall know the assigned number for each pupil.
- Specimens will be kept by the testing facility for at least ninety (90) days pending a request for retesting of a specimen, if an appeal occurs.
- Any pupil unable to produce an adequate specimen during the collection process will be recalled for testing later that day.
- Any attempt by a pupil to tamper with the specimen collection process, or refusal to participate, will deem and constitute the specimen as positive.
- All efforts will be made to minimize the instructional impact of testing and to maintain the confidentiality and privacy rights of pupils. All urine testing will be conducted in a closed-door restroom without direct observation by adult monitors.

### **Notification of Testing and Testing Results**

- All pupils in the Hackettstown High School who participate in any athletics, extra-curricular activities or school clubs, have been granted parking permits for on campus parking, pupils who have violated the district substance abuse policy and pupils who elect to participate in the Random Drug and Alcohol Testing Program (Program) with parental consent will be required to completed a Consent to Test Form.
- The parent(s) or guardian(s) of pupils selected for testing will receive an automated phone call or message with information concerning the process after the specimen has been collected.



## POLICY 5131.9 PUPIL RANDOM DRUG AND ALCOHOL TESTING

- Where a pupil's test is confirmed positive, the pupil's parent(s) or guardian(s) will be contacted directly by a Medical Review Officer (MRO) to conduct a consultation. The consultation will address the reasons for the positive test and a decision will be made by the MRO regarding the legitimacy, validity, or accuracy of a positive test. The MRO will determine if that substance has been taken pursuant to a legal prescription.
- Results of the pupil's test confirmed by the MRO will be provided to the designated personnel within twenty-four (24) hours of the MRO's consultation with the pupil and his or her parent(s) or guardian(s).
- Pupils' test results will be kept in confidential files separate and apart from his or her other educational records, and shall be disclosed only to those personnel who have a need to be informed regarding the result of the test in order to implement or to oversee implementation of the Program or the consequences for violating the policy. Pupil drug testing information resulting from the Program will not be turned over to any law enforcement authorities except under circumstances in which the district is legally compelled to surrender or disclose such test results. N.J.A.C. 6A:16-3.2.
- The district respects the privacy of its pupils and shall maintain confidentiality regarding any alcohol and drug testing for this Program. The results will only be released to parents of the pupil and the SAC (Substance Awareness Coordinator). All records and subsequent actions shall be kept in a file separate from the pupil's regular file. The district personnel will not release records of drug and alcohol tests or any resulting action to anyone other than the pupil and/or his/her parent/guardian without written authorization from the pupil and/or his/her parent/guardian, in accordance with 42 C.F.R.-Part II.

### **Consequences – Hackettstown High School:;**

- Consequences will result from the following:
  - o A confirmed positive alcohol or drug test;
  - o Refusal to participate in testing when selected; and/or
  - o Tampering with the specimen collection process.
- Pupils will be ineligible for participation in any athletics, extra-curricular activities or school clubs, or parking on campus unless they complete the Random Drug and Alcohol Testing Program: Pupil Consent to Test Form.

### **Consequences – Hackettstown Middle School:**

- Consequences will result from the following:
  - o A confirmed positive alcohol or drug test;
  - o Refusal to participate in testing when selected; and/or
  - o Tampering with the specimen collection process.

### **Consequences of a Confirmed Positive – Hackettstown High School:**

- The Principal or designee will contact the parent(s) or guardian(s) to remove the pupil from school and make arrangements for the mandatory medical examination pursuant to N.J.S.A 18A:40A-12. and N.J.A.C. 6A:16-4.3.

POLICY 5131.9 PUPIL RANDOM DRUG AND ALCOHOL TESTING

- The pupil will be removed from athletics, extra-curricular activities or school clubs as well as have his/her parking permit revoked for a minimum period of one (1) week.
- The pupil shall have a minimum of six (6) visits with the Student Assistance Counselor (SAC), two of which must occur within the week immediately following the confirmed positive test.
- A pupil who submits a confirmed positive drug test must participate in a substance abuse evaluation and follow any recommendations made by the drug and alcohol counselor. This evaluation must be performed by a substance abuse professional approved by the Department of Health and Senior Services as an appropriate substance abuse treatment provider.
- The parent(s) is/are responsible for the cost of the rehabilitation program.
- In accordance with N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3, the pupil must be evaluated by a physician before returning to school and a written report must be furnished to the district certifying that substance use no longer interferes with the pupil's mental or physical ability to participate in school.
- The pupil must submit a negative drug test prior to returning to any athletics, extra-curricular activities or school clubs as well as before having his/her parking permit reinstated.
- If the pupil submits a confirmed positive drug test a second time the pupil will forfeit the privilege of participation in any athletics, extra-curricular activities or school clubs as well as have his/her parking permit revoked for a minimum period of thirty (30) consecutive school days.
- A pupil who submits a confirmed positive drug test a second time must participate in a substance abuse evaluation and follow any recommendations made by the drug and alcohol counselor. This evaluation must be performed by a substance abuse professional approved by the Department of Health and Senior Services as an appropriate substance abuse treatment provider.
- A pupil who submits a confirmed positive drug test a third time must participate in a substance abuse evaluation and follow any recommendations made by the drug and alcohol counselor. This evaluation must be performed by a substance abuse professional approved by the Department of Health and Senior Services as an appropriate substance abuse treatment provider. Pupil will forfeit the privilege of participation in any athletics, extra-curricular activities or school clubs as well as have his/her parking permit revoked for a minimum period of one calendar year.
- Failure to follow through on procedures as set forth will result in pupil being deemed ineligible for any athletics, extra-curricular activities or school clubs, or parking on campus.

**Consequences for a confirmed positive- Hackettstown Middle School:**

- The Principal or designee will contact the parent(s) or guardians(s) to remove the pupil from school and make arrangements for the mandatory medical examination pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3.
- In accordance with 18A:40A-12 and N.J.A.C. 6A:16-4.3, the pupil must be evaluated by a physician before returning to school and a written report must be furnished to the school

POLICY 5131.9 PUPIL RANDOM DRUG AND ALCOHOL TESTING

district certifying that substance use no longer interferes with the student's mental or physical ability to participate in school.

- The pupil shall have a minimum of six (6) visits with the Student Assistance Counselor (SAC), one of which must occur within the week immediately following the confirmed positive test.
- The pupil shall attend an Early Intervention Program. If one is not available in school, the pupil shall attend at an agency approved by the Department of Health and Senior Services as an appropriate substance abuse treatment center. The pupil must enter an approved program within one (1) week of the receipt of the confirmed positive test result.
- The parent(s)/guardian(s) are responsible for the cost of the rehabilitation program.
- A pupil who submits a confirmed positive drug test a second time must participate in a substance abuse evaluation and follow any recommendations made by the evaluator. This evaluation must be performed by a substance abuse professional approved by the Department of Health and Senior Services as an appropriate substance abuse treatment provider.
- Failure to follow through on procedures as set forth will result in pupil being deemed ineligible for participation in any extra-curricular activities or clubs.

Appeal Procedure:

- A pupil or his or her parent(s) or guardian(s) may request a retest of his/her specimen at his/her own expense at a laboratory approved by the District and which follows federal Substance Abuse and Mental Health Services Administration (SAMHSA) standards concerning drug testing protocols and procedures. Requests must be made within twenty-four (24) hours of receiving the results of their drug test. The specimen previously submitted will be forwarded to the approved lab in cooperation with the District approved outside agency responsible for confirmatory testing.

## Hackettstown School District

Hackettstown High School  
 Random Drug and Alcohol Testing Program:  
 Pupil Consent to Test Form

I understand fully that my performance as a pupil and the reputation of my school are dependent, in part, on my conduct as an individual. I hereby agree to accept and abide by the standards, rules and regulations set forth by the Hackettstown School District Board of Education and the sponsors for the activity in which I participate.

I authorize the Hackettstown School District to collect a urine sample which I provide on-site and send the sample to a board approved licensed laboratory to test for alcohol and/or drug use if my student identification number is drawn from the random pool. Pursuant to the Regulations for the Pupil Random Drug and Alcohol Testing Policy, I also authorize the release of information concerning the results of such tests to designated district personnel.

I understand that this form remains in effect until the submission of an Activity Drop Form or graduation and/or withdrawal from the school district.

Pupil Name <i>(print)</i>	Current Grade	Pupil ID # <i>(leave blank)</i>
Pupil Signature		Date
Parent/Guardian Name <i>(print)</i>		Work Phone
Parent/Guardian Signature		Date
Home Phone		Cell Phone

I plan to participate in the one or more of the following:

\_\_\_\_\_ Athletic Program

\_\_\_\_\_ Extra-curricular Activity or School Club

\_\_\_\_\_ On-Campus Parking

\_\_\_\_\_ I am volunteering to be placed in the testing pool.

\_\_\_\_\_ I will be participating in the RDT program as a result of a violation of the substance abuse policy.



Hackettstown School District

Hackettstown Middle School  
Random Drug and Alcohol Testing Program:  
Pupil Consent to Test Form

I understand fully that my performance as a pupil and the reputation of my school are dependent, in part, on my conduct as an individual. I hereby agree to accept and abide by the standards, rules and regulations set forth by the Hackettstown School District Board of Education.

I authorize the Hackettstown School District to collect a urine sample which I provide on-site and send the sample to a board approved licensed laboratory to test for alcohol and/or drug use if my student identification number is drawn from the random pool. Pursuant to the regulations for the Pupil Random Drug and Alcohol Testing Policy, I also authorize the release of information concerning the results of such tests to designated district personnel.

I understand that this form remains in effect until the submission of a written request from a parent/guardian or withdrawal from the school district.

\_\_\_\_\_  
Pupil Name *(print)*

\_\_\_\_\_  
Pupil ID # *(leave blank)*

\_\_\_\_\_  
Current Grade

\_\_\_\_\_  
Homeroom#

\_\_\_\_\_  
Pupil Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name *(print)*

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Cell Phone

## 2430 CO-CURRICULAR ACTIVITIES (M)

### M

The Board believes that the educational goals and objectives of the district are best achieved by a diversity of learning experiences, some of which are more appropriately conducted outside the regular classroom program.

The purpose of extracurricular/co-curricular activities shall be:

- A. To develop useful new capabilities in pupils that can lead to extension of career opportunities;
- B. To develop pupil initiative and provide for the exercise of responsibility;
- C. To develop leadership capabilities and good organizational and social skills;
- D. To enable pupils to pursue the goals of academic enrichment and self-realization;
- E. To enable pupils to explore a wider range of individual interests than might be available in the regular program.

For purposes of this policy, "extracurricular/co-curricular activities" shall be those activities which are sponsored or approved by the Board but are not offered for credit toward graduation. Such activities shall generally be conducted outside the regular school day, available to pupils who voluntarily elect to participate, marked by pupil participation in the processes of initiation, planning, organizing and execution and shall ordinarily include band, clubs, dramatic or musical presentations, and intramural and interscholastic sports.

Equal access to school facilities shall be granted to all activities that meet this definition.

The Superintendent shall prepare procedures to implement an extracurricular/co-curricular program which shall:

- A. Assess the needs and interests of the pupils of this district;
- B. Ensure the provision of competent guidance and supervision by staff;
- C. Guard against the exploitation of pupils;



- D. Provide for a variety of experiences and a diversity of organizational models;
- E. Provide for the continuing evaluation of the extracurricular/co-curricular program and staff;
- F. Ensure that all extracurricular/co-curricular activities are open to all eligible pupils and that all pupils are fully informed of the opportunities open to them.

The guidance goal for each pupil shall be a balanced program of appropriate academic studies and activities to be determined by the school, the parents/guardians and the pupil. Guidance is necessary to encourage nonparticipants, and to prevent the overenthusiastic from emphasizing activities at the cost of their academic performance.

Only persons in the employ of the Board of Education shall be permitted to organize district pupils during school time or during any recess in the school day for purposes of instruction or coaching or for conducting games, events, or contests in physical education or athletics.

No activity shall be considered to be under the sponsorship of this Board unless it has been approved by the Board on recommendation of the Superintendent. Fund-raising activities of extracurricular/co-curricular groups must be approved by the Athletic Director.

All pupils in good disciplinary and academic standing shall have equal access to all extracurricular/co-curricular activities regardless of race, color, creed, religion, sex, affectional or sexual orientation, national origin, ancestry, marital status, place of residence within the district, social or economic status, or non-applicable disability.

## Eligibility

The Hackettstown Board of Education is aware of its primary mission: to provide an effective and appropriate education for all pupils and to establish standards of pupil performance. The Board also places a high value on the selection of extracurricular/co-curricular programs offered to pupils to develop other skills, develop a sense of self-discipline, and share interests with other pupils. To strike a balance between academic achievement and extracurricular/co-curricular involvement, and to comply with regulations of the State Board of Education of the State of New Jersey, the Board adopts the following policies governing the eligibility of pupils to participate in extracurricular/co-curricular and athletic activities.





To be eligible for participation in extracurricular/co-curricular activities at both the middle school and high school, pupils are required to meet the following academic, behavioral, and attendance standards:

## Good Academic Standards

### High School

#### September/Fall Season

- 1st year — All pupils eligible upon entry to HHS
- 2nd year — Total credits earned from previous academic year 30
- 3rd year — Total credits earned from previous academic year 60
- 4th year — Total credits earned from previous academic year 90

#### Winter/Spring Seasons

- 1st year — Passing grades for a minimum of 15 credits (previous semester)
- 2nd year — Passing grades for a minimum of 15 credits (previous semester)
- 3rd year — Passing grades for a minimum of 15 credits (previous semester)
- 4th year — Passing grades in the number of credits necessary to graduate

Exemptions may be granted by the Principal in compliance with NJSIAA guidelines (Clause 6, Section 4)

### Middle School

Pupils, grades five through eight, are eligible for participation in extracurricular/co-curricular activities if they hold a passing grade in all subjects, reviewed every two weeks.

### Home Schooling

Pupils that are home schooled are not enrolled in the Hackettstown Public Schools and are entitled to participate in any extracurricular/co-curricular activities.

### Good Disciplinary Standing

A pupil is ineligible to participate in any extracurricular/co-curricular activity on days where the pupil has been placed in out-of-school suspension.



- A. Pupils who have serious violations of the school discipline policy shall be subject to a review by the administration for continued participation in extracurricular/co-curricular activities.
- B. If a pupil was in bad disciplinary standing the previous semester, the Principal shall refer the matter to the Athletic Director to determine whether the pupil shall be permitted to participate during the current semester.

## Implementation

The Superintendent shall direct development of detailed regulations to ensure equitable implementation of this policy. Particular care shall be taken to ensure that all extracurricular/co-curricular programs and their operation comply with district affirmative action requirements. Participation in academically related coaching or tutoring groups may be exempt from the eligibility requirement at the Superintendent's discretion.

Extracurricular/co-curricular activities are defined as those which involve all activities outside a pupil's academic program of studies — his/her daily schedule.

An administrative appeal system exists at each school to consider any extraordinary circumstances which a pupil or his/her agent may wish to bring to light to mitigate an ineligible ruling.

## Attendance

No pupil judged to be in violation of a school or administrative rule or regulation regarding attendance or behavior prohibiting participation shall be eligible. Any pupil in violation of a NJSIAA standard or rule shall not be eligible. (New Jersey State Board resolution of May 2, 1984.)

## Pupil Self-Administration of Medication

The Board shall permit self-administration of medication on field trips for asthma or other potentially life-threatening illness by pupils in grades Kindergarten through twelve. All conditions established by law and Board policy shall be met.

Epinephrine shall be administered via epi-pen to pupils in emergencies during extracurricular/co-curricular activities by the school nurse, his/her designee(s), the pupil's parent/guardian or the pupil himself/herself, in accordance with Board policy.



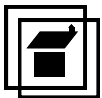
# POLICY

HACKETTSTOWN  
**BOARD OF EDUCATION**

Program  
2430/Page 5 of 5  
CO-CURRICULAR ACTIVITIES (M)

39 U.S.C.A. 1701 et seq.  
N.J.S.A. 18A:11-3; 18A:42-2; 18A:42-5

Adopted: 11 June 2014



## OUTSTANDING FOOD SERVICE CHARGES

### 8550 OUTSTANDING FOOD SERVICE CHARGES

The Board of Education understands a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the food service program will

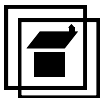
#### No Lunch and/or Breakfast Served After Second Notice

Provide a student a breakfast or lunch with an expectation payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast/lunch bill is in arrears. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

In the event a student's school lunch or breakfast bill is in arrears in excess of \$10.00 the student will continue to receive lunch or breakfast and their account will be charged accordingly. The Principal or designee shall contact the student's parent to provide notice of the amount in arrears and shall provide the parent a period of ten school days to pay the full amount due. If the student's parent does not make full payment to the Principal or designee by the end of the ten school days, the Principal or designee shall again contact the student's parent to provide a second notice that their child's lunch or breakfast bill is in arrears. If payment in full is not made within one week from the date of the second notice, the student **will not** be served school breakfast or lunch, as applicable, without payment for that day's breakfast or lunch beginning the eighth calendar day from the date of the second notice.

A parent who has received a second notice their child's lunch or breakfast bill is in arrears and who has not made payment in full within one week from the date of the second notice will be requested to meet with the Principal or designee to discuss and resolve the matter.

A parent's refusal to meet or take other steps to resolve the matter may be indicative of more serious issues in the family or household. In these situations, the Principal or designee shall consult with and seek necessary services from both the County Board of Social Services and the Department of Children and Families, Division of Child Protection and Permanency, as appropriate.



## OUTSTANDING FOOD SERVICE CHARGES

When a parent's routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child abuse or neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

If the student's breakfast or lunch bill is in arrears, but the student has the money to purchase breakfast or lunch, the student will be provided breakfast or lunch and the food service program will not use the student's money to repay previously unpaid charges if the student intended to use the money to purchase that day's meal.

The food service program will prevent the overt identification of children through the method of payment used to purchase a meal and whose breakfast or lunch bill is in arrears.

### Procedures for Charging Lunch

In the event a student's school lunch or breakfast bill is in arrears, the Principal or his or her designee shall contact the student's parent/guardian to provide notice of the amount in arrears and shall provide the parent/guardian a period of 10 school days to pay the full amount due. If the student's parent/guardian does not make full payment to the school by the end of the 10 school days, the Principal or his or her designee shall again contact the student's parent/guardian to provide a second notice that their child's lunch or breakfast bill is in arrears. If payment in full is not made within one week from the date of the second notice, the student may not be served school breakfast or lunch, as applicable, beginning the eighth calendar day from the date of the second notice (N.J.S.A. 18A:33-21).

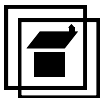
Students without breakfast/lunch or meal money may receive a meal through the school meal program according to the following rules:

- A. Students without breakfast/lunch meal money shall be allowed to select a meal from a limited menu not to exceed the reimbursable meal allowance and shall not be permitted ala carte items, or other food charges during the school day;
- B. Payment on the charge should be made by the student the following school day;



## OUTSTANDING FOOD SERVICE CHARGES

- C. The Food Service Company shall notify the Principal or designee when the student has accumulated three (3) unpaid meal charges;
- D. The Principal or his/her designee shall notify parents/guardians of the breakfast/lunch arrears. This shall constitute the first notification in accordance with law (N.J.S.A. 18A:33-21). The notification shall include:
1. The Board policy 8550 Outstanding Food Service Charges;
  2. The requirement that payment be made within ten school days;
  3. A statement of the meal charges, that includes instruction for payment;
  4. A description and price list for the school breakfast/lunch program;
  5. Information regarding participation in the federal free or reduced price lunches, milk program;
  6. A request to schedule a conference to investigate and address the problem and to ascertain to what degree the student is responsible or if there are mitigating circumstances or financial hardship that are contributing to the problem;
- E. Following the first notice, the district shall continue to provide the student with a meal (lunch and/or breakfast). When payment is not received within ten school days following the first notice, the Principal or designee shall provide the second notification of the arrears. The second notice shall be mailed/emailed to the student and the parents/guardians and include:
1. A statement that if payment in full is not made within one week from the date of the second notice, the student may not be served school breakfast or lunch, as applicable, beginning the eighth calendar day from the date of the second notice;
  2. The Board policy 8550 Outstanding Food Service Charges;
  3. A statement of the meal charges, that includes instructions for payment;
  4. A request to schedule a conference with the Principal to discuss the arrears;
  5. As necessary and appropriate notification that the district shall make a report to the Division of Child Protection and Permanence;
  6. As necessary and appropriate, notification that the district will enforce collection efforts and related fees, including filing a cause of action in small claims court.
- F. Qualified students receiving assistance according to Policy 8540 Free and Reduced Rate Meals who accumulate arrears shall continue to receive a meal not to exceed the reimbursable meal allowance regardless of a bill in arrears.



## OUTSTANDING FOOD SERVICE CHARGES

The student shall not, however, be permitted ala carte items, or other food charges during the school day;

- G. Students found responsible for repeatedly forgetting breakfast/lunch or meal money shall be considered unprepared for school may be subject to consequences including loss of privileges and detention according to the school code of student conduct;
- H. If payment in full is not made within one week from the date of the second notice, the student shall not be served school breakfast or lunch, as applicable, beginning the eighth calendar day from the date of the second notice;

Restrictions related to the purchase of ala carte items or other foods that are offered as part of the school meal program shall cease upon payment of the charges in arrears.

### Payment of Charges

The Principal or designee shall be responsible for tracking and billing all lunch accounts in arrears. The following guidelines shall apply:

- A. Charges will show a negative account balance on the student's school meal program account, and billed, at a minimum, quarterly to the parent/guardian;
- B. Payments on charges shall be brought directly to the main office or mailed to the main office;
- C. The payment shall be recorded and a receipt generated and given or mailed in acknowledgement of payment received according to the established district business procedures.

### Implementation

The policy shall be communicated in writing at the start of the school year to the families of enrolled students and students whose families are transferring into the district. The policy may be distributed in writing, posted in the student handbook, and/or posted on the school and/or district website to meet this communication requirement.

The policy shall be reviewed regularly and updated as necessary.



Parents of Seniors graduating will only be reimbursed for money left on Point of Sale System greater than \$10.00.

In accordance with the provisions of the United States Department of Agriculture, this Policy shall be provided in writing to all households at the start of each school year and to households transferring to the school or school district during the school year. The school district may post this Policy on the school or school district's website provided there is a method in place to ensure this Policy reaches all households, particularly those households without access to a computer or the Internet.

This Policy shall also be provided to all school and food service staff responsible for the enforcement of this Policy, including school administrators to ensure this Policy is supported.

The food service program will comply with all meal charge policy requirements of the United States and New Jersey Department of Agriculture and N.J.S.A. 18A:33-21.

N.J.S.A. 18A:33-21

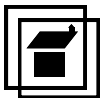
United States Department of Agriculture SP 23-2017 – March 23, 2017

Adopted: 18 Nov 2015

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Revised: 15 Aug. 2018





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~~Harassment, Intimidation, or Bullying~~

Investigation Procedure

Jul 18

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[See POLICY ALERT Nos. 151, 162, 163, 183, 193, 200 and 216]

# ABOLISHED

## ~~R-5512 HARASSMENT, INTIMIDATION, OR BULLYING INVESTIGATION PROCEDURE~~

~~The Board of Education authorizes a prompt investigation of reports and violations and complaints of harassment, intimidation, or bullying in accordance with the provisions of N.J.S.A. 18A:37-15(b)6.~~

~~The following investigation procedure shall be used for all allegations of harassment, intimidation, or bullying:~~

~~1. An investigation shall be initiated by the Principal or the Principal's designee with the school by the verbal report of the incident and shall be conducted by a school's Anti Bullying Specialist, in coordination with the Principal.~~

~~a. The Principal may appoint additional personnel who are not school Anti Bullying Specialists to assist in the investigation.~~

~~2. The investigation shall be completed as soon as possible, but not later than ten school days from the date of the written report of the incident of harassment, intimidation, or bullying.~~

~~a. In the event that there is information relative to the investigation that is anticipated but not yet received by the end of the ten day period, the school Anti Bullying Specialist may amend the original report of the results of the investigation to reflect the information.~~

~~3. The results of the investigation shall be reported to the Superintendent of Schools within two school days of the completion of the investigation, and in accordance with regulations promulgated by the State Board of Education pursuant to the "Administrative Procedure Act," P.L.1968, c.410 (C.52:14B-1 et seq.).~~



# REGULATION GUIDE

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## Harassment, Intimidation, or Bullying Investigation Procedure

4. ~~The Superintendent of Schools may decide to provide intervention services, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, order counseling as a result of the findings of the investigation, or take or recommend other appropriate action.~~
5. ~~The results of each investigation shall be reported to the Board of Education no later than the date of the next Board of Education Meeting following the completion of the investigation, along with information on any services provided, training established, discipline imposed, or other action taken or recommended by the Superintendent.~~
6. ~~Parents of individual student offenders and targets/victims shall be entitled to receive information about the investigation, in accordance with Federal and State law and regulation, including the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, or whether discipline was imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.~~
7. ~~A parent may request a hearing before the Board of Education after receiving the information.~~
  - a. ~~This hearing shall be held within ten school days of the request;~~
  - b. ~~The Board shall meet in executive session for the hearing to protect the confidentiality of the students; and~~
  - c. ~~At the hearing the Board may hear from the school Anti-Bullying Specialist about the incident, recommendations for discipline or services, and any programs instituted to reduce such incidents.~~



# REGULATION GUIDE

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Harassment, Intimidation, or Bullying

Investigative Procedure

8. ~~At the next regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of each investigation, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with the procedures set forth in law and regulation, no later than ninety days after the issuance of the Superintendent's decision.~~
  
9. ~~A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).~~

Issued:

